

**CITY OF BARRETT**  
**PO BOX 155**  
**BARRETT, MINNESOTA 56311**  
[www.barrettmn.com](http://www.barrettmn.com)  
**Email - [barrett@runestone.net](mailto:barrett@runestone.net)**  
**320-528-2440 Phone**  
**320-528-6639 Fax**

**MAYOR:** *Michelle Jenson*

**CLERK / TREASURER:** *Marita Rhude*

**COUNCIL MEMBERS:**

*Katie Hauglie*

*Aaron Ray*

*Tim Lasch*

*Susie Sieben*

=====  
**Barrett City Council Meeting Agenda**  
**Monday, August 14, 2023**  
**5:00 p.m. Regular Meeting**  
**Barrett City Office**

Call to Order

Public Hearing - Zoning Request

Visitor Comments

Additions to Agenda/Approval of Agenda

Approval of minutes

1. Storm Water Ordinance
2. Snow Removal Bids
3. LP Contract
4. Pavilion Fund Update
5. Pavilion Roof
6. Grant County Lions - Temporary Liquor License 8-26-23
7. 2024 Budget/Levy Considerations
8. Unfinished Business Update

Maintenance Update – Jason Wendt

Clerk Update - Marita Rhude

Donation Resolution

Approval of Bills

**CITY OF BARRETT  
ZONING CHANGE REQUEST APPLICATION**

A. Applicant Name:  
Ashford Swenson

Telephone  
Home: N/A

Tyler Nordby

Work/Cell: 320-287-2889 (Ashford)  
218-731-2770 (Tyler)

B. Address: 420 County Rd 2 Barrett MN 54311

C. Property Owner Name: (if different from above)

Telephone  
Home: \_\_\_\_\_

Lake Family Investments LLC

Work/Cell: 320-304-1644 (STEP Nordby)

D. Location of Project:  
420 County Rd 2 Barrett

E. Legal Description:

2+ AC Comm @ NW COR Gout Lot 3 T+H 50630.11 W 83.15  
TO Cline CSAH #2 TH 577484!! E 138.10 TO BOB 577484E 304.d

F. Description of Proposed Project:

Rental Business/Storage Facility

G. Specify the section of the ordinance from which a variance is sought:

Section XI - Zoning ordinance

H. Explain how you wish to vary from the applicable provisions of the ordinance:

Change to commercial use

I. Please attach a site plan or accurate survey as may be required by ordinance.

eMailed

J. Please answer the following questions as they relate to your specific variance request:

1. In your opinion, is the variance in harmony with the purposes and intent of the ordinance? Yes (X) No ( ) Why or why not?

Used to be zoned Commercial  
and Neighboring Properties are Commercial

2. In your opinion, is the variance consistent with the comprehensive plan? Yes (X) No ( ) Why or why not?

Business growth is beneficial to  
the City of Barrett

3. In your opinion, does the proposal put property to use in a reasonable manner? Yes (X) No ( ) Why or why not?

Previously used for commercial

4. In your opinion, are there circumstances unique to the property? Yes ( ) No (X) Why or why not?

Commercial location and previously had  
a business

5. In your opinion, will the variance maintain the essential character of the locality? Yes (X) No ( ) Why or why not?

Addition of a business add to Community

The Board of Adjustments and Appeals must make an affirmative finding on all of the five criteria listed above in order to grant a variance. The applicant for a variance has the burden of proof to show that all of the criteria listed above have been satisfied.

The undersigned certifies that they are familiar with the application fees and other associated costs, and also with the procedural requirements of the Zoning Ordinance and other applicable ordinances.

Applicant's Signature:

[Signature]

Date:

7/21/23

Zoning Administrator Signature

\_\_\_\_\_

Date:

\_\_\_\_\_

**Subject:** Ashford Swenson & Tyler Nordby conditional use Permit

**From:** Ashford Swenson <ashford.swenson@gmail.com>

**Date:** 7/11/2023, 9:49 PM

**To:** barrett@runestone.net

If we are granted approval we plan to use the existing buildings to run an equipment rental business out of immediately. The attached site plan shows our goal to eventually build some individual storage units and a pole shed for bulk indoor storage but we are unsure when we would start construction on those. Please contact me with any additional questions.

