

**Barrett City Council Meeting Minutes**  
**Monday, December 14, 2015**  
**6:30 p.m.**  
**Barrett City Office**

Present: Mayor-Les Alvstad; Council-Todd Lang, Brian Tucker, Kathy Wevley, Jason Wendt; Clerk/Treasurer-Marita Rhude; Maintenance-Gerald Puchalski. Guests: Joe Gimse, Brian Bollig, Dave Lien, Jr., Dale Norris.

Mayor Alvstad called the meeting to order at 6:30 p.m.

There were no additions to the agenda.

Lang made a motion to approve the minutes of the November 9<sup>th</sup> meeting, seconded by Wendt. MCU

Brian Bollig and Joe Gimse from Bollig Engineering were present to go over the Agreement between Owner and Engineer for Professional Services via Task Order. They will began by looking at the needs of the City and proceed by working with Rural Development. They will then come back to the City to see how much of the project they want to proceed with. The agreement shows the rights and responsibility of the Engineer and of the City. The Task Order procedure was explained. The term of the agreement was 5 years. The current rate schedule was included and rate schedules are adjusted annually. Standard practices are included in the agreement. Task Order No. 1 will include the Comprehensive Street, Drinking Water, and Sanitary Sewer & Storm Sewer Planning.

Lang made a motion to move forward with the Agreement between Owner and Engineer for Professional Services via Task Order with Bollig Inc. upon approve of the City Attorney, seconded by Tucker. MCU  
Wevley made a motion to move forward with Task Order No. 1 for the Comprehensive Street, Drinking Water, and Sanitary Sewer & Storm Sewer Planning, after approval of the City Attorney, seconded by Wendt. MCU

Dale Norris addressed the council about his water bill. He felt there was something wrong with his meter. He doesn't feel that he has any leaks, and he didn't or couldn't have used that amount water. Council agreed that they would forgive the late fees but that he would have to pay for the water as it did go through the meter and the meter is working fine now.

Wevley made a motion to write off the fire call for Kevin Oberg in the amount of \$500 and the fire call bill for Wendell Fire Department for \$1,006.43, seconded by Lang. MCU

Tucker made a motion to enter into a Participation Agreement with Government Payment Services, Inc. to begin accepting credit card payments, seconded by Lang. MCU

Lang made a motion to purchase a 2004 Ford F350 with just less than 70,000 miles on it from the Minnesota DNR for \$5,950, seconded by Alvstad. MCU

Wendt moved to resolve to certify past due utilities to the Grant County Auditor for collection with the 2016 property taxes as presented, seconded Tucker. Roll Call Vote: Alvstad-yes, Tucker-yes, Wendt-yes, Wevley-yes, Lang-yes.

Wevley made a motion to approve the auditor's contract with Desautels Bartosiewski & Associates for \$9,450., seconded by Lang. MCU

Tucker made a motion to approve the 2016 General Fund Budget in the amount of \$402,210.41; the Water Fund Budget in the amount of \$108,245; Sewer Fund Budget in the amount of \$77,175, seconded by Wendt. MCU

Wendt moved to resolve to set the 2016 final levy at 212,693.41, seconded by Tucker.  
Roll Call Vote: Alvstad-yes, Tucker-yes, Wendt-yes, Wevley-yes, Lang-yes.

Lang made a motion to set the 2016 sewer rates at \$14.50 base, plus \$5.50 per 1,000 gallons and increase the sewer contingency fee by \$1 per month; and transfer \$11,500 from the Sewer Short Lived Assess Account and \$8,500 from the Sewer Contingency Account to the Sewer Fund Checking, seconded by Tucker. MCU

Tucker made a motion to set the 2016 water rates at \$34.00 base, plus \$5.55 per 1,000 gallons; and transfer \$7,000 from the Water Contingency Account to the Water Fund Checking, seconded by Lang. MCU

Gerald reported that the 2 new sewer pumps have been installed. One of the old pumps may be able to be restored enough to use as a backup. One of the smaller pumps in lift station #3 has a seal out, Gerald plans to have them bring a rental pump out when they come so they can pull this pump and put a new seal in, and cost should be minimal.

Tucker made a motion to give Marita Rhude council support to apply for the Secretary position on the Minnesota Municipal Clerk's & Finance Officers Association board, seconded by Alvstad. MCU

Wevley made a motion to accept a \$300 donation from the BFDRA for Santa Days, seconded by Tucker. MCU

Alvstad made a motion to pay bills in the amount of \$65,809.78, seconded by Lang. MCU

Tucker made a motion to adjourn at 8:23 p.m., seconded by Lang. MCU

Marita Rhude  
Clerk/Treasurer