

**CITY OF BARRETT, MINNESOTA
FINANCIAL STATEMENTS AND
SUPPLEMENTARY INFORMATION**

YEAR ENDED DECEMBER 31, 2020

**CITY OF BARRETT, MINNESOTA
TABLE OF CONTENTS
YEAR ENDED DECEMBER 31, 2020**

INTRODUCTORY SECTION

PRINCIPAL CITY OFFICIALS	1
---------------------------------	----------

FINANCIAL SECTION

INDEPENDENT AUDITORS' REPORT	2
-------------------------------------	----------

BASIC FINANCIAL STATEMENTS

GOVERNMENT-WIDE FINANCIAL STATEMENTS

STATEMENT OF NET POSITION	4
----------------------------------	----------

STATEMENT OF ACTIVITIES	5
--------------------------------	----------

FUND FINANCIAL STATEMENTS

BALANCE SHEET – GOVERNMENTAL FUNDS	6
---	----------

RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET TO THE GOVERNMENT-WIDE STATEMENT OF NET POSITION	7
--	----------

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES – GOVERNMENTAL FUNDS	8
---	----------

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES	9
--	----------

STATEMENT OF NET POSITION – ENTERPRISE FUNDS	10
---	-----------

STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION – ENTERPRISE FUNDS	11
--	-----------

STATEMENT OF CASH FLOWS –ENTERPRISE FUNDS	12
--	-----------

NOTES TO FINANCIAL STATEMENTS	13
--------------------------------------	-----------

**CITY OF BARRETT, MINNESOTA
TABLE OF CONTENTS
YEAR ENDED DECEMBER 31, 2020**

REQUIRED SUPPLEMENTARY INFORMATION

BUDGETARY COMPARISON SCHEDULE – GENERAL FUND	36
SCHEDULE OF PROPORTIONATE SHARE OF THE NET PENSION LIABILITY, AND SCHEDULE OF EMPLOYER CONTRIBUTIONS	37
NOTES TO SCHEDULE OF PROPORTIONATE SHARE OF THE NET PENSION LIABILITY, AND SCHEDULE OF EMPLOYER CONTRIBUTIONS	38
SCHEDULE OF CHANGES IN THE NET PENSION LIABILITY AND RELATED RATIOS – BARRETT FIRE DEPARTMENT	41
SCHEDULE OF PENSION CONTRIBUTIONS – BARRETT FIRE DEPARTMENT	42

OTHER SUPPLEMENTARY INFORMATION

COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE – GOVERNMENTAL FUNDS	43
SCHEDULE OF INDEBTEDNESS	46

REPORTS RELATED TO GOVERNMENT AUDITING STANDARDS

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH <i>GOVERNMENT AUDITING STANDARDS</i>	47
REPORT ON MINNESOTA LEGAL COMPLIANCE	49
SCHEDULE OF FINDINGS AND RESPONSES	50

INTRODUCTORY SECTION

**CITY OF BARRETT, MINNESOTA
PRINCIPAL CITY OFFICIALS
YEAR ENDED DECEMBER 31, 2020**

Elected Officials

Position	Name	Term Expires
Mayor	Todd Lang	December 31, 2020
Council Member	Jodi Moss	December 31, 2022
Council Member	Michelle Jenson Michelle Jenson is Mayor as of 1-1-21	December 31, 2020
Council Member	Tim Lasch	December 31, 2024
Council Member	Jason Wendt	Resigned July 14, 2020

Appointed

Clerk/Treasurer	Marita Rhude
-----------------	--------------

FINANCIAL SECTION

BRIAN D. KOEHN, CPA, PLLC

CPA America Counts on CPAs®

MAIL: 210 South Clayborn Avenue
Parkers Prairie, Minnesota 56361
E-MAIL: bdkcpa@arvig.net

OFFICE/FAX: 218-338-4235
CELL: 320-808-6848
WEBSITE: www.koehncpa.com

INDEPENDENT AUDITORS' REPORT

City Council
City of Barrett, Minnesota

I have audited the accompanying financial statements of the governmental activities, the business-type activities, and each major fund of the City of Barrett, Minnesota as of and for the year ended December 31, 2020, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express opinions on these financial statements based on my audit. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinions.

Opinions

In my opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, and each major fund of the City of Barrett, Minnesota, as of December 31, 2020, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Management has omitted the management discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. My opinion on the basic financial statements is not affected by this missing information.

Accounting principles generally accepted in the United States of America require that the budgetary comparison information as listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. I have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to my inquiries, the basic financial statements, and other knowledge I obtained during my audit of the basic financial statements. I do not express an opinion or provide any assurance on the information because the limited procedures do not provide me with sufficient evidence to express an opinion or provide any assurance.

Other Information

My audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Barrett, Minnesota's basic financial statements. The combining fund financial statements and the schedule of indebtedness are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The statement of revenues, expenses and changes in fund balance and the schedule of indebtedness are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In my opinion, the combining and individual non-major fund financial statements and the schedule of indebtedness are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, I have also issued my report dated August 6, 2021, on my consideration of the City of Barrett, Minnesota's internal control over financial reporting and on my tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the City of Barrett, Minnesota's internal control over financial reporting and compliance.

Report on Other Legal and Regulatory Requirements

In accordance with Minnesota Statutes, I have also issued my report dated August 6, 2021, on my consideration of the City of Barrett, Minnesota's compliance with provisions of the *Minnesota Legal Compliance Audit Guide for Political Subdivisions*, promulgated by the State Auditor pursuant to Minnesota Statute Section 6.65. The purpose of the report is to determine if the City has complied with Minnesota Laws and regulations. That report is an integral part of an audit performed in the State of Minnesota.

Brian D. Koehn, CPA, PLLC

Brian D. Koehn, CPA, PLLC

Parkers Prairie, Minnesota

August 6, 2021

BASIC FINANCIAL STATEMENTS

GOVERNMENT-WIDE FINANCIAL STATEMENTS

**CITY OF BARRETT, MINNESOTA
STATEMENT OF NET POSITION
AS OF DECEMBER 31, 2020**

	Governmental Activities	Business-Type Activities	Total
ASSETS			
Cash and Cash Equivalents	\$ 539,606	\$ 379,023	\$ 918,629
Restricted Cash and Cash Equivalents	1,778	3,219	4,997
Receivables:			
Current Property Taxes	3,945	-	3,945
Delinquent Property Taxes	6,342	-	6,342
Due from Other Governments	239,729	-	239,729
Special Assessments - Deferred	-	4,976	4,976
Other Receivables	6,455	17,760	24,215
Prepaid Insurance	7,264	864	8,128
Total Assets	<u>805,119</u>	<u>405,842</u>	<u>1,210,961</u>
CAPITAL ASSETS			
Construction in Process	468,809	-	468,809
Buildings	396,063	-	396,063
Equipment	469,205	-	469,205
Infrastructure	213,500	4,349,726	4,563,226
Accumulated Depreciation	(553,421)	(1,395,656)	(1,949,077)
Total Capital Assets	<u>994,156</u>	<u>2,954,070</u>	<u>3,948,226</u>
Total Assets	1,799,275	3,359,912	5,159,187
DEFERRED OUTFLOWS OF RESOURCES (DOR)			
Pensions	18,758	-	18,758
Total Assets and DOR	1,818,033	3,359,912	5,177,945
CURRENT LIABILITIES			
Payroll Liabilities Payable	12,350	4,434	16,784
Accounts Payable	45,038	2,386	47,424
Accrued Interest Payable	4,918	-	4,918
Current Bonds and Notes Payable	4,229	-	4,229
Total Current Liabilities	<u>66,535</u>	<u>6,820</u>	<u>73,355</u>
OTHER LIABILITIES			
Net Pension (Asset) Liability	(89,487)	-	(89,487)
Long-Term Debt Payable	481,229	1,046,091	1,527,320
Less Current Portion	(4,229)	-	(4,229)
Total Other Liabilities	<u>387,513</u>	<u>1,046,091</u>	<u>1,433,604</u>
Total Liabilities	454,048	1,052,911	1,506,959
DEFERRED INFLOWS OF RESOURCES (DIR)			
Pensions	52,348	-	52,348
NET POSITION			
Net Investment in Capital Assets	512,927	1,907,979	2,420,906
Restricted - Debt Service	-	3,219	3,219
Unrestricted	798,710	395,803	1,194,513
Total Net Position	<u>\$ 1,311,637</u>	<u>\$ 2,307,001</u>	<u>\$ 3,618,638</u>

See accompanying notes to financial statements

**CITY OF BARRETT, MINNESOTA
STATEMENT OF ACTIVITIES
YEAR ENDED DECEMBER 31, 2020**

	Program Revenues				Net (Expense) Revenue and Changes in Net Assets		
	Expenses	Charges for Services	Operating	Capital	Primary Government		Total
			Grants and Contributions	Grants and Contributions	Governmental Activities	Business-Type Activities	
GOVERNMENTAL ACTIVITIES							
Public Safety	\$ 181,797	\$ 26,216	\$ 32,086	\$ -	\$ (123,495)	\$ -	\$ (123,495)
General Government	64,527	18,254	-	-	(46,273)	-	(46,273)
Streets	80,289	3,925	-	-	(76,364)	-	(76,364)
Culture and Recreation	59,119	67,168	-	-	8,049	-	8,049
Sanitation	29,497	-	-	-	(29,497)	-	(29,497)
Interest	12,955	-	-	-	(12,955)	-	(12,955)
Total Governmental Activities	428,184	115,563	32,086	-	(280,535)	-	(280,535)
BUSINESS-TYPE ACTIVITIES							
Water Enterprise	164,408	140,756	-	-	-	(23,652)	(23,652)
Sewer Enterprise	81,742	102,088	-	-	-	20,346	20,346
Total Business Activities	246,150	242,844	-	-	-	(3,306)	(3,306)
Total Activities	<u>\$ 592,592</u>	<u>\$ 256,319</u>	<u>\$ 32,086</u>	<u>\$ -</u>	(280,535)	(3,306)	(283,841)
GENERAL REVENUES							
Property Taxes					176,922	-	176,922
Intergovernmental					329,532	-	329,532
Interest Earnings					5,245	363	5,608
Donations					5,850	-	5,850
Transfers					(6,000)	6,000	-
Total General Revenues					511,549	6,363	517,912
CHANGE IN NET POSITION					231,014	3,057	234,071
Net Position - Beginning					1,080,623	2,303,944	3,384,567
NET POSITION - END OF YEAR					<u>\$ 1,311,637</u>	<u>\$ 2,307,001</u>	<u>\$ 3,618,638</u>

See accompanying notes to financial statements

FUND FINANCIAL STATEMENTS

**CITY OF BARRETT, MINNESOTA
BALANCE SHEET – GOVERNMENTAL FUNDS
AS OF DECEMBER 31, 2020**

	General	2019 Capital Projects	GO Bond	Total Governmental Funds
ASSETS				
Cash and Cash Equivalents	\$ 586,795	\$ (47,499)	\$ 310	\$ 539,606
Restricted Cash	1,778	-	-	1,778
Receivables:				
Accounts Receivable	6,455	-	-	6,455
Due From Other Governments	6,562	233,167	-	239,729
Current Property Taxes	3,945	-	-	3,945
Delinquent Property Taxes Receivable	6,342	-	-	6,342
Prepaid Expenses	7,264	-	-	7,264
Total Assets	619,141	185,668	310	805,119
LIABILITIES				
Payroll Liabilities Payable	12,350	-	-	12,350
Accounts Payable	19,555	25,483	-	45,038
Total Liabilities	31,905	25,483	-	57,388
DEFERRED INFLOWS OF RESOURCES				
Unavailable Revenue - Delinquent Taxes	6,342			6,342
FUND BALANCES				
Nonspendable for Prepays	7,264	-	-	7,264
Restricted for Debt Service	1,334	-	310	1,644
Restricted for Capital Project	-	160,185	-	160,185
Assigned for:				
Fire Department	80,170	-	-	80,170
Pavillion	1,235	-	-	1,235
Parks	407	-	-	407
Old Time Photos	208	-	-	208
Streets	110,136	-	-	110,136
Unassigned	415,434	-	-	415,434
Total Fund Balances	616,188	160,185	310	776,683
				-
Total Liabilities Deferred Inflows of Resources and Fund Balances	\$ 654,435	\$ 185,668	\$ 310	\$ 840,413

**CITY OF BARRETT, MINNESOTA
RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET
TO THE GOVERNMENT-WIDE STATEMENT OF NET POSITION
AS OF DECEMBER 31, 2020**

Fund Balances - Total Governmental Funds \$ 776,683

Amounts reported for governmental activities in the statements of net position are different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported as assets in governmental funds.