320-287-2889

Thanks,  
Ashford

— Attachments: —

---

Conditional Use permit site plan.jpeg

76.8 KB



**LIST OF FACTORS TO CONSIDER (NON-EXCLUSIVE)**

1. Relationship to City's Ordinance.
  2. The geographical area involved.
  3. The character of the surrounding area.
  4. The availability and design capacities of existing or proposed utilities.
  5. Whether such a request will tend to or actually depreciate the surrounding area.
  6. Whether the request will place an undue financial burden on the city.
  7. Whether the request will impair an adequate supply of light and air to adjacent property.
  8. Whether the request will unreasonably increase the congestion in the public right of way.
  9. Whether the request will increase the danger of fire or endanger the public safety.
  10. Whether the request is consistent with the spirit and intent of the section.
- 
-

**Barrett City Council Meeting Minutes**  
**Monday, July 10, 2023**  
**5:00 p.m.**  
**Barrett City Office**

**Present:** Mayor-Michelle Jenson; Council-Aaron Ray, Katie Hauglie, Susie Sieben, Tim Lasch; Clerk/Treasurer-Marita Rhude; Maintenance-Jason Wendt; City Auditor - Brian Koehn Guest: Joyce Hanson, Jeff Severance, Stacey McDermott.

Mayor Jenson called the meeting to order at 5:00 p.m.

Hauglie made a motion to approve the agenda as presented with the addition of Brian Koehn, City Auditor, seconded by Lasch. MCU

Sieben made a motion to approve the June 12, 2023, regular city council minutes, seconded by Ray. MCU

The Storm Water Ordinance and rates were discussed. The council reviewed the proposed list of properties that would be excluded from the storm water rate under this proposal and the financial impact on the rest of the residents/businesses. City Attorney, Justin Anderson, stated rates can be set by resolution, but due to the Storm Water Ordinance referencing the entire city being in the Storm Water District and that everyone would be charged, the Ordinance will need to be amended. Jeff Severance provided pictures of areas at the resort where storm water ponds up.

Sieben made a motion to direct the City Attorney, Justin Anderson, to amend the Storm Water Ordinance to reflect the proposed exclusions, seconded by Hauglie. MCU

Brian Koehn, City Auditor, was present to give a 2022 audit report to the Council.

Pavilion Fund Update: \$8,566.00 has been raised so far and the committee is wondering if the roof repair can be started. Upcoming events: August - Bake Sale in Elbow Lake and Hoffman Farmers Market during their town festivals. September - Hotdish mania at WCA Football Game and December - Christmas Tree lighting and sale.

Stacey McDermott of 202 County Road 10 was in attendance to discuss being charged for two base fees because she has two water meters on her property. She is requesting to only pay one base fee as it is a single-family home, and the plumbing configuration has been this way since it was built over 30 years ago. Changing the plumbing configuration is not a financially viable option. She is willing to pay for all usage of both meters. Lasch made a motion to grandfather in the 202 County Road 10 property allowing her to only pay one base fee and usage on both meters, seconded by Ray. MCU

Ray made a motion to appoint Lucas Boese and Dylan Faldhammer to the Barrett Fire Department on the return of a successful background check, seconded by Hauglie. MCU

Maintenance Update: There is a home with a curb stop that does not work and their bill is over \$1,000. How does the council what him to proceed? Cyber security on the Water Treatment Plant is a new concern we will have to deal with soon.

Lasch move to pass a resolution to express acceptance of and appreciation for the Donations to the City of Barrett, Resolution 2023-07-01, seconded by Hauglie. Roll Call Vote: Lasch-yes, Sieben-yes, Hauglie-yes, Ray-yes, Jenson-yes.

Sieben made a motion to pay bills in the amount of \$84,249.37, check #19954 to Check #19976, seconded by Ray. MCU

Lasch made a motion to adjourn at 549: p.m., seconded by Ray. MCU

Respectfully Submitted: \_\_\_\_\_ Marita Rhude, Clerk/Treasurer

Approved by: \_\_\_\_\_ Michelle Jenson, Mayor

Draft

**Subject:** LP INFO

**From:** "Haley Oil" <haleyoil@runestone.net>

**Date:** 7/18/2023, 2:28 PM

**To:** "City of Barrett" <barrett@runestone.net>

Good afternoon, it looks like the City used 5003.0 gallons of LP for a cost of \$9051.80.

Thank you,

Rhonda Salwasser  
Haley Oil  
PO Box 8  
Elbow Lake, MN 56531  
218-685-4466

\$ 1.29 @ gallon



**Minnesota Department of Public Safety**  
**Alcohol and Gambling Enforcement Division**  
 445 Minnesota Street, Suite 1600, St. Paul, MN 55101  
 651-201-7507 TTY 651-282-6555  
**APPLICATION AND PERMIT FOR A 1 DAY**  
**TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization Elbow Lake Lions Club		Date of organization 09/01/1946	Tax exempt number 41-6038032
Organization Address (No PO Boxes) P.O. Box 101	City Elbow Lake	State MN	Zip Code 56531
Name of person making application Jeffrey Dreier		Business phone 320-808-5337	Home phone 218-685-4414
Date(s) of event August 26, 2023	Type of organization <input type="checkbox"/> Microdistillery <input type="checkbox"/> Small Brewer <input checked="" type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input type="checkbox"/> Other non-profit		
Organization officer's name Blake Buehring	City Barrett	State MN	Zip Code 56311
Organization officer's name Jeff Dreier	City Elbow Lake	State MN	Zip Code 56531
Organization officer's name John Kreft	City Elbow Lake	State MN	Zip Code 56531

