

CITY OF BARRETT
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MAYOR: Michelle Jenson

CLERK / TREASURER: Marita Rhude

COUNCIL MEMBERS:

Katie Hauglie

Aaron Ray

Tim Lasch

Susie Sieben

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Barrett City Council Meeting Agenda
Monday, July 10, 2023
5:00 p.m. Regular Meeting
Barrett City Office

Call to Order

Visitor Comments

Additions to Agenda/Approval of Agenda

Approval of minutes

1. Storm Water Rate - Jeff Severance
2. Pavilion Fund Update
3. Stacey Rott - 2 base water fees
4. Approve new Firefighters-Lucas Boese & Dylan Fladhammer
5. Unfinished Business Update

Maintenance Update – Jason Wendt

Clerk Update - Marita Rhude

Donation Resolution

Approval of Bills

Barrett City Council Meeting Minutes
Monday, June 12, 2023
5:00 p.m.
Barrett City Office

Present: Mayor-Michelle Jenson; Council-Aaron Ray, Katie Hauglie, Susie Sieben, Tim Lasch; Clerk/Treasurer-Marita Rhude; Maintenance-Jason Wendt; City Attorney - Justin Anderson; Bollig Engineer - Nathan Feist; Guest: Joyce Hanson, Jeff Severance, Alexa McDowell, Karen Alvstad, Karen Ellis,

Mayor Jenson called the meeting to order at 5:00 p.m.

Ray made a motion to approve the agenda as amended to include Juneteenth Holiday and garbage cans in Powers Park, seconded by Hauglie. MCU

Sieben made a motion to approve the May 8, 2023, regular city council minutes, seconded by Ray. MCU

Alexa McDowell is doing the Pavilion Property Evaluation as part of the process to try and get the Pavilion on the National Historical Register was present. She has spent time viewing the Pavilion property, has been to the Historical Society in Elbow Lake and to Herman to see their Pavilion. She is looking at the property type and the rarity of the building and the structure changes over time. September 1 is the first grant review period, December 31st is the completion deadline. We should hear something after the December 31st deadline as to if the Pavilion will be qualified to be placed National Historical Register.

Pavilion Fund Update: To date 33 people have donated items for the craft sale at the Pavilion over Old Settlers to raise funds for the Pavilion renovation. A check for \$1,200 is needed to pay the band for the fundraiser. Karen Alvstad is part of the marketing committee for the Pavilion renovation. They recently met to talk about ideas to promote the Pavilion's use. They felt a sign was needed at the Pavilion with information about rentals and contact information along with a note that the City is accepting donations for its preservation. Robyn Snyder from Winning Edge Graphics will be providing the sign as her contribution to the Pavilion renovation. The committee wants us to know they are here to help with anything they can to promote the Pavilion.

The Storm Water Ordinance and rates were discussed. New proposals will be brought to next month's meeting.

Road Subgrade Quantities from the construction project were discussed. The request is for \$48,099.45 for subgrade quantities used by subcontractor Mark Lee. Jeff Scholten, from Rural Development, has stated that our obligation time is up on our financing, and we need to either close the project or apply for an extension. Sieben made a motion to deny payment for Road Subgrade Quantities and close out the project with Rural Development, seconded by Ray. MCU

Lasch move to pass a resolution exempting community celebrations and other sanctioned events from Ordinance XVI, from the noise ordinance prohibitions in Section 4: (F), seconded by Ray.

Roll Call Vote: Lasch-yes, Sieben-yes, Hauglie-yes, Ray-yes, Jenson-yes

Lasch made a motion to formally retract the motion (from February 13,2023) to authorize Bollig Inc. to begin collecting data for the required Federal Lead Service Line Inventory and to apply for a MDH Grant to help

homeowners pay for these expenses, seconded by Sieben.

MCU

Ray made a motion to discontinue the Liquid Waste Permit Agreement with Executive Sanitation, Inc., effective immediately, seconded by Lasch.

MCU

There was a second water meter the City was unaware of at 202 County Road 10. Only one meter was replaced as part of the project. The water meter project is closed out so to replace that meter will be at City expense and not part of the project funding.

Hauglie made a motion to close Star Bank accounts #624910403, #624910404, #624974805, #624974808, and #624974809 and transfer those funds to Star Bank account #624910406, seconded by Lasch.

MCU

All funds will be maintained in the accounting software instead of separate bank accounts. This will allow the City to receive high interest rates on their accounts.

Sieben made a motion to amend the Personnel Policy to add Juneteenth Holiday on June 19th as a paid holiday, seconded by Ray.