Cost of Capital Assets	\$ 1,547,577	
Accumulated Depreciation	<u>(553,421)</u>	994,156

Long-term liabilities are not due and payable in the current period and therefore are not reported as liabilities in the funds. Long-term liabilities at year-end consist of:

Promissory Notes	(4,229)	
GO Note	<u>(477,000)</u>	(481,229)

Long-Term assets are not available to pay current-period expenditures and therefore are unavailable in the funds.

Delinquent Property Taxes Receivable	<u>6,342</u>	6,342
--------------------------------------	--------------	-------

Governmental Funds do not report Long-term Amounts related to Pensions.

Deferred Outflows of Pension Resources	18,758	
Deferred Inflows of Pension Resources	(52,348)	
Net Pension Asset	<u>89,487</u>	55,897

Governmental funds do not report a liability for accrued interest until due and payable.

(4,918)

Total Net Position - Governmental Activities \$ 1,346,931

**CITY OF BARRETT, MINNESOTA
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES – GOVERNMENTAL FUNDS
YEAR ENDED DECEMBER 31, 2020**

	General	2019 Capital Projects	GO Bond	Total Governmental Funds
REVENUES				
Property Taxes	\$ 176,362	\$ -	\$ -	\$ 176,362
Licenses and Permits	3,675	-	-	3,675
Intergovernmental Revenues	117,116	233,167	-	350,283
Charges for Services	97,616	-	-	97,616
Fines and Forefits	753	-	-	753
Other Revenue	25,367	-	-	25,367
Total Revenue	420,889	233,167	-	654,056
EXPENDITURES				
General Government	167,469	-	-	167,469
Public Safety	66,107	-	-	66,107
Public Works	63,067	224,313	-	287,380
Sanitation	57,011	-	-	57,011
Culture and Recreation	21,999	-	-	21,999
Debt Service	4,389	12,429	-	16,818
Total Expenditures	380,042	236,742	-	616,784
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	40,847	(3,575)	-	37,272
OTHER FINANCING SOURCES (USES)				
Transfers to				
Enterprise Fund	(6,000)	-	-	(6,000)
NET CHANGE IN FUND BALANCE	34,847	(3,575)	-	31,272
Fund Balance - Beginning of Year	581,341	163,760	310	745,411
FUND BALANCE - END OF YEAR	\$ 616,188	\$ 160,185	\$ 310	\$ 776,683

CITY OF BARRETT, MINNESOTA
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN
FUND BALANCE OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES
YEAR ENDED DECEMBER 31, 2020

	2020	
Net Change in Fund Balances - Total Governmental	\$	31,272
<p>Amounts reported for governmental activities in the statement of activities are different because:</p>		
<p>Costs of capital assets are reported as expenditures in governmental funds. However, in the statement of activities the cost of capital assets is allocated over their estimated useful lives as depreciation expense. In the current period these amounts are:</p>		
Cost of Capital Assets	\$ 223,677	
Depreciation Expense	<u>(22,229)</u>	201,448
<p>Debt proceeds provide current financial resources to governmental funds but issuing debt increases long-term liabilities in the statement of net position. Repayment of debt principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position.</p>		
Debt Repayment	<u>4,190</u>	4,190
<p>Revenues in the statement of activities that do not provide current financial resources are not reported as revenue in the funds.</p>		
Delinquent property tax revenue	<u>560</u>	560
<p>Interest on long-term debt in the statement of activities differs from the amount reported in the governmental funds because interest is recognized as an expenditure in the funds when it is due, and thus requires the use of current financial resources. In the statement of activities, however interest expense is recognized as the interest accrues, regardless of when it is due.</p>		
	<u>(325)</u>	(325)
<p>Long-term pension activity is not reported in governmental funds.</p>		
	<u>29,163</u>	<u>29,163</u>
Change in Net Position - Governmental Activities	\$	<u>266,308</u>

**CITY OF BARRETT, MINNESOTA
ENTERPRISE FUNDS
STATEMENT OF NET POSITION
AS OF DECEMBER 31, 2020**

	Water	Sewer	Total
ASSETS			
CURRENT ASSETS			
Cash and Cash Equivalents	\$ 311,049	\$ 67,974	\$ 379,023
Restricted Cash and Cash Equivalents	3,219	-	3,219
Accounts Receivable	9,588	8,172	17,760
Delinquent Special Assessment Receivable	4,976	-	4,976
Prepaid Items	594	270	864
Total Current Assets	329,426	76,416	405,842
CAPITAL ASSETS			
Mains and Lines	2,979,595	1,370,131	4,349,726
Less: Accumulated Depreciation	(801,427)	(594,229)	(1,395,656)
Total Capital Assets	2,178,168	775,902	2,954,070
Total Assets	2,507,594	852,318	3,359,912
LIABILITIES AND NET POSITION			
CURRENT LIABILITIES			
Accounts Payable	1,329	1,057	2,386
Other Accrued Liabilities	2,217	2,217	4,434
Total Current Liabilities	3,546	3,274	6,820
OTHER LIABILITIES			
General Obligation Water Revenue Bonds	1,046,091	-	1,046,091
Total Other Liabilities	1,046,091	-	1,046,091
Total Liabilities	1,049,637	3,274	1,052,911
NET POSITION			
Net Investment in Capital Assets	1,132,077	775,902	1,907,979
Restricted - Debt Service	3,219	-	3,219
Unrestricted	322,661	73,142	395,803
Total Net Position	\$ 1,457,957	\$ 849,044	\$ 2,307,001

**CITY OF BARRETT, MINNESOTA
ENTERPRISE FUNDS
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
YEAR ENDED DECEMBER 31, 2020**

	Water	Sewer	Total
OPERATING REVENUES:			
Sales	\$ 135,378	\$ 102,088	\$ 237,466
Other Income	5,378	-	5,378
Total Operating Revenues	<u>140,756</u>	<u>102,088</u>	<u>242,844</u>
GROSS PROFIT	<u>140,756</u>	<u>102,088</u>	<u>242,844</u>
OPERATING EXPENSES			
Personal Services	29,193	25,881	55,074
Repairs and Maintenance	19,007	9,789	28,796
Supplies & Small Equipment	10,461	10,779	21,240
Dues, Permits, and Fees	2,421	568	2,989
Miscellaneous Expenses	8,155	4,488	12,643
Depreciation	61,084	30,237	91,321
Total Operating Expenses	<u>130,321</u>	<u>81,742</u>	<u>212,063</u>
OPERATING INCOME	10,435	20,346	30,781
NONOPERATING REVENUE (EXPENSES)			
Interest and Investment Revenues	308	55	363
Interest Expense	(34,087)	-	(34,087)
Total Nonoperating Revenue (Expenses)	<u>(33,779)</u>	<u>55</u>	<u>(33,724)</u>
NET INCOME (LOSS) BEFORE CONTRIBUTIONS AND TRANSFERS	(23,344)	20,401	(2,943)
TRANSFERS			
Transfers in	28,512	-	28,512
Transfers out	-	(22,512)	(22,512)
Total Transfers	<u>28,512</u>	<u>(22,512)</u>	<u>6,000</u>
CHANGE IN NET POSITION	5,168	(2,111)	3,057
Net Position - Beginning	<u>1,452,789</u>	<u>851,155</u>	<u>2,303,944</u>
NET POSITION - END OF YEAR	<u>\$ 1,457,957</u>	<u>\$ 849,044</u>	<u>\$ 2,307,001</u>

**CITY OF BARRETT, MINNESOTA
ENTERPRISE FUNDS
STATEMENT OF CASH FLOWS
YEAR ENDED DECEMBER 31, 2020**

	Water	Sewer	Total
CASH FLOWS FROM OPERATING ACTIVITIES			
Cash Received from Customers	\$ 129,556	\$ 93,916	\$ 223,472
Cash Paid to Suppliers	(41,172)	(26,956)	(68,128)
Cash Paid to Employees	(26,976)	(23,664)	(50,640)
Net Cash Provided by Operating Activities	61,408	43,296	104,704
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES			
Cash Received from Other Funds	28,512	-	28,512
Cash Paid to Other Funds	-	(22,512)	(22,512)
Net Cash Provided by Noncapital Financing Activities	28,512	(22,512)	6,000
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES			
Principal Paid on Capital Debt	(35,941)	-	(35,941)
Interest Paid on Capital Debt	(34,087)	-	(34,087)
Net Cash Used by Capital and Related Financing Activities	(70,028)	-	(70,028)
CASH FLOWS FROM INVESTING ACTIVITIES			
Interest and Dividends	308	55	363
NET INCREASE / (DECREASE) IN CASH AND CASH EQUIVALENTS			
	20,200	20,839	41,039
Cash and Cash Equivalents - Beginning of Year	294,068	47,135	341,203
CASH AND CASH EQUIVALENTS - END OF YEAR	314,268	67,974	382,242
RECONCILIATION OF OPERATING INCOME TO NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES			
Operating Income	10,435	20,346	30,781
(Increase) Decrease in:			
Accounts Receivable	(11,200)	(8,172)	(19,372)
Prepays	32	401	433
Increase (Decrease) in:			
Accounts Payable	(1,160)	(1,733)	(2,893)
Accrued Expenses	2,217	2,217	4,434
Net Cash Provided by Operating Activities	\$ 61,408	\$ 43,296	\$ 104,704

**CITY OF BARRETT, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Basis of Presentation

The financial statements of the City of Barrett have been prepared in conformity with U.S. generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles.

B. Reporting Entity

The government is a city governed under a mayor-council form of government. The mayor and four council members are voting members. The Clerk/Treasurer is a non-voting member.

The City's policy is to include in the financial statements all funds, departments, agencies, boards, commissions, and other component units for which the City is considered to be financially accountable.

Component units are legally separate entities for which the City (primary government) is financially accountable, or for which the exclusion of the component unit would render the financial statements of the primary government misleading. The criteria used to determine if the primary government is financially accountable for the component unit include whether or not the primary government appoints the voting majority of the potential component unit's governing body, is able to impose its will and the potential component unit, is in a relationship of financial benefit or burden with the potential component unit, or is fiscally depended upon by the potential component unit.

