

POLICY AND GUIDELINES ON THE RENTAL AND USE OF THE BARRETT COMMUNITY CENTER

Application/Request for Community Center

The Barrett Community Center is available for rent year around. It is available on a first-come, first-serve basis. Individuals wishing to rent the Community Center must complete an application and return it to the City Clerk along with a deposit check with current date and a rental check dated the date of rental.

Terms

The Community Center is available at 8 a.m. the day of rental, unless prior arrangements have been made. Rental activities must end at 12:00 a.m. and everyone must vacate the building no later than 1:00 a.m. Everything is to be cleaned up and anything the renter brings in is to be removed at the end of rental hours. No day before or day after access without extra payment.

Fees

Deposit: \$75, will be returned upon inspection of the premises after rental. Will not be returned if renter cancels rental less than 30 days prior to the rental date. Any damage to the building or its contents shall be deducted from the deposit, and if the damage or loss exceeds the deposit, renter shall be liable, therefore.

Daily Rental: \$100.00

Meeting Rate: \$15 per hour (only available for a meeting, no events)

Alcohol

Alcohol use is prohibited unless served by a licensed service provider or proof of liability insurance listing the City as an additional insurance for the date of rental.