MCU

Putting garbage cans in Powers Park was discussed. A 95-gallon canister will be placed in Powers Park.

Old Business: It was decided to put snow removal out for bids this year. Grant County Sheriff's Office has outlined a new unsightly premises procedure.

Sieben move to pass a resolution to express acceptance of and appreciation for the Donations to the City of Barrett, Resolution 2023-06-01, seconded by Hauglie. Roll Call Vote: Lasch-yes, Sieben-yes, Hauglie-yes, Ray-yes, Jenson-yes

Ray made a motion to pay bills in the amount of \$58,978.932, check #19916 to Check #19950, seconded by Lasch.

MCU

Lasch made a motion to adjourn at 6:42 p.m., seconded by Ray.

MCU

Respectfully Submitted: _____ Marita Rhude, Clerk/Treasurer

Approved by: _____ Michelle Jenson, Mayor

Storm Water Ordinance

Attached is a spreadsheet showing those who would be excluded from the Storm Water Ordinance as requested.

Rates can be changed by resolution, however Justin stated that we will need to amend the Ordinance given the references to the entire city being in the district and charge everyone. The reason for this is that the Ordinance is likely to trump the resolution.

Justin also pointed out that there is a fee appeal process in the Ordinance that someone can utilize if they are dissatisfied with what they are being charged that hasn't been utilized by anyone purportedly aggrieved by the fee.

Storm Water - Exclusions

315 County Road 2	Chuck Olson	1
320 County Road 2 W	Tyler Nelson	1
813 US Highway 59	Tanya Puchalski	1
815 US Highway 59	Aaron Fagre	1
820 Highway 55	Billie Jo Goskeson	1
403 County Road 2	Solveig Dahl	1
407 County Road 2	Kristi Miller	1
411 County Raod 2	Todd Elbers	1
415 County Road 2	Adam Borgerding	1
419 County Road 2	Cate Haan	1
421 County Road 2	Kent Swenson	1
423 County Road 2	Stefany Nordby	1
425 County Road 2	Mark Severance	1
427 County Road 2	Barrett Lake Resort	8
505 County Road 2	Guy Harstad	1
509 County Road 2	Kevin Fagre	1
511County Road 2	Dale Fagre	1
502 County Road 2	Paul Erickson	1
426 County Road 2	Darin Olson	1
420 County Road 2	Lake Family Investment	1
302 County Road 10	Kristin Rosen	1
305 Forbes Street	Gerald Puchalski	1
329 Shady Ave.	William Wagnild	1
337 Shady Ave.	Craigh Beyer	1
336 Shady Ave.	Jim Nisja	1
214 County Road 10	Dwaine Olson	1
212 County Road 10	Stacey McDermot	1
208 County Road 10	Daniel Lasch	1
206 County Road 10	David Alt	1
204 County Road 10	Richard Newberry	1
202 County Road 10	Kelly Boser McBroom	1
107 Front Street	Bob Ehlers	1
109 Front Street	Mike Deluca	1
111 Front Street	Stan Brantly	1
113 Front Street	Lee Ronhovde	1
103 Front Street	Martha Gutierrez	1
104 Front Street	Lynn Vetrone	1
106 2nd Street	Eric Jenson	1
16978 County Road 8	William Saathoff	1

Loan \$42,275.00 per year/\$3,522.92 Month
 New Units Billed 206

\$3,522.92 divided by 206 units = \$17.10

Recommended new Storm Water Rate \$17.15 per month per EDU

	<u>Monthly Increase</u>	
Residents	\$ 3.15	
Barrett Apartments	\$ 37.80	12
Barrett Assisted Living	\$ 25.20	8
Barrett Care Center	\$ 25.20	8
Barrett Farm Supply	\$ 50.40	16
Barrett Inn 2 1/2	\$ 12.60	4
Barrett Lake Resort	\$ -	8
Barrett Locker	\$ 6.30	2
Brother's Market	\$ 12.60	4
Carroll's Storage	\$ 12.60	4
Steve Johnson	\$ 12.60	4
Law Office	\$ 12.60	4
Palmer Bus	\$ 12.60	4
Peace Lutheran Church	\$ 12.60	4
Roosevelt Hall	\$ 12.60	4
Rumor Has It	\$ 6.30	2
Soberg'sStandard	\$ 6.30	2
Star Bank	\$ 12.60	4
West Central Area Schools	\$ 25.20	8

**CITY OF BARRETT
COUNTY OF GRANT
STATE OF MINNESOTA**

RESOLUTION 2023-07-01

**RESOLUTION EXPRESSING ACCEPTANCE OF AND APPRECIATION FOR
THE DONATIONS TO THE CITY OF BARRETT**

WHEREAS, MN Statute 465.03 requires that cities accept donations for the benefit of its citizens in accordance with the terms prescribed by the donor: and

WHEREAS, the City of Barrett has received donations in the amount of \$4,712.00 for the Pavilion Renovation.