Based on these criteria, there are no organizations considered to be component units of the City.

Blended component units, although legally separate entities, are, in substance, part of the government's operations and so data from these units are combined with data of the primary government. The City has no blended component units.

C. Basic Financial Statement Presentation

The government-wide financial statements (i.e. the Statement of Net Position and the Statement of Activities) display information about the reporting government as a whole. These statements include all the financial activities of the City.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include charges to customers or applicants who purchase, use, or directly benefit from goods, service, or privileges provided by a given function or segment and grants and contributions that are restricted to meeting the operation; or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

CITY OF BARRETT, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020

The City applies restricted resources first when an expense is incurred for purpose for which both restricted and unrestricted net assets are available. Depreciation expense can be specifically identified by function and is included in the direct expenses of each function. Interest on long-term debt is considered an indirect expense and is reported separately on the Statement of Activities. Generally, the effect of material inter fund activity has been removed from the Government-wide financial statements.

Separate Fund financial statements are provided for governmental funds. Aggregated information for the remaining non-major governmental funds is report in a single column in the fund financial statements. For the City of Barrett, all funds are considered major governmental funds.

D. Measurement Focus and Basis of Accounting

The accounting and financial reporting treatment applied is determined by its measurement focus and basis of accounting. The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are generally recognized as revenue in fiscal year for which they are levied. Grants are similar items are recognized when all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this basis of accounting transactions are recorded in the following manner:

1. Revenue Recognition - Revenue is recognized when it becomes measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period and soon enough thereafter to be used to pay liabilities of the current period. Property tax revenue and special assessments are generally considered as available if collected within 60 days after year-end. State revenue is recognized in the year to which it applies according to Minnesota statutes and U.S. generally accepted accounting principles. Minnesota Statutes include state aid funding formulas for specific fiscal years. Federal revenue is recorded in the year in which the related expenditure is made. Other revenue is considered available if collected within one year.

2. Recording of Expenditures - Expenditures are generally recorded when a liability is incurred. However, expenditures are recorded as prepaid for approved disbursements or liabilities incurred in advance of the year in which the item is to be used. Principal and interest on long-term debt issued are recognized on their due dates.

**CITY OF BARRETT, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020**

Description of Funds

Fund Accounting – The accounts of the City are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, and revenues and expenditures or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purpose for which they are to be spent and the means by which spending activities are controlled. For the purpose of these financial statements, all funds listed below are treated as being major funds. The various funds are in the financial statement in this report as follows:

GOVERNMENTAL FUND TYPES

General Fund - General Fund accounts for all financial resources and transactions except those required to be accounted for in other funds or account groups.

2019 Capital Project Fund – This fund is used to account for the activity related to the 2019-2020 Water and Sewer project

Debt Service Fund – This fund is used to make the bond payments related to the 2019-2020 capital project.

ENTERPRISE FUNDS

Water Fund -The Water Fund is used to account for the operations of the City's water distribution system.

Sewer Fund - The Sewer Fund is used to account for the operations of the City's sewer system.

E. Cash and Investments

Cash deposits consist of demand and time deposits with financial institutions and are carried at cost. For purposes of the statement of cash flows, all cash deposits with an original maturity of three months or less when acquired are considered to be cash equivalents.

**CITY OF BARRETT, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020**

State Statutes authorize investments which are direct obligations or obligations guaranteed by the United States or its agencies; shares of investment companies registered under the Federal Investment Company Act of 1940 and receives the highest credit rating, is rated in one of the two highest rating categories by a statistical rating agency, and all of the investments have a final maturity of thirteen months or less, general obligations rated "A" or better; revenue obligations rated "AA" or better, general obligations of the Minnesota Housing Finance Agency rated "A" or better; bankers; acceptances of United States' banks eligible for purchase of by the Federal Reserve System; commercial paper issued by United States corporations or their Canadian subsidiaries, of the highest quality category by at least two nationally recognized rating agencies, and maturing in 270 days or less; Guaranteed Investment Contracts guaranteed by a United States commercial bank, domestic branch of a foreign bank, or a United States insurance company, and with a credit quality in one of the top two highest categories, repurchase or reserve purchase agreements and securities lending agreements with financial institutions qualifies as a "depository" by the City entity, with banks that are members of the Federal Reserve System with capitalization exceeding \$10,000,000, a primary reporting dealer in U. S. Government securities to Federal Reserve Bank of New York, or certain Minnesota securities broker-dealers.

The City had no investments as of December 31, 2020.

F. Taxes Receivable

Taxes receivable represents taxes levied and collected by the county in 2019 which are not received by the city until early the subsequent year.

G. Property Taxes

Property tax levies are set by the City Council in September of each year, and are certified to Grant County, Minnesota for collections in the following year. In Minnesota, counties act as collection agents for all property taxes. The County spread all levies over taxable property. Real property taxes may be paid by taxpayers in two equal installments on May 15 and October 15. Personal property taxes may be paid on February 28 and June 30. The County provides tax settlements to cities and other taxing districts four times a year, in February, April, June and November.

Current year property tax revenues represent the tax levy certified to the County Auditor in December of 2019 which was collected during the year ended December 31, 2020. Any adjustments or abatements to either the current, or any prior year, levy are adjusted through the current year general property tax revenues. Property taxes not collected by the County and remitted to the City within 60 days of year end are classified as delinquent and not considered measurable and available and are fully offset by deferred revenue in the governmental fund financial statements. Delinquent taxes receivable represents the past six years of uncollected tax years. No allowance for uncollectible taxes has been provided because such amounts are not expected to be material.

H. Due from Other Governments

Due from Other Governments represents amount due from state or federal agencies which were not received by the city until early the subsequent year.

**CITY OF BARRETT, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020**

I. Accounts Receivable

No substantial losses are anticipated from present receivable balances. Therefore, no allowance for uncollectible accounts is deemed appropriate. Any unpaid receivable balances are assessed to property owners in the subsequent years.

J. Prepaid Items

Payments made to vendors for services that will benefit future periods are recorded as prepaid items. In the governmental fund financial statements that portion of the relevant funds' balances equal to the prepaid items is reserved if the amounts are considered to be material, and if sufficient fund balance exists.

K. Capital Assets

Capital assets are capitalized at historical cost, or estimated historical cost of assets where actual historical cost is not available. Donated assets are recorded as capital assets at their estimated fair market value at the date of donation. The City maintains a threshold level of \$5,000 or more for capitalizing capital assets. The system for accumulation of fixed assets cost data does not provide the means for determining the percentage of assets valued at actual and those valued at estimated cost.

Capital assets are recorded in the Government-wide financial statements, but are not reported in the Fund financial statements. Capital assets are depreciated using the straight-line method over their estimated useful lives. Since surplus assets are sold for the immaterial amount when declared as no longer needed by the City, no salvage value is taken into consideration for depreciation purposes. Useful lives vary from 15 to 50 years for land improvements and buildings, and 5 to 15 years for equipment.

GASB Statement No. 34 requires the City to report and depreciate new infrastructure assets effective with the beginning of the current year. Infrastructure assets include roads, bridges, underground pipe (other than related to utilities), traffic signals, etc. These infrastructure assets are likely to be the largest asset class of the City. Neither their historical cost nor related depreciation has historically been reported in the financial statements. The retroactive reporting of infrastructure is not required. The City elected to implement the general provisions of GASB Statement No. 34 in 2007 and implemented the optional retroactive infrastructure provisions so only assets purchased or completed after 2002 are included in capital assets, with the exception of enterprise fund capital assets which were capitalized since the inception of those funds.

L. Deferred outflows of resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expenses/expenditure) until then. The City has only one item that qualifies for reporting in this category. Accordingly, the item, deferred pension resources, is reported only in the statements of net position. This item results from actuarial calculations and current year pension contributions made subsequent to the measurement date.

**CITY OF BARRETT, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020**

M. Long-Term Obligations

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net position. Bond premiums and discounts are deferred and amortized over the life of the bonds using straight-line method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as an expense in the period incurred.

In the fund financial statements, governmental fund types recognized bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

N. Pensions

For purposes of measuring the net pension liability, deferred outflows/inflows of resources, and pension expense, information about the fiduciary net position of the Public Employees Retirement Association (PERA) and additions to/deductions from PERA's fiduciary net position have been determined on the same basis as they are reported by PERA except that PERA's fiscal year end is June 30. For this purpose, plan contributions are recognized as of employer payroll paid dates and benefit payments, and refunds are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

O. Compensated Absences

Compensated absences include accumulated vacation. All full-time employees of the City are entitled to annual vacation and sick leave with pay. Employees are allowed vacations depending on years of service. Sick leave of one day per month may be accumulated up to a maximum of 20 days for City employees. Upon retirement the employee is not paid for all accumulated vacation or sick leave.

P. Deferred inflows of resources

In addition to liabilities, the statement of financial position reports a separate section for deferred inflows of resources. This separate financial statement element represents an acquisition of net position that applies to a future period and therefore will not be recognized as an inflow of resources (revenue) until that time. The City has pension related deferred inflows of resources reported in the government-wide Statement of Net Position. The City also has a type of item, which arises only under a modified accrual basis of accounting that qualifies for reporting in this category. Accordingly, the item, unavailable revenue, is reported only in the governmental funds balance sheet. The governmental funds report unavailable revenues from delinquent property taxes.

**CITY OF BARRETT, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020**

Q. Fund Equity

The City implemented GASB 54 Fund Balance reporting and fund type definitions starting the year ended December 31, 2012. In the fund financial statements, governmental funds report fund balance in classifications that disclose constraints for which amounts in those funds can be spent. These classifications are as follows:

Non-spendable - consists of amounts that are not in spendable form, such as prepaid items.

Restricted - consists of amounts related to externally imposed constraints established by creditors, grantors or contributors; or constraints imposed by state statutory provisions.

Committed - consists of internally imposed constraints. These constraints are established by Resolution of the City Council.

Assigned - consists of internally imposed constraints. These constraints reflect the specific purpose for which it is the City's intended use. These constraints are established by the City Council and/or management.

Unassigned - is the residual classification for the general fund and also reflects negative residual amounts in other funds.

When both restricted and unrestricted resources are available for use, it is the City's policy to first use restricted resources, then use unrestricted resources as they are needed.

When committed, assigned or unassigned resources are available for use, it is the City's policy to use resources in the following order: 1) committed 2) assigned and 3) unassigned.

R. Net Position

Net position represents the difference between assets and liabilities in the Government-wide financial statements. Net position invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balance of any long- term debt used to build or acquire the capital assets. Net position is reported as restricted in the Government-wide financial statements when there are limitations imposed on their use through external restrictions imposed by creditors, grantors, or laws or regulations of other governments. Currently only the debt service accounts within the Water Enterprise Fund have restricted net position items.

S. Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period actual results could differ from those estimates.

**CITY OF BARRETT, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020**

T. Deferred Revenue

All City funds and the government-wide statements defer revenue for resources that have been received, but not yet earned. Governmental funds also reported deferred revenue in connection with receivables for revenues not considered to be available to liquidate liabilities of the current period.

U. Restricted Position Items

Certain funds of the City are classified as restricted on the statement of net position because the restriction is either imposed by law through constitutional provisions or enabling legislation or imposed externally by creditors, grantors, contributors, or laws or regulations of other governments. Therefore, applicable laws and regulations limit their use.