Location where permit will be used. If an outdoor area, describe.  
Barrett Lakeside Pavilion

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

Minnesota Joint Underwriters Association    \$ 50,000 / \$100,000

**APPROVAL**

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

Barrett, MN	
City or County approving the license	Date Approved
Fee Amount	Permit Date
Event in conjunction with a community festival <input type="checkbox"/> Yes <input type="checkbox"/> No	
	City or County E-mail Address
Current population of city	

Please Print Name of City Clerk or County Official

Signature City Clerk or County Official

**CLERKS NOTICE:** Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event

No Temp Applications faxed or mailed. Only emailed.

**ONE SUBMISSION PER EMAIL, APPLICATION ONLY.**

**PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US**

## **Budget Considerations**

Playground Equipment

Tree removal

Porta Potty - Beach

Water Heater - Community Center

Fire Hall - Piping to fill Water Truck

Snow Overage

Overflow pad at Water Tower

Walking Path in Park

Website change

Billing Software change

Water Hydrant by Old County Garage replacement

Employee Wages

Date Range : 7/10/2023 To 8/14/2023

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
08/14/2023	EFTPS	EFTPS payment	1150	\$1,652.26	100-41425-101- 100-41425-122- 100-43001-101- 100-43001-122- 601-49401-101- 601-49401-122- 602-49451-101- 602-49451-122- 100-41110-100- 100-41425-135- 100-43001-135- 601-49401-135- 602-49451-135-	Clerk Clerk Public Works Public Works Water Fund Expenses Water Fund Expenses Sewer Fund Expenses Sewer Fund Expenses Council/Town Board Clerk Public Works Water Fund Expenses Sewer Fund Expenses	\$506.32 \$221.90 \$192.88 \$84.00 \$187.21 \$81.53 \$187.21 \$81.53 (\$0.01) \$51.90 \$19.65 \$19.07 \$19.07
08/14/2023	MN Department of Revenue, Sales Tax	July 2023 Sales Tax	1151	\$941.00	601-49401-439-110 603-49501-439-110 603-49501-439-110	Water Fund Expenses Garbage Fund Expenses Garbage Fund Expenses	\$416.00 \$196.00 \$329.00
08/14/2023	PERA	PERA payment	1152	\$1,107.96	100-41425-101- 100-41425-121- 100-43001-101- 100-43001-121- 100-43001-121- 601-49401-101- 601-49401-121- 602-49451-101- 602-49451-121- 100-41110-100-	Clerk Clerk Public Works Public Works Water Fund Expenses Water Fund Expenses Water Fund Expenses Sewer Fund Expenses Sewer Fund Expenses Council/Town Board	\$255.39 \$294.68 \$88.07 \$101.62 \$85.48 \$98.63 \$85.48 \$98.63 (\$0.02)
08/14/2023	American Welding & Gas, Oxygen 6/30/23 Inc.		1153	\$59.93	225-42220-211-	Fire Fighting	\$59.93
08/14/2023	Auto Value Elbow Lake	Value pull behind sprayer	1154	\$12.99	100-45202-227-	Park Areas	\$12.99
08/14/2023	Barrett Care Center	Tax Abatement	1155	\$1,580.59	100-46510-496-	Economic Development and Assistance	\$1,580.59

Date Range : 7/10/2023 To 8/14/2023

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
08/14/2023	Barrett Agri Inc.	Honcho K6	1156	\$252.58	100-45202-227-	Park Areas	\$252.58
08/14/2023	Bollig Inc.	Fund Coordination	1157	\$26.25	401-43001-303-	Public Works	\$26.25
08/14/2023	Brian D. Koehn, CPA, PLLC	Audit	1158	\$1,000.00	100-41530-301-	Accounting	\$1,000.00
08/14/2023	Culligan Water of Elbow Lake	Bottled water/cc water softner	1159	\$67.00	100-41901-495- 100-45209-211-	Other General Government Community Center	\$37.00 \$30.00
08/14/2023	Dakota Supply Group	Pavilion Door Latch	1160	\$39.00	100-45207-227-	Pavilion	\$39.00
08/14/2023	Engelbreton & Sons Disposal	July	1161	\$318.00	603-49501-384-	Garbage Fund Expenses	\$318.00
08/14/2023	Executive Sanitation, Inc	Beach porta potty rental	1162	\$145.00	100-45202-411-	Park Areas	\$145.00
08/14/2023	F2H Electric	Generator/Sewer	1163	\$11,755.08	602-49451-501-	Sewer Fund Expenses	\$11,755.08
08/14/2023	Grant County Auditor	Reycling/Solid Waste	1164	\$5,766.92	603-49501-384- 603-49501-386-	Garbage Fund Expenses Garbage Fund Expenses	\$3,829.88 \$1,937.04
08/14/2023	Grant County Herald	Legal ad, Snow bids, Pav. Ad	1165	\$108.00	100-41901-351- 100-45207-341-	Other General Government Pavilion	\$39.00 \$69.00
08/14/2023	Grant County Lumber	Picnic Tables/Parks	1166	\$143.93	100-45202-227-	Park Areas	\$143.93
08/14/2023	Gopher State One Call	Locate tickets	1167	\$2.70	100-41901-495-	Other General Government	\$2.70