NOW THEREFORE, BE IT RESOLVED by the City of Barrett as follows:

1. Acknowledges and accepts the donations of \$4712.00 for the Pavilion fund with gratitude.

BE IT FURTHER RESOLVED this resolution is hereby duly passed and adopted by the City Council of the City of Barrett, Minnesota this 10th day of July 2023.

Motion made by: Councilperson

Second By: Councilperson

Roll Call Vote:

Michelle Jenson, Mayor

Attested:

Marita Rhude, Clerk/Treasurer

Date Range : 6/6/2023 To 7/10/2023

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
07/10/2023	EFTPS	EFPTS payment	1120	\$1,765.85	100-41425-101- 100-41425-122- 100-43001-101- 100-43001-122- 601-49401-101- 601-49401-122- 602-49451-101- 602-49451-122- 100-41110-100-	Clerk Clerk Public Works Public Works Water Fund Expenses Water Fund Expenses Sewer Fund Expenses Sewer Fund Expenses Council/Town Board	\$580.13 \$313.58 \$192.88 \$103.65 \$187.21 \$100.60 \$187.21 \$100.60 (\$0.01)
07/10/2023	PERA	PERA payment	1121	\$1,107.96	100-41425-101- 100-41425-121- 100-43001-101- 100-43001-121- 601-49401-101- 601-49401-121- 602-49451-101- 602-49451-121- 100-41110-100-	Clerk Clerk Public Works Public Works Water Fund Expenses Water Fund Expenses Sewer Fund Expenses Sewer Fund Expenses Council/Town Board	\$255.39 \$294.68 \$88.07 \$101.62 \$85.48 \$98.63 \$85.48 \$98.63 (\$0.02)
07/10/2023	MN Depart. of Revenue, Withholding	2023 2nd Quarter Withholding	1122	\$939.80	100-41425-101- 100-43001-101- 601-49401-101- 602-49451-101- 100-41110-100-	Clerk Public Works Water Fund Expenses Sewer Fund Expenses Council/Town Board	\$523.35 \$141.60 \$137.44 \$137.44 (\$0.03)
07/10/2023	MN Department of Revenue, Sales Tax	June 2023 Sales Tax	1123	\$646.00	601-49401-439-110 603-49501-439-110 603-49501-439-110 601-45207-439-110	Water Fund Expenses Garbage Fund Expenses Garbage Fund Expenses Pavilion	\$62.00 \$184.00 \$275.00 \$125.00
07/10/2023	Deborah Pick	refund advance payment	1124	\$1,108.70	601-49401-810-	Water Fund Expenses	\$1,108.70
07/10/2023	Brian D. Koehn, CPA, PLLC	Audit	1125	\$1,500.00	100-41530-301-	Accounting	\$1,500.00

Date Range : 6/6/2023 To 7/10/2023

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
07/10/2023	Northdale Oil Inc.	Fuel	1126	\$452.41	100-41901-212- 225-42220-212- 225-42220-495-	Other General Government Fire Fighting Fire Fighting	\$227.53 \$210.90 \$13.98
07/10/2023	Grant County Lumber	fencing ponds, curb paint	1127	\$206.99	100-43101-227- 602-49451-227-	Streets Sewer Fund Expenses	\$161.99 \$45.00
07/10/2023	Grant County Sheriff	2023 1st half contract	1128	\$20,649.02	100-42101-311-	Sheriff's Contract	\$20,649.02
07/10/2023	Green Stripe Lawn Care LLC	Lawn care contract	1129	\$782.00	100-45202-401-	Park Areas	\$782.00
07/10/2023	Hawkins, Inc.	chemicals	1130	\$1,932.57	601-49401-227- 601-49401-240-	Water Fund Expenses Water Fund Expenses	\$1,084.83 \$847.74
07/10/2023	Jet Black	sealcoat Spruce and Church street	1131	\$13,600.00	100-43101-401-	Streets	\$13,600.00
07/10/2023	Kurita America Inc.	Water Plant gaskets	1132	\$103.93	601-49401-227-	Water Fund Expenses	\$103.93
07/10/2023	Midwest Machinery Company	mower	1133	\$203.06	602-49451-227-	Sewer Fund Expenses	\$203.06
07/10/2023	Pro Sweep, Inc	Street sweeping	1134	\$680.00	100-43101-401-	Streets	\$680.00
07/10/2023	RMB Environmental Lab, Sewer-Labs Inc.	Sewer-Labs	1135	\$180.77	602-49451-437-	Sewer Fund Expenses	\$180.77
07/10/2023	Runestone Telecom Association	Phone/Internet	1136	\$230.07	100-45209-321-	Community Center	\$74.35