In connection with debt issued by the United States Department of Agriculture (USDA) for the fire rescue truck, the City is required to maintain a debt service reserve account, where the amount of \$37 is set aside each month until there is accumulated \$4,452 in the account. These reserve funds may be used for certain expenditures; however, monthly deposits shall be resumed until there is again accumulated amounts equal to \$4,452. There was \$1,778 accumulated in this account at December 31, 2019. There is also a restricted cash of \$3,219 in the Water Fund as required by the General Obligation Water Revenue Refunding Bonds of 2016.

V. Operating Revenues - Proprietary Funds

Propriety funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a propriety fund's principal ongoing operations. The principal operating revenues of the City's enterprise funds are charges to customers for sales and services. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation of capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

W. Special Assessments

The City levied special assessments to landowners for the sewer project at the time of the improvement. Landowners have the option of paying the special off when assessed, or financing the special at the terms of that special, as set up by the City. This special is then added to the landowners' property taxes with interest each year until paid. Revenues for these specials are recognized in the year of the assessment. In Minnesota, counties act as collection agents for all special assessment property taxes. Real property taxes may be paid by tax payers in two equal installments on May 15 and October 15. Personal property taxes may be paid on February 28 and January 30. The County provides tax settlements to Cities and other taxing districts four times a year, in February, April, June and November. During 2012 the debt to be paid with these special assessment funds was paid off. The remaining unpaid special assessments related to the original sewer project were transferred to the water debt account of the Water Enterprise Fund and will be utilized there to assist in the payoff of that long-term debt.

**CITY OF BARRETT, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020**

NOTE 2 STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

Budget

The budget was prepared on the same basis and using the same accounting practices as are used to account and prepare financial reports for the fund. The budget presented in this report in the budget to actual is presented in accordance with generally accepted accounting principles. Budgets are adopted only for the General Fund.

Excess of Expenditures over Appropriations

The General Fund expenditures exceeded budgeted amounts by \$30,871. This was determined necessary by the City Council.

NOTE 3 DEPOSITS

The City only uses one financial institution which exposes them to custodial credit risk and concentration of credit risk. These risks are managed through the use of pledged collateral. It is the policy of the City to maintain collateral of at least 110% of the depository balance that is in excess of FDIC insurance.

In accordance with Minnesota Statutes, the City maintains deposits at those institutions authorized by the Council. All such depositories are members of the Federal Reserve System.

Minnesota Statutes require all City deposits be protected by insurance, surety bond or collateral. The market value of collateral pledged must equal 110% of the deposits not covered by insurance or bonds.

Authorized collateral includes: a) United States government treasury bills, treasury notes, treasury bonds; b) issues of United States government agencies and instrumentalities as quoted by a recognized industry quotation service available to the government entity; c) general obligation securities of any state or local government with taxing powers rated "A" or better by a national bond rating service, or revenue obligation securities of any state or local government with taxing powers rated "AA" or better by a national bond rating service; d) unrated general obligation securities of a local government with taxing powers pledged as collateral against funds deposited by that same local government entity; e) irrevocable standby letters of credit issued by Federal Home Loan Banks to a municipality accompanied by written evidence that the Banks' public debt is rated "AA" or better by Moody's Investors Service, Inc., or Standard & Poor's Corporation; or f) time deposits fully insured by any federal agency.

Minnesota Statutes require that collateral be held in safekeeping in a restricted account at a Federal Reserve Bank or in an account at a trust department of a commercial bank or other financial institution not owned or controlled by the depository. The selection shall be approved by the government entity.

**CITY OF BARRETT, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020**

A reconciliation of cash and Cash Equivalents as shown on the Statement of Net Position for the City follows:

CASH AND CASH EQUIVALENTS	
Governmental Funds	\$ 539,606
Governmental Funds - Restricted	\$ 1,778
Proprietary Funds	379,023
Proprietary Funds - Restricted	3,219
Total	\$ 923,626

NOTE 4 CAPITAL ASSETS

Capital asset activity for the year ended December 31, 2020 is as follows:

	Beginning Balance	Additions	Disposals	Ending Balance
GOVERNMENTAL ACTIVITIES				
Capital Assets, Not Being Depreciated:				
Construction in Process	\$ 257,550	\$ 211,259	\$ -	\$ 468,809
Total Capital Assets, Not Being Depreciated	257,550	211,259	-	468,809
Capital Assets, Being Depreciated:				
Buildings	396,063	-	-	396,063
Machinery and Equipment	456,787	32,161	19,743	469,205
Streets and Infrastructure	213,500	-	-	213,500
Total Capital Assets, Being Depreciated	1,066,350	32,161	19,743	1,078,768
Total Capital Assets	1,323,900	243,420	19,743	1,547,577
Less: Accumulated Depreciation	(531,192)	(41,972)	(19,743)	(553,421)
Governmental Activities Capital Assets, Net	\$ 792,708	\$ 201,448	\$ -	\$ 994,156
BUSINESS-TYPE ACTIVITIES				
Capital Assets, Being Depreciated				
Infrastructure	\$ 4,349,726	\$ -	\$ -	\$ 4,349,726
Less: Accumulated Depreciation	(1,304,335)	(91,321)	-	(1,395,656)
Business-Type Activities Net	3,045,391	(91,321)	-	2,954,070

Depreciation expense was charged to functions/programs as follows:

Governmental Activities	
General Government	\$ 12,420
Public Safety	13,812
Public Works	8,242
Culture and Recreation	7,498
Total Governmental Activities	\$ 41,972
Business-Type Activities	
Water	61,084
Sewer	30,237
Total Business-Type Activities	\$ 91,321

**CITY OF BARRETT, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020**

NOTE 5 INTEREST EXPENSES

Total interest expense for the City during 2020 was \$35,539. All interest costs were charged to expense in 2020. The total amount of interest expense was \$13,033 as reported in the statement of activities – governmental funds and \$34,524 as reported in the statement of revenues, expenses and changes in net position - proprietary funds. The governmental funds amounts included \$12,690 of bond issuance costs.

NOTE 6 LONG-TERM DEBT REQUIREMENTS

The following is a summary of the long term debt transactions of the city for the year ended December 31, 2020.

	Outstanding December 31, 2019	Issued in 2020	Paid in 2020	Outstanding December 31, 2020
G.O. Water Rev. Ref. Bonds 2016A	\$ 1,060,000	\$ -	\$ 35,000	\$ 1,025,000
Fire Rescue Truck Promissory Note	8,419	-	4,190	4,229
GO Temp Utility Rev Note of 2019	477,000	-	-	477,000
Total Bonds and Notes	\$ 1,545,419	\$ -	\$ 39,190	\$ 1,506,229
Deferred amounts:				
Unamortized Bond Premium	22,032	-	941	21,091
Total Indebtedness	\$ 1,567,451	\$ -	\$ 40,131	\$ 1,527,320

Long-term debt maturities are as follows:

Year Ended December 31,	Governmental Activities		Business-Type Activities		Total	
	Principal Maturities	Interest Maturities	Principal Maturities	Interest Maturities	Principal Maturities	Interest Maturities
2021	\$ 4,229	\$ 13,517	\$ -	\$ 17,190	\$ 4,229	\$ 30,707
2022	477,000	13,356	35,000	34,056	512,000	47,412
2023	-	-	35,000	33,409	35,000	33,409
2024	-	-	35,000	32,761	35,000	32,761
2025	-	-	35,000	31,983	35,000	31,983
2026-2030	-	-	195,000	144,903	195,000	144,903
2031-2035	-	-	230,000	112,644	230,000	112,644
2036-2040	-	-	330,000	72,400	330,000	72,400
2041-2043	-	-	130,000	5,200	130,000	5,200
Total	\$ 481,229	\$ 26,873	\$ 1,025,000	\$ 484,545	\$ 1,506,229	\$ 511,418

**CITY OF BARRETT, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020**

<p>GO Utility Revenue Note - This note is payable from a future debt issue. \$477,000 of General Obligation Temporary Utility Revenue Note, Series 2019A, interest of 2.80%. This note matures on August 1, 2022.</p>	\$ 477,000	
<p>GO Water Revenue Refunding Bonds - These bonds are payable solely from revenues of the water enterprise fund.</p> <p>\$1,215,000 of General Obligation Water Revenue Refunding Bonds, Series 2016A, of 2016, interest of 1.25% to 4.00%. These bonds mature on January 1, 2043.</p>		1,025,000
Unamortized Bond Premium	21,091	
<p>Promissory Notes - This note is payable from Property Tax levies</p> <p>\$28,000 of Promissory note of 2016, interest of 2.375%. These notes mature on November 7, 2023 and were used to purchase a fire truck.</p>		4,229
Total Long-Term Debt	\$ 1,527,320	

NOTE 7 INTERFUND TRANSFERS

The following transfers were considered necessary for operations by the City Council:

Transfer Out	Transfer In	Amount	Purpose
Sewer	Water	\$ 22,512	Debt Service Funding
General	Water	6,000	Debt Service Funding
Total		\$ 28,512	

NOTE 8 DEFINED BENEFIT PENSION PLANS – STATEWIDE

Pensions. For purposes of measuring the net pension liability, deferred outflows/inflows of resources, and pension expense, information about the fiduciary net position of the Public Employees Retirement Association (PERA) and additions to/deductions from PERA's fiduciary net position have been determined on the same basis as they are reported by PERA. For this purpose, plan contributions are recognized as of employer payroll paid dates and benefit payments, and refunds are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

**CITY OF BARRETT, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020**

A. Plan Description

The City participates in the following cost-sharing multiple-employer defined benefit pension plans administered by the Public Employees Retirement Association of Minnesota (PERA). PERA's defined benefit pension plans are established and administered in accordance with *Minnesota Statutes*, Chapters 353 and 356. PERA's defined benefit pension plans are tax qualified plans under Section 401(a) of the Internal Revenue Code.

All full-time and certain part-time employees of the [entity's name] are covered by the General Employees Plan. General Employees Plan members belong to the Coordinated Plan. Coordinated Plan members are covered by Social Security.

B. Benefits Provided

PERA provides retirement, disability, and death benefits. Benefit provisions are established by state statute and can only be modified by the state Legislature. Vested, terminated employees who are entitled to benefits, but are not receiving them yet, are bound by the provisions in effect at the time they last terminated their public service.

General Employees Plan benefits are based on a member's highest average salary for any five successive years of allowable service, age, and years of credit at termination of service. Two methods are used to compute benefits for PERA's Coordinated Plan members. Members hired prior to July 1, 1989, receive the higher of Method 1 or Method 2 formulas. Only Method 2 is used for members hired after June 30, 1989. Under Method 1, the accrual rate for Coordinated members is 1.2 percent for each of the first 10 years of service and 1.7 percent for each additional year. Under Method 2, the accrual rate for Coordinated members is 1.7 percent for all years of service. For members hired prior to July 1, 1989 a full annuity is available when age plus years of service equal 90 and normal retirement age is 65. For members hired on or after July 1, 1989, normal retirement age is the age for unreduced Social Security benefits capped at 66.

Benefit increases are provided to benefit recipients each January. Beginning in 2019, the postretirement increase is equal to 50 percent of the cost-of-living adjustment (COLA) announced by the SSA, with a minimum increase of at least 1 percent and a maximum of 1.5 percent. Recipients that have been receiving the annuity or benefit for at least a full year as of the June 30 before the effective date of the increase will receive the full increase. For recipients receiving the annuity or benefit for at least one month but less than a full year as of the June 30 before the effective date of the increase will receive a reduced prorated increase. For members retiring on January 1, 2024, or later, the increase will be delayed until normal retirement age (age 65 if hired prior to July 1, 1989, or age 66 for individuals hired on or after July 1, 1989). Members retiring under Rule of 90 are exempt from the delay to normal retirement.