Date Range : 7/10/2023 To 8/14/2023

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
08/14/2023	Green Stripe Lawn Care LLC	Lawn care contract	1168	\$782.00	100-45202-401-	Park Areas	\$782.00
08/14/2023	Kamstrup	Kamstrup Software fee	1169	\$1,219.09	100-41901-312- 601-49401-312- 602-49451-312-	Other General Government Water Fund Expenses Sewer Fund Expenses	\$406.37 \$406.36 \$406.36
08/14/2023	Midwest Machinery Company	mower spindle	1170	\$600.75	602-49451-227-	Sewer Fund Expenses	\$600.75
08/14/2023	MN PEIP	Health Insurance	1171	\$881.96	100-41425-131- 100-41425-101-	Clerk Clerk	\$880.00 \$1.96
08/14/2023	Susie Miller	Pavilion cleaning	1172	\$125.00	100-45207-401-	Pavillon	\$125.00
08/14/2023	Northdale Oil Inc.	Fuel	1173	\$295.24	100-41901-212- 225-42220-495-	Other General Government Fire Fighting	\$289.25 \$5.99
08/14/2023	Otter Tail Power Company	Electric	1174	\$1,928.86	225-42220-381- 602-49451-381- 601-49401-381- 100-41971-381- 100-41972-381- 100-43160-381- 100-45207-381-	Fire Fighting Sewer Fund Expenses Water Fund Expenses Community Center Storage Building Street Lighting Pavillon	\$184.22 \$147.85 \$573.66 \$100.47 \$27.42 \$735.01 \$160.23
08/14/2023	Post Office	Box rent	1175	\$98.00	100-41901-312-	Other General Government	\$98.00
08/14/2023	Pro-Line Poly & Powder	Powder Coating	1176	\$197.80	225-42220-401-	Fire Fighting	\$197.80

Date Range : 7/10/2023 To 8/14/2023

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
08/14/2023	RMB Environmental Lab, Inc.	Sewer-Labs	1177	\$20.00	602-49451-437-	Sewer Fund Expenses	\$20.00
08/14/2023	Runestone Telecom Association	Phone/Internet	1178	\$224.00	100-45209-321- 225-42220-321- 100-41901-321-	Community Center Fire Fighting Other General Government	\$74.35 \$74.35 \$75.30
08/14/2023	Sweeney Controls Comapny	Scada	1179	\$540.00	601-49401-312-	Water Fund Expenses	\$540.00
08/14/2023	Tru Point Welding Solution	Fire Department weld rack	1180	\$382.65	225-42220-401- 225-42220-227-	Fire Fighting Fire Fighting	\$273.30 \$109.35
08/14/2023	USA Blue Book	Testing equipment	1181	\$342.89	601-49401-437-	Water Fund Expenses	\$342.89
08/14/2023	Rural Development	Loan Payment	1182	\$54,507.50	302-47110-601-	Bond Principal	\$54,507.50
08/14/2023	Verizon	Cell Phone	1183	\$41.12	100-41901-321- 601-49401-321- 602-49451-321-	Other General Government Water Fund Expenses Sewer Fund Expenses	\$13.70 \$13.71 \$13.71
08/14/2023	Star Bank (HSA Account)	HSA Money	1184	\$945.83	100-41425-101- 100-43001-134- 601-43001-134- 602-43001-134-	Clerk Public Works Public Works Public Works	\$350.00 \$198.61 \$198.61 \$198.61

Date Range : 7/10/2023 To 8/14/2023

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
Total For Selected Claims				\$88,111.88			\$88,111.88

Aaron A Ray			City Council/Town Board			Date	
-------------	--	--	-------------------------	--	--	------	--

Cheryl L Simpson			City Council/Town Board			Date	
------------------	--	--	-------------------------	--	--	------	--

Jodi Moss			City Council/Town Board			Date	
-----------	--	--	-------------------------	--	--	------	--

Tim Lasch			City Council/Town Board			Date	
-----------	--	--	-------------------------	--	--	------	--