Date Range : 6/6/2023 To 7/10/2023

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
07/10/2023	Spud's Small Engine	fuel pump - ranger	1137	\$629.00	225-42220-321- 100-41901-321-	Fire Fighting Other General Government	\$74.35 \$81.37
07/10/2023	Star Bank (HSA Account)	HSA Money	1138	\$945.83	225-42220-401- 225-42220-227- 225-42220-240-	Fire Fighting Fire Fighting Fire Fighting	\$80.00 \$18.99 \$530.01
07/10/2023	Team Laboratory Chemical Corporatio	Meg & Super Bugs, lift station cleaner, shady blue pond dye, aquaster	1139	\$5,874.00	100-41425-101- 100-43001-134- 601-43001-134- 602-43001-134-	Clerk Public Works Public Works Public Works	\$350.00 \$198.61 \$198.61 \$198.61
07/10/2023	Weets Drainage and Excavating	snow removal Dec 16, 2022 to April 15, 2023	1140	\$13,500.00	602-49451-437-	Sewer Fund Expenses	\$5,874.00
07/10/2023	MN PEIP	Health Insurance	1141	\$881.96	100-43125-401-	Ice and Snow Removal	\$13,500.00
Total For Selected Claims				\$67,919.92			\$880.00 \$1.96 \$67,919.92

Date Range : 6/6/2023 To 7/10/2023

Date Vendor Description Claim # Total Account # Account Name Detail

Aaron A Ray	City Council/Town Board					Date	
Cheryl L Simpson	City Council/Town Board					Date	
Jodi Moss	City Council/Town Board					Date	
Tim Lasch	City Council/Town Board					Date	

For the Period : 6/1/2023 To 6/30/2023

<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>	<u>Less Deposits In Transit</u>	<u>Plus Outstanding Checks</u>	<u>Total Per Bank Statement</u>
General Fund	\$526,771.27	\$8,386.87	\$15,996.52	\$519,161.62	\$0.00	\$333.64	\$519,495.26
Fire Operating	\$102,488.46	\$0.00	\$974.15	\$101,514.31	\$0.00	\$0.00	\$101,514.31
GO Bond - 2019-2021	\$376,954.00	\$0.00	\$0.00	\$376,954.00	\$0.00	\$0.00	\$376,954.00
2022A GO Bond - Streets	\$195,940.44	\$0.00	\$4.00	\$195,936.44	\$0.00	\$0.00	\$195,936.44
2023A Sewer Debt Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2023B Water Debt Service	\$17,442.42	\$0.00	\$0.00	\$17,442.42	\$0.00	\$0.00	\$17,442.42
2019-2020 Capital Project	(\$293,110.28)	\$0.00	\$6,470.00	(\$299,580.28)	\$0.00	\$6,470.00	(\$293,110.28)
Water-Reserve	\$41,983.54	\$20.70	\$0.00	\$42,004.24	\$0.00	\$0.00	\$42,004.24
Sewer- Reserve	\$18,290.82	\$9.02	\$0.00	\$18,299.84	\$0.00	\$0.00	\$18,299.84
PFA Water Reserve	\$25,758.00	\$0.00	\$0.00	\$25,758.00	\$0.00	\$0.00	\$25,758.00
Water Contingency	\$29,506.43	\$14.55	\$0.00	\$29,520.98	\$0.00	\$0.00	\$29,520.98
Sewer Contingency	\$30,271.58	\$14.93	\$0.00	\$30,286.51	\$0.00	\$0.00	\$30,286.51
2016 Water Debt Service	\$185,204.07	\$121.78	\$16,542.50	\$168,783.35	\$0.00	\$0.00	\$168,783.35
Water	\$112,074.33	\$18,819.84	\$15,410.31	\$115,483.86	\$0.00	\$0.00	\$115,483.86
Sewer	\$23,101.98	\$11,595.79	\$2,979.29	\$31,718.48	\$0.00	\$0.00	\$31,718.48
Garbage	\$1,601.21	\$5,826.72	\$6,736.92	\$691.01	\$0.00	\$0.00	\$691.01
Total	\$1,394,278.27	\$44,810.20	\$65,113.69	\$1,373,974.78	\$0.00	\$6,803.64	\$1,380,778.42