**CITY OF BARRETT, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020**

C. Contributions

Minnesota Statutes Chapter 353 sets the rates for employer and employee contributions. Contribution rates can only be modified by the state Legislature.

Coordinated Plan members were required to contribute 6.50 percent of their annual covered salary in fiscal year 2020 and the City was required to contribute 7.50 percent for Coordinated Plan members. The City's contributions to the General Employees Fund for the year ended December 31, 2020, were \$7,474. The City's contributions were equal to the required contributions as set by state statute.

D. Pension Costs

At December 31, 2020, the City reported a liability of \$83,936 for its proportionate share of the General Employees Fund's net pension liability. The City's net pension liability reflected a reduction due to the State of Minnesota's contribution of \$16 million. The State of Minnesota is considered a non-employer contributing entity and the state's contribution meets the definition of a special funding situation. The State of Minnesota's proportionate share of the net pension liability associated with the City totaled \$2,511. The net pension liability was measured as of June 30, 2020, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The City's proportionate share of the net pension liability was based on the City's contributions received by PERA during the measurement period for employer payroll paid dates from July 1, 2019 through June 30, 2020, relative to the total employer contributions received from all of PERA's participating employers. The City proportionate share was 0.0014 percent at the end of the measurement period and 0.0014 percent for the beginning of the period.

City's proportionate share of the net pension liability	\$	83,936
State of Minnesota's proportionate share of the net pension liability associated with the City		2,511
Total	\$	<u>86,447</u>

For the year ended December 31, 2020, the City recognized pension expense of \$7,454 for its proportionate share of the General Employees Plan's pension expense. In addition, the City recognized an additional \$219 as pension expense (and grant revenue) for its proportionate share of the State of Minnesota's contribution of \$16 million to the General Employees Fund.

At December 31, 2020, the City reported its proportionate share of the General Employees Plan's deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

**CITY OF BARRETT, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020**

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience		\$ 318
Change in actuarial assumptions	-	1,353
Net Difference between projected and actual earnings on plan inv	8,112	-
Changes in proportion	-	-
Contributions paid subsequent to the measurement date	4,328	-
Total	<u>\$ 12,440</u>	<u>\$ 1,671</u>

The \$12,440 reported as deferred outflows of resources related to pensions resulting from City contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended December 31, 2021. Other amounts reported as deferred outflows and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended December 31:	Pension Expense Amount
2020	\$ 1,205
2021	\$ 1,205
2022	\$ 1,205
2023	\$ 1,205
2024	\$ 1,622

E. Actuarial Assumptions

The total pension liability in the June 30, 2020, actuarial valuation was determined using an individual entry-age normal actuarial cost method and the following actuarial assumptions:

Inflation	2.50% per year
Active Member Payroll Growth	3.25% per year
Investment Rate of Return	7.50%

Salary increases were based on a service-related table. Mortality rates for active members, retirees, survivors, and disabilitants for all plans were based on RP 2014 tables for males or females, as appropriate, with slight adjustments to fit PERA's experience. Cost of living benefit increases after retirement for retirees are assumed to be 1.25 percent per year for the General Employees Plan, 1.0 percent per year for the Police and Fire Plan, and 2.0 percent per year for the Correctional Plan.

Actuarial assumptions used in the June 30, 2020 valuation were based on the results of actuarial experience studies. The most recent four-year experience study for the General Employees Plan was completed in 2019. The assumption changes were adopted by the Board and become effective with the July 1, 2020 actuarial valuation. The most recent four-year experience studies for the Police and Fire Plan and the Correctional Plan were completed in 2020. The recommended assumptions for those plans were adopted by the Board and will be effective with the July 1, 2021 actuarial valuations if approved by the Legislature.

The following changes in actuarial assumptions and plan provisions occurred in 2020:

CITY OF BARRETT, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020

Changes in Actuarial Assumptions:

- The price inflation assumption was decreased from 2.50% to 2.25%.
- The payroll growth assumption was decreased from 3.25% to 3.00%.
- Assumed salary increase rates were changed as recommended in the June 30, 2019 experience study. The net effect is assumed rates that average 0.25% less than previous rates.
- Assumed rates of retirement were changed as recommended in the June 30, 2019 experience study. The changes result in more unreduced (normal) retirements and slightly fewer Rule of 90 and early retirements.
- Assumed rates of termination were changed as recommended in the June 30, 2019 experience study. The new rates are based on service and are generally lower than the previous rates for years 2-5 and slightly higher thereafter.
- Assumed rates of disability were changed as recommended in the June 30, 2019 experience study. The change results in fewer predicted disability retirements for males and females.
- The base mortality table for healthy annuitants and employees was changed from the RP-2014 table to the Pub-2010 General Mortality table, with adjustments. The base mortality table for disabled annuitants was changed from the RP-2014 disabled annuitant mortality table to the PUB-2010 General/Teacher disabled annuitant mortality table, with adjustments.
- The mortality improvement scale was changed from Scale MP-2018 to Scale MP-2019.
- The assumed spouse age difference was changed from two years older for females to one year older.
- The assumed number of married male new retirees electing the 100% Joint & Survivor option changed from 35% to 45%. The assumed number of married female new retirees electing the 100% Joint & Survivor option changed from 15% to 30%. The corresponding number of married new retirees electing the Life annuity option was adjusted accordingly.

Changes in Plan Provisions:

- Augmentation for current privatized members was reduced to 2.0% for the period July 1, 2020 through December 31, 2023 and 0.0% after. Augmentation was eliminated for privatizations occurring after June 30, 2020.

**CITY OF BARRETT, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020**

The State Board of Investment, which manages the investments of PERA, prepares an analysis of the reasonableness on a regular basis of the long-term expected rate of return using a building-block method in which best-estimate ranges of expected future rates of return are developed for each major asset class. These ranges are combined to produce an expected long-term rate of return by weighting the expected future rates of return by the target asset allocation percentages. The target allocation and best estimates of geometric real rates of return for each major asset class are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Domestic Equity	35.50%	5.10%
Private Markets	17.50%	5.30%
Fixed Income	20.00%	0.75%
International Equity	25.00%	5.90%
Cash Equivalents	2.00%	0.00%
Total	100.00%	

F. Discount Rate

The discount rate used to measure the total pension liability in 2020 was 7.50 percent. The projection of cash flows used to determine the discount rate assumed that contributions from plan members and employers will be made at rates set in Minnesota Statutes. Based on these assumptions, the fiduciary net positions of the General Employees Fund, the Police and Fire Fund, and the Correctional Fund were projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

G. Pension Liability Sensitivity

The following presents the City's proportionate share of the net pension liability for all plans it participates in, calculated using the discount rate disclosed in the preceding paragraph, as well as what the City's proportionate share of the net pension liability would be if it were calculated using a discount rate one percentage point lower or one percentage point higher than the current discount rate:

District's Proportionate share of NPL		
1% decrease	Current	1% increase
6.50%	7.50%	8.50%
\$ 134,521	\$ 83,936	\$ 42,208

**CITY OF BARRETT, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020**

H. Pension Plan Fiduciary Net Position

Detailed information about each pension plan's fiduciary net position is available in a separately-issued PERA financial report that includes financial statements and required supplementary information. That report may be obtained on the Internet at www.mnpera.org.

NOTE 9 DEFINED BENEFIT PENSION PLAN - VOLUNTEER FIRE RELIEF ASSOCIATION

Summary of Significant Accounting Policies

Pensions. For purposes of measuring the net pension liability [or asset if applicable], deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Public Employees Retirement Association (PERA) and additions to and deductions from the plan's fiduciary net position have been determined on the same basis as they are reported by PERA except that PERA's fiscal year is June 30. For this purpose, plan contributions are recognized when due according to state statute and benefit payments and refunds are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

Plan Description

The Barrett Fire Department participates in the Statewide Volunteer Firefighter Retirement Plan (accounted for in the Volunteer Firefighter Fund), an agent multiple-employer lump-sum [or monthly] defined benefit pension plan administered by the Public Employees Retirement Association of Minnesota (PERA). The Volunteer Firefighter Plan covers volunteer firefighters of municipal fire departments or independent nonprofit firefighting corporations that have elected to join the plan. As of December 31, 2020, the plan covered active firefighters and no vested terminated firefighters whose pension benefits are deferred. The plan is established and administered in accordance with Minnesota Statutes, Chapter 353 G.

Benefits Provided

The Volunteer Firefighter Plan provides retirement, death, and supplemental benefits to covered firefighters and survivors. Benefits are paid based on the number of years of service multiplied by a benefit level approved by the City of Barrett. Members are eligible for a lump-sum retirement benefit at 50 years of age with five years of service. Plan provisions include a pro-rated vesting schedule that increases from 5 years at 40 percent through 20 years at 100 percent.

Contributions

The Volunteer Firefighter Plan is funded by fire state aid, investment earnings and, if necessary, employer contributions as specified in Minnesota Statutes, and voluntary City contributions. The State of Minnesota contributed \$12,650 in fire state aid to the fund for the year ended December 31, 2020. Required employer contributions are calculated annually based on statutory provisions.

**CITY OF BARRETT, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020**

Pension Costs

At December 31, 2020, the City reported a net pension asset of \$173,422 for the Volunteer Firefighter Fund. The net pension asset was measured as of December 31, 2020. The total pension asset used to calculate the net pension asset in accordance with GASB 68 was determined by PERA applying an actuarial formula to specific census data certified by the fire department. The following table presents the changes in net pension liability during the year.

	Total Pension Liability	Plan Fiduciary Net Position	Net Pension Liability / (Asset)	Deferred		Pension Revenue	Pension Expense
	(a)	(b)	(a-b)	Outflow	Inflow		
Beginning Balance 12/31/19	\$ 91,766	\$ 226,675	\$ (134,909)	\$ -	\$ -	\$ -	\$ -
Changes for the Year:							
Service Cost	5,660	-	5,660	-	-	-	5,660
Interest on Pension Liability	5,846	-	5,846	-	-	-	5,846
Projected Investment Earnings	-	13,601	(13,601)	-	-	-	(13,601)
Actuarial Experience (Gains)/Losses	(3,725)	-	(3,725)	-	2,980	-	(745)
Changes in Benefit Level	-	-	-	-	-	-	-
Contributions (State)	-	12,650	(12,650)	-	-	12,650	-
Asset (Gain) Loss	-	20,597	(20,597)	-	16,478	-	(4,119)
Benefit Payouts	-	-	-	-	-	-	-
PERA Administrative Fee	-	(554)	554	-	-	-	554
Net Changes	<u>7,781</u>	<u>46,294</u>	<u>(38,513)</u>	<u>-</u>	<u>19,458</u>	<u>12,650</u>	<u>(6,405)</u>
Balance End of Year 12/31/20	<u>\$ 99,547</u>	<u>\$ 272,969</u>	<u>\$ (173,422)</u>	<u>\$ -</u>	<u>\$ 19,458</u>	<u>\$ 12,650</u>	<u>\$ (6,405)</u>

For the year ended December 31, 2020, the City recognized pension expense of \$6,405.

At December 31, 2020, the [City/Township] reported deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Actuarial Experience Gains/Losses	\$ -	\$ 3,725
Asset (Gain)/Loss	-	20,597
Total	<u>\$ -</u>	<u>\$ 24,322</u>

**CITY OF BARRETT, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020**

There was no additional amount reported as deferred outflows of resources related to pensions resulting from City contributions (both statutorily-required and voluntary, as applicable) subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended December 31, 2021. Other amounts reported as deferred outflows and inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended December 31:	Pension Expense Amount
2020 \$	(4,864)
2021 \$	(4,864)
2022 \$	(4,864)
2023 \$	(4,864)
2024 \$	(4,864)

Actuarial Assumptions

The total pension liability at December 31, 2020, was determined using the entry age normal actuarial cost method and the following actuarial assumptions:

- Retirement eligibility at the later of age 50 or 20 years of service
- Investment rate of return of 6.0 percent
- Inflation rate of 3.0 percent .

Discount Rate

The discount rate used to measure the total pension liability was six percent. The projection of cash flows used to determine the discount rate assumed that contributions to the Volunteer Firefighter Fund will be made as specified in statute. Based on that assumption and considering the funding ratio of the plan, the fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Pension Liability Sensitivity

The following presents the City's net pension asset for the Volunteer Firefighter Fund, calculated using the assumed discount rate as well as what the City's net pension asset would be if it were calculated using a discount rate one percent lower or one percent higher than the current discount rate:

District's Proportionate share of NPL		
1% decrease	Current	1% increase
5.00%	6.00%	7.00%
\$ (169,663)	\$ (173,423)	\$ (177,004)

**CITY OF BARRETT, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020**

**Plan Investments
Investment Policy:**

The Minnesota State Board of Investment (SBI) is established by Article XI of the Minnesota Constitution to invest all state funds. Its membership as specified in the Constitution is comprised of the governor (who is designated as chair of the board), state auditor, secretary of state and state attorney general.

All investments undertaken by the SBI are governed by the prudent person rule and other standards codified in Minnesota Statutes, Chapter 11A and Chapter 353G.

Within the requirements defined by state law, the SBI, with assistance of the SBI staff and the Investment Advisory Council, establishes investment policy for all funds under its control. These investments policies are tailored to the particular needs of each fund and specify investment objectives, risk tolerance, asset allocation, investment management structure and specific performance standards. Studies guide the on-going management of the funds and are updated periodically.

Asset Allocation:

To match the long-term nature of the pension obligations, the SBI maintains a strategic asset allocation for the Volunteer Firefighter Plan that includes allocations to domestic equity, international equity, bonds and cash equivalents. The long-term target asset allocation and long-term expected real rate of return is the following:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Domestic Stocks	35.00%	5.10%
International Stocks	15.00%	5.30%
Bonds	45.00%	0.75%
Cash	5.00%	0.00%
Total	100.00%	

The six percent long-term expected rate of return on pension plan investments was determined using a building-block method. Best estimates for expected future real rates of return (expected returns, net of inflation) were developed for each asset class using both long-term historical returns and long-term capital market expectations from a number of investment management and consulting organizations. The asset class estimates and the target allocations were then combined to produce a geometric, long-term expected real rate of return for the portfolio. Inflation expectations were applied to derive the nominal rate of return for the portfolio.

Description of significant investment policy changes during the year: The SBI made no significant changes to their investment policy during fiscal year 2020 for the Volunteer Firefighter Fund.

**CITY OF BARRETT, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020**

Pension Plan Fiduciary Net Position

Detailed information about each pension plan's fiduciary net position is available in a separately-issued PERA financial report that includes financial statements and required supplementary information. That report may be obtained on the Internet at www.mnpera.org .

NOTE 10 CONTINGENCIES AND COMMITMENTS

A. Contracts

In November 2018 the council approved a three-year contract with the Grant County Sheriff's office for police protection. The amounts contracted for future services for the year 2021 is \$38,927.

A contract was entered into in October 2018 for snow removal in the city limits. The contract runs from October 2018 to April, 2021 and totals \$18,000 up to 45 inches.

Federal and State Revenue

Amounts received or receivable from federal and state agencies are subject to agency audit and adjustment. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of funds which may be disallowed by the agencies cannot be determined at this time although the City expects such amounts, if any, to be immaterial.

NOTE 11 RISK MANAGEMENT

The City is exposed to various risks of loss related to: torts, theft of or destruction of assets; errors and omissions; injuries to employees; and natural disasters. The City has entered into a joint powers agreement with the League of Minnesota Cities Insurance Trust (LMCIT). The LMCIT is a public entity risk pool currently operating as common risk management and insurance program for Minnesota cities. The City also carries commercial insurance for certain other risks of loss, including employee health insurance.

The agreement for formation of the LMCIT provides that the pool will be self-sustaining through member assessments and will reinsure through commercial companies for claims in excess of reserved amounts for each insured event. The pool can make additional assessments to make the pool self-sustaining. The City has determined that it is not possible to estimate the amount of such additional assessments; however, they are not expected to be material to the financial statements.

The City is exposed to various risks of loss to torts, theft of, damage to, and destruction of assets; errors and omissions; injuries to employees' health and life; natural disasters, and worker's compensation for which the City carries commercial insurance. Settled claims have not exceeded this commercial coverage in any of the past two fiscal years. There were no significant reductions in the City's insurance coverage in 2019.

NOTE 12 OTHER AGREEMENTS

The city rents a portion of its office building as office space to an unrelated party. There is currently no long-term rental agreement

**CITY OF BARRETT, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020**

NOTE 13 TAX ABATEMENTS

The City entered into one Tax Abatement agreement which meets the criteria for disclosure under Governmental Accounting Standards Board Statement No. 77 Tax Abatement Disclosure. The City's authority to enter into this agreement comes from Minnesota Statute 469. The City entered into this agreement for the purpose of economic development.

The City entered into a tax abatement agreement in 2015 with a local nursing home facility in which the facility incurred costs for the remodel and expansion of the existing facility. The abatement is based on the assumption that the assessed value of the property will increase by \$529,400 and on the statistical assumption that the facility's tax payment to the City would increase by \$7,500 per year. In the event that the actual tax increase, as a result of the remodeling and expansion, is less than \$7,500 each year, the City shall recapture the amount representing the difference between the actual amount of tax increase and the \$7,500 that will otherwise be abated based on the estimated market value and tax rate for 2014. The term of the abatement is 15 years. The agreement was negotiated under state law (Minnesota statutes 469.1813-469.1815) and has a maximum duration dated to 2030. Abatement payments under this agreement in 2020 were \$4,097.

NOTE 14 CONSTRUCTION PROJECT

In May 2019 the City resolved to authorize and provide the incurrence of indebtedness for the purpose of sewer and storm sewer and water construction project. It is expected the total cost of the project will be \$6.874 million and \$2.7 million will be funded with bond issuance, \$1.949 million will be funded with Rural Development grants, \$1.358 million will be funded with a WIF Grant and \$867,000 is expected to be funded with a market loan. The City began substantial construction during 2021.

NOTE 15 ISSUED BUT NOT YET EFFECTIVE ACCOUNTING PRONOUNCEMENTS

The Governmental Accounting Standards Board (GASB) has issued several statements not yet implemented by the City. The effect these standards may have on future financial statements is not determinable at this time.

NOTE 16 CONTINGENCIES

The City is currently involved in litigation as a defendant in a land-use related lawsuit. The outcome is not known or able to estimated at this time. There has been no liability recorded related to this lawsuit.

NOTE 17 COVID-19

In December 2019, a novel strain of coronavirus was reported in Wuhan, China. The World Health Organization has declared the outbreak to constitute a "Public Health Emergency of International Concern." The COVID-19 outbreak is disrupting supply chains and affecting production and sales across a range of industries. The extent of the impact of COVID-19 on our operational and financial performance will depend on certain developments, including the duration and spread of the outbreak, impact on our customers, employees and vendors all of which are uncertain and cannot be predicted. At this point, the extent to which COVID-19 may impact our financial condition or results of operations is uncertain.

REQUIRED SUPPLEMENTARY INFORMATION

**CITY OF BARRETT, MINNESOTA
BUDGETARY COMPARISON SCHEDULE – GENERAL FUND
YEAR ENDED DECEMBER 31, 2020**

	Original and Final	Actual	Variance with Final Budget
REVENUES			
Property Taxes	\$ 178,908	\$ 176,362	\$ (2,546)
Licenses and Permits	3,950	3,675	(275)
Intergovernmental Revenues	86,487	117,116	30,629
Charges for Services	97,510	97,616	106
Fines and Forefits	-	753	753
Other Revenue	17,700	25,367	7,667
Total Revenues	<u>384,555</u>	<u>420,889</u>	<u>36,334</u>
EXPENDITURES			
Current:			
General Government	146,376	202,763	56,387
Public Safety	92,559	56,716	(35,843)
Public Works	113,260	63,067	(50,193)
Sanitation	6,000	57,011	51,011
Culture and Recreation	26,360	21,999	(4,361)
Public Safety	-	9,391	9,391
Debt Service	-	4,389	4,389
Total Expenditures	<u>384,555</u>	<u>415,336</u>	<u>30,781</u>
EXCESS OF REVENUES OVER EXPENDITURES	-	5,553	5,553
OTHER FINANCING USES			
Transfer to Other Funds	-	(6,000)	(6,000)
NET CHANGE IN FUND BALANCE	-	(447)	(447)
Fund Balance - Beginning of Year	<u>581,341</u>	<u>581,341</u>	-
FUND BALANCE - END OF YEAR	<u>\$ 581,341</u>	<u>\$ 580,894</u>	<u>\$ (447)</u>

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Budgets and Budgetary Accounting

Budgets are adopted on a basis consistent with generally accepted accounting principles. Annual appropriated budgets are adopted for the general fund.

Prior to the end of each year, the proposed operating budget for the fiscal year commencing the following January 1, is submitted to the City Council for their review. After this process has been concluded, the budget is legally enacted through the passage of a resolution. Budget amendments may be made by the City Council during the year, but there were none made in the current year.

**CITY OF BARRETT, MINNESOTA
SCHEDULE OF PROPORTIONATE SHARE OF THE NET PENSION LIABILITY, AND SCHEDULE
OF EMPLOYER CONTRIBUTIONS
YEAR ENDED DECEMBER 31, 2020**

Schedule of Proportionate Share of PERA Net Pension Liability

Actuarial Valuation Date	Employer's Proportion of the Net Pension	Employer's Proportionate Share of the Net Pension Liability (a)	State's Proportionate Share of the Net Pension Liability (b)	Employer's Proportionate Share of the Net Pension Liability and The State's Share (a+b)	Employer's Covered- Employee Payroll (c)	Proportionate Share of the Net Pension Liability as a Percentage of its Covered- Employee Payroll (a+b)/c	Plan Fiduciary Net Position as a Percentage of the Total Pension Liability
6/30/2020	0.0014%	\$ 83,936	\$ 2,511	\$ 86,447	\$ 99,653	86.75%	79.06%
6/30/2019	0.0014%	77,403	2,333	79,736	95,907	83.14%	80.23%
6/30/2018	0.0014%	77,666	2,467	80,133	91,293	87.78%	79.53%
6/30/2017	0.0014%	89,375	1,117	90,492	89,653	100.94%	75.90%
6/30/2016	0.0014%	113,673	1,465	115,138	86,947	132.42%	68.90%
6/30/2015	0.0014%	\$ 72,555	\$ -	\$ 72,555	\$ 81,920	88.57%	78.20%

Schedule of Employer PERA Contributions

Year Ended June 30,	Statutorily Required Contribution (a)	Contributions in Relation to the Statutorily Required Contribution (b)	Contribution Deficiency (Excess) (a-b)	Covered- Employee Payroll (d)	Contributions as a Percentage of Covered- Employee Payroll (b/d)
2020	\$ 7,474	\$ 7,474	\$ -	\$ 99,653	7.50%
2019	7,193	7,193	-	95,907	7.50%
2018	6,847	6,847	-	91,293	7.50%
2017	6,724	6,724	-	89,653	7.50%
2016	6,521	6,521	-	86,947	7.50%

These scheduled are intended to show ten-year trends. Additional years will be reported as they become available.

**CITY OF BARRETT, MINNESOTA
NOTES TO SCHEDULE OF CHANGES IN THE NET PENSION LIABILITY AND RELATED RATIOS
YEAR ENDED DECEMBER 31, 2020**

Notes to Schedule of Changes in Net Pension Liabilities and Related Ratios

General Employees Fund

2020 Changes in Actuarial Assumptions:

- The price inflation assumption was decreased from 2.50% to 2.25%.
- The payroll growth assumption was decreased from 3.25% to 3.00%.
- Assumed salary increase rates were changed as recommended in the June 30, 2019 experience study. The net effect is assumed rates that average 0.25% less than previous rates.
- Assumed rates of retirement were changed as recommended in the June 30, 2019 experience study. The changes result in more unreduced (normal) retirements and slightly fewer Rule of 90 and early retirements.
- Assumed rates of termination were changed as recommended in the June 30, 2019 experience study. The new rates are based on service and are generally lower than the previous rates for years 2-5 and slightly higher thereafter.
- Assumed rates of disability were changed as recommended in the June 30, 2019 experience study. The change results in fewer predicted disability retirements for males and females.
- The base mortality table for healthy annuitants and employees was changed from the RP-2014 table to the Pub-2010 General Mortality table, with adjustments. The base mortality table for disabled annuitants was changed from the RP-2014 disabled annuitant mortality table to the PUB-2010 General/Teacher disabled annuitant mortality table, with adjustments.
- The mortality improvement scale was changed from Scale MP-2018 to Scale MP-2019.
- The assumed spouse age difference was changed from two years older for females to one year older.
- The assumed number of married male new retirees electing the 100% Joint & Survivor option changed from 35% to 45%. The assumed number of married female new retirees electing the 100% Joint & Survivor option changed from 15% to 30%. The corresponding number of married new retirees electing the Life annuity option was adjusted accordingly.

2020 Changes in Plan Provisions

- Augmentation for current privatized members was reduced to 2.0% for the period July 1, 2020 through December 31, 2023 and 0.0% after. Augmentation was eliminated for privatizations occurring after June 30, 2020.

2019 Changes in Actuarial Assumptions:

- The mortality projection scale was changed from MP-2017 to MP-2018.

2019 Changes in Plan Provisions

- The employer supplemental contribution was changed prospectively, decreasing from \$31.0 million to \$21.0 million per year. The State's special funding contribution was changed prospectively, requiring \$16.0 million due per year through 2031.

2018 Changes in Actuarial Assumptions

CITY OF BARRETT, MINNESOTA
NOTES TO SCHEDULE OF CHANGES IN THE NET PENSION LIABILITY AND RELATED RATIOS
YEAR ENDED DECEMBER 31, 2020

- The morality projection scale was changed from MP-2015 to MP-2017.
- The assumed benefit increase was changed from 1.00 percent per year through 2044 and 2.50 percent per year thereafter to 1.25 percent per year.

2018 Changes in Plan Provisions

- The augmentation adjustment in early retirement factors is eliminated over a five-year period starting July 1, 2019, resulting in actuarial equivalence after June 30, 2024.
- Interest credited on member contributions decreased from 4.00 percent to 3.00 percent, beginning July 1, 2018.
- Deferred augmentation was changed to 0.00 percent, effective January 1, 2019. Augmentation that has already accrued for deferred members will still apply.
- Contribution stabilizer provisions were repealed.
- Postretirement benefit increases were changed from 1.00 percent per year with a provision to increase to 2.50 percent upon attainment of 90.00 percent funding ratio to 50.00 percent of the Social Security Cost of Living Adjustment, not less than 1.00 percent and not more than 1.50 percent, beginning January 1, 2019.
- For retirements on or after January 1, 2024, the first benefit increase is delayed until the retiree reaches normal retirement age; does not apply to Rule of 90 retirees, disability benefit recipients, or survivors.
- Actuarial equivalent factors were updated to reflect revised mortality and interest assumptions.

2017 Changes in Actuarial Assumptions

- The combined service annuity (CSA) loads were changed from 0.80 percent for active members and 60.00 percent for vested and non-vested deferred members. The revised CSA load are now 0.00 percent for active member liability, 15.00 percent for vested deferred member liability, and 3.00 percent for non-vested deferred member liability.
- The assumed postretirement benefit increase rate was changed for 1.00 percent per year for all years to 1.00 percent per year through 2044 and 2.50 percent per year thereafter.

CITY OF BARRETT, MINNESOTA
NOTES TO SCHEDULE OF CHANGES IN THE NET PENSION LIABILITY AND RELATED RATIOS
YEAR ENDED DECEMBER 31, 2020

2017 Changes in Plan Provisions

- The State's contribution for the Minneapolis Employees Retirement Fund equals \$16,000,000 in 2017 and 2018, and \$6,000,000 thereafter.
- The Employer Supplemental Contribution for the Minneapolis Employees Retirement Fund changed from \$21,000,000 to \$31,000,000 in calendar years 2019 to 2031. The state's contribution changed from \$16,000,000 to \$6,000,000 in calendar years 2019 to 2031.

2016 Changes in Actuarial Assumptions:

- The assumed postretirement benefit increase rate was changed from 1.00 percent per year through 2035 and 2.50 percent per year thereafter to 1.00 percent per year for all years.
- The assumed investment return was changed from 7.90 percent to 7.50 percent. The single discount rate changed from 7.90 percent to 7.50 percent.
- Other assumptions were changed pursuant to the experience study June 30, 2015. The assumed future salary increases, payroll growth, and inflation were decreased by 0.25 percent to 3.25 percent for payroll growth and 2.50 percent for inflation.

2016 Changes in Plan Provisions

- There have been no changes since the prior valuation.

2015 Changes in Actuarial Assumptions

- The assumed postretirement benefit increase rate was changed from 1.00 percent per year through 2030 and 2.50 percent per year thereafter to 1.00 percent per year through 2035 and 2.50 percent per year thereafter.

2015 Changes in Plan Provisions:

- On January 1, 2015, the Minneapolis Employees Retirement Fund was merged into the General Employees Fund, which increased the total pension liability by \$1.1 billion and increase the fiduciary plan net position by \$892 million. Upon consolidation, state and employer contributions were revised; the State's contribution of \$6.0 million, which meets the special funding situation definition, was due September 2015.

CITY OF BARRETT, MINNESOTA
SCHEDULE OF CHANGES IN THE NET PENSION LIABILITY AND RELATED RATIOS YEAR -
BARRETT FIRE DEPARTMENT
ENDED DECEMBER 31, 2020

	2020 (Fire Relief Report Date 2019)	2019 (Fire Relief Report Date 2018)	2018 (Fire Relief Report Date 2017)
Total Pension Liability			
Service Cost	\$ 5,660	\$ 5,535	\$ 5,451
Interest	5,846	5,507	5,283
Changes of Benefit Terms	-	-	(7,094)
Actuarial Experience (Gains)/Losses	(3,725)	(5,521)	-
Net Change In Total Pension Liability	<u>7,781</u>	<u>5,521</u>	<u>3,640</u>
Total Pension Liability - January 1	91,766	86,245	82,605
Total Pension Liability - December 31 (A)	<u><u>\$ 99,547</u></u>	<u><u>\$ 91,766</u></u>	<u><u>\$ 86,245</u></u>
Plan Fiduciary Net Position			
Contributions - Contributions		\$ -	\$ 2,000
Contributions - State	12,650	12,262	12,236
Net Investment Income	34,198	33,790	(7,160)
Benefit Payments, including Refunds of Employee Contributions			-
Administrative Expense	(554)	(582)	(640)
Net Change In Plan Fiduciary Net Position	<u>46,294</u>	<u>45,470</u>	<u>6,436</u>
Plan Fiduciary Net Position - January 1	226,675	181,205	174,769
Plan Fiduciary Net Position - December 31 (B)	<u><u>\$ 272,969</u></u>	<u><u>\$ 226,675</u></u>	<u><u>\$ 181,205</u></u>
Fire Relief's Net Pension Liability (Asset) - December 31 (A-B)	<u><u>\$ 173,422</u></u>	<u><u>\$ (134,909)</u></u>	<u><u>\$ (94,960)</u></u>
Plan Fiduciary Net Position As a Percentage of the Total Pension Liability (B/A)	274%	247%	210%
Covered Payroll	*	*	*
Fire Relief's Net Pension Liability (Asset) as a Percentage of Covered Payroll	*	*	*

* The Barrett Fire Department is comprised of volunteers, therefore there are no payroll expenditures, covered

Note 1: Schedule is intended to show 10-Year trend. Additional years will be reported as they become available. The Pension Standard (GASB-68) was implemented in 2018 for the Barrett Fire Department Relief Association, therefore, information prior to 2018 is not available.

Note 2: There are no factors that affect trends in the amounts reported, such as change in benefit terms or assumptions. Details can be obtained from the financial reports of the Barrett Fire Department Relief Association.

**CITY OF BARRETT, MINNESOTA
SCHEDULE OF PENSION CONTRIBUTIONS – BARRETT FIRE DEPARTMENT
YEAR ENDED DECEMBER 31, 2020**

Year Ending	Statutory Required Contribution (a)	Contributions in Related to the Statutorily Required Contribution (b)	Contribution Deficiency (Excess) (a- b)	Covered Payroll (c)	Contributions as a Percentage of Covered Employee Payroll (b/c)
12/31/2020	\$ -	\$ -	\$ -	*	*
12/31/2019	\$ -	\$ -	\$ -	*	*
12/31/2018	\$ -	\$ 2,000	\$ (2,000)	*	*

* The Barrett Fire Department is comprised of volunteers, therefore there are no payroll expenditures, covered payroll amounts, or percentage calculations

Note 1: Schedule is intended to show 10-Year trend. Additional years will be reported as they become available. The Pension Standard (GASB-68) was implemented in 2018 for the Barrett Fire Department Relief Association, therefore, information prior to 2018 is not available.

Note 2: There are no factors that affect trends in the amounts reported, such as change in benefit terms or assumptions. Details can be obtained from the financial reports of the Barrett Fire Department Relief Association.

OTHER SUPPLEMENTARY INFORMATION

**CITY OF BARRETT, MINNESOTA
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE - GOVERNMENTAL FUNDS
YEAR ENDED DECEMBER 31, 2020**

	General	2019 Capital Project	GO Bond	Total Governmental Funds
REVENUES				
Taxes				
Property Taxes	\$ 176,362	\$ -	\$ -	\$ 176,362
Total Taxes	176,362	-	-	176,362
Licenses and Permits				
Business	3,525	-	-	3,525
Nonbusiness	150	-	-	150
Total Licenses and Permits	3,675	-	-	3,675
Intergovernmental Revenues				
Federal	31,811	198,207		230,018
State				-
Local Government Aid	84,443			84,443
Market Value Credits - Agricultural	587	-	-	587
Other	275	34,960	-	35,235
Total Intergovernmental Revenues	117,116	233,167	-	350,283
Charges for Services				
Township Fire Contracts	18,254	-	-	18,254
Sanitation	67,168	-	-	67,168
Rents Collected	7,719	-	-	7,719
Other Charges for Services	4,475			4,475
Total Charges for Services	97,616	-	-	97,616
Fines and Forfeits	753	-	-	753
Other Revenues				
Interest	462	-	-	462
Donations	5,850	-	-	5,850
Other	19,055	-	-	19,055
Total Other Revenues	25,367	-	-	25,367
Total Revenues	\$ 420,889	\$ 233,167	\$ -	\$ 654,056

**CITY OF BARRETT, MINNESOTA
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE - GOVERNMENTAL FUNDS (CONTINUED)
YEAR ENDED DECEMBER 31, 2020**

	General	2019 Capital Project	GO Bond	Total Governmental Funds
EXPENDITURES				
General Government				
Mayor and Council	\$ 5,770	\$ -	\$ -	\$ 5,770
Municipal Clerk	42,358	-	-	42,358
Other General Government	119,341	-	-	119,341
Capital Outlay	35,294	-	-	35,294
Total General Government	202,763	-	-	202,763
Public Safety				
Police Protection				
Current Expense	37,794	-	-	37,794
Fire Protection				
Current Expense	18,922	-	-	18,922
Capital Outlay	9,391	-	-	9,391
Total Public Safety	66,107	-	-	66,107
Public Works				
Highways and Streets				
Street Maintenance/Cleaning	24,016	-	-	24,016
Street Lighting	10,491	-	-	10,491
Snow Removal	28,560	-	-	28,560
Capital Outlay - Streets	-	224,313	-	224,313
Total Public Works	63,067	224,313	-	287,380
Sanitation				
Current	57,011	-	-	57,011
Culture and Recreation				
Current Expense	21,999	-	-	21,999
Debt Service				
Principal	4,189	-	-	4,189
Interest	200	12,429	-	12,629
Total Debt Service	4,389	12,429	-	16,818
Total Expenditures	\$ 415,336	\$ 236,742	\$ -	\$ 652,078

**CITY OF BARRETT, MINNESOTA
 COMBINING STATEMENT OF REVENUES, EXPENDITURES AND
 CHANGES IN FUND BALANCE
 GOVERNMENTAL FUNDS (CONTINUED)
 YEAR ENDED DECEMBER 31, 2020**

	General	2019 Capital Project	GO Bond	Total Governmental Funds
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	\$ 5,553	\$ (3,575)	\$ -	\$ 1,978
OTHER FINANCING SOURCES (USES)				
Transfers to Other Funds	(6,000)	-	-	(6,000)
NET CHANGE IN FUND BALANCE	(447)	(3,575)	-	(4,022)
Fund Balance - Beginning of Year	581,341	163,760	310	745,411
FUND BALANCE - END OF YEAR	<u>\$ 580,894</u>	<u>\$ 160,185</u>	<u>\$ 310</u>	<u>\$ 741,389</u>

**CITY OF BARRETT, MINNESOTA
SCHEDULE OF INDEBTEDNESS
AS OF DECEMBER 31, 2020
(UNAUDITED)**

	Interest Rate	Issue Date	Final Maturity	Outstanding January 1, 2020	Issued in 2020	Paid in 2020	Outstanding December 31, 2020	Principal Due in 2021	Interest Due in 2022
BONDED INDEBTEDNESS									
General Obligation Bonds									
G.O. Water Revenue Ref Bonds of 2016A	1.25-4.00%	01/15/16	01/01/43	\$ 1,060,000	\$ -	\$ 35,000	\$ 1,025,000	\$ -	\$ 17,190
General Obligation Note									
Temp GO Utility Rev Note of 2019A	2.80%	08/26/19	08/01/22	477,000	-	-	477,000	-	13,356
Promissory Note									
Fire Truck Promissory Note	2.38%	11/07/16	11/07/23	8,419	-	4,190	4,229	4,229	161
TOTAL BONDED INDEBTEDNESS				1,545,419	-	39,190	1,506,229	4,229	30,707
BOND PREMIUM									
Unamortized Bond Premium 2016A	N/A	01/15/16	01/01/43	22,973	-	941	22,032	941	-
TOTAL INDEBTEDNESS				\$ 1,568,392	-	\$ 40,131	\$ 1,528,261	\$ 5,170	\$ 30,707

REPORTS RELATED TO GOVERNMENT AUDITING STANDARDS

BRIAN D. KOEHN, CPA, PLLC



MAIL: 210 South Clayborn Avenue
Parkers Prairie, Minnesota 56361
E-MAIL: bdkcpa@arvig.net

OFFICE/FAX: 218-338-4235
CELL: 320-808-6848
WEBSITE: www.koehncpa.com

**REPORT ON INTERNAL CONTROL
OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN
AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH *GOVERNMENT AUDITING STANDARDS***

City Council
City of Barrett, Minnesota

I have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, and each major fund of the City of Barrett, Minnesota, as of and for the year ended December 31, 2020, and the related notes to the financial statements, which collectively comprise the City of Barrett, Minnesota's basic financial statements and have issued my report thereon dated August 6, 2021.

Internal Control Over Financial Reporting

In planning and performing my audit of the financial statements, I considered the City of Barrett, Minnesota's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing my opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City of Barrett, Minnesota's internal control. Accordingly, I do not express an opinion on the effectiveness of the City of Barrett, Minnesota's internal control.

My consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying schedule of findings and responses, I identified certain deficiencies in internal control that I consider to be material weaknesses and significant deficiencies.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. I consider the deficiencies described in the accompanying schedule of findings and responses as 2020-001, 2020-002, 2020-003, and 2020-004 to be material weaknesses.

A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City of Barrett, Minnesota's financial statements are free from material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

The City of Barrett, Minnesota Response to Findings

The City of Barrett, Minnesota's responses to the findings identified in my audit are described in the accompanying schedule of findings and responses. The City of Barrett, Minnesota's responses were not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, I express no opinion on them.

Purpose of this Report

The purpose of this report is solely to describe the scope of my testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Brian D. Koehn, CPA, PLLC

Parkers Prairie, Minnesota

August 6, 2021

BRIAN D. KOEHN, CPA, PLLC

CPA America Counts on CPAs®

MAIL: 210 South Clayborn Avenue
Parkers Prairie, Minnesota 56361
E-MAIL: bdkcpa@arvig.net

OFFICE/FAX: 218-338-4235
CELL: 320-808-6848
WEBSITE: www.koehncpa.com

REPORT ON MINNESOTA LEGAL COMPLIANCE

City Council
City of Barrett, Minnesota

I have audited, in accordance with auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States the financial statements of the governmental activities, the business-type activities, and each major fund of the City of Barrett, Minnesota, as of and for the year ended December 31, 2020, and the related notes to the financial statements, and have issued my report thereon dated August 6, 2021.

The Minnesota Legal Compliance Audit Guide for Cities, promulgated by the State Auditor pursuant Minn. Stat. § 6.65, contains seven categories of compliance to be tested: contracting and bidding, deposits and investments, conflicts of interest, public indebtedness, claims and disbursements, miscellaneous provisions, and tax increment financing. My audit considered all of the listed categories.

In connection with my audit, nothing came to my attention that caused me to believe that the City of Barrett, Minnesota, failed to comply with the provisions of the Minnesota Legal Compliance Audit Guide for Political Subdivisions. However, my audit was not directed primarily toward obtaining knowledge of such noncompliance. Accordingly, had I performed additional procedures, other matters may have come to my attention regarding the City of Barrett, Minnesota's noncompliance with the above referenced provisions.

The purpose of this report is solely to describe the scope of my testing of compliance and the results of that testing, and not to provide an opinion on compliance. Accordingly, this communication is not suitable for any other purpose.

Brian D. Koehn, CPA, PLLC

Brian D. Koehn, CPA, PLLC
Parkers Prairie, Minnesota
August 6, 2021

**CITY OF BARRETT, MINNESOTA
SCHEDULE OF FINDINGS AND RESPONSES
DECEMBER 31, 2020**

2020-001 LACK OF SEGREGATION OF DUTIES

Condition: The City has a limited number of office personnel and, accordingly, does not have adequate internal controls in certain areas because of lack of segregation of duties.

Criteria: Effective internal control provides an adequate segregation of duties so that no one individual handles a transaction from its inception to its completion.

Cause: Because of the lack of segregation of duties, one individual regularly handles transactions from inception to completion.

Effect: The City's internal control policies can be compromised by certain individuals.

Recommendation: While I recognize the City's office staff may not be large enough to permit an adequate segregation of duties in all respects for an effective internal control structure, it is important that the City be aware of this condition.

Management's Response: The City will continue to explore the possible further segregation of duties with the City office until it becomes cost prohibitive.

2020-002 YEAR-END CLOSING PROCEDURES

Condition: As part of the audit, I proposed material adjustments for closing the City's books at year end, recording of accruals, and reclassifications to the proper accounts.

Criteria: The City is responsible for establishing and maintaining internal controls for the proper recording of all the City's accounting transactions, including account coding, reporting of accruals and net assets, and cash flow reporting.

Cause: The City relies on the audit firm to prepare the annual financial report and record significant reclassification and cash-to-accrual conversion entries.

Effect: The design of the internal controls over recording transactions and year-end accruals limits the ability of the city to provide accurate accrual basis financial information.

Recommendation: While I recognize the City may not find it necessary to account and report using generally accepted accounting principles, it is important the City constantly be aware of these conditions.

Management's Response: The City will continue its efforts to obtain additional training and knowledge required to ensure adjusting and closing entries are made prior to the audit.

**CITY OF BARRETT, MINNESOTA
SCHEDULE OF FINDINGS AND RESPONSES
DECEMBER 31, 2020**

2020-003 FINANCIAL STATEMENT PREPARATION

Condition: The City does not have an internal control process in place over annual financial reporting under GAAP, therefore, the potential exists that a material misstatement of the annual financial statements could occur and not be prevented or detected by the City's internal controls.

Criteria: The City must be able to prevent or detect a material misstatement in the annual financial statement including footnote disclosures.

Cause: The City relies on the audit firm to prepare the annual financial report.

Effect: Departures from generally accepted accounting principles may not be detected by the City.

Recommendation: While I recognize the City may not find it necessary to account and report using generally accepted accounting principles, it is important the City constantly be aware of these conditions.

Management's Response: The City will continue to evaluate its internal staff, expertise, and assigned duties to determine if an internal control policy over the annual financial reporting is beneficial or cost-effective.

2020-004 CONTROLS ON PAID TIME OFF

Condition: The City has limited controls in place to ensure vacation, sick, holiday, and compensatory time are calculated and paid correctly.

Criteria: Payment of paid time off should be calculated and paid in accordance with the City's personnel policy.

Cause: The City's controls do not adequately address the paid time off policy.

Effect: There were errors made in the calculations of paid time off.

Recommendation: I recommend the City has each time sheet signed by the employee with a declaration statement regarding the accuracy of the information. This should then be reviewed by another individual to ensure the paid time off is being accurately reported in accordance with the approved policy

Management's Response: The City implemented a new personnel policy during 2021