

**CITY OF BARRETT**  
**PO BOX 155**  
**BARRETT, MINNESOTA 56311**  
[www.barrettmn.com](http://www.barrettmn.com)  
**Email - [barrett@runestone.net](mailto:barrett@runestone.net)**  
**320-528-2440 Phone**  
**320-528-6639 Fax**

**MAYOR:** *Michelle Jenson*

**CLERK / TREASURER:** *Marita Rhude*

**COUNCIL MEMBERS:**

*Katie Hauglie*

*Aaron Ray*

*Tim Lasch*

*Susie Sieben*

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**Barrett City Council Meeting Agenda**  
**Monday, May 8, 2023**  
**5:30 p.m. Regular Meeting**  
**Barrett City Office**

Call to Order

Visitor Comments

Additions to Agenda/Approval of Agenda

Approval of minutes

1. Pavilion Fund Update
2. Barrett Lake Resort - Storm Water
3. Approve Gambling Permit - Wrestling Fundraiser
4. Barrett Lakeside Pavilion
5. Public Works license increase
6. Unfinished Business Update

Maintenance Update – Jason Wendt

Clerk Update - Marita Rhude

Donation Resolution

Approval of Bills

**Barrett City Council Meeting Minutes**  
**Monday, April 10, 2023**  
**5:30 p.m.**  
**Barrett City Office**

Present: Mayor-Michelle Jenson; Council-Aaron Ray, Katie Hauglie, Susie Sieben, Tim Lasch; Clerk/Treasurer-Marita Rhude; Maintenance-Jason Wendt.

Mayor Jenson called the meeting to order at 5:30 p.m.

Visitor Comments: None

Hauglie made a motion to approve the agenda as presented with the addition of Barrett Flames-Temporary Liquor License, seconded by Ray. MCU

Sieben made a motion to approve the minutes of the March 13, 2023, council meeting, seconded by Hauglie. MCU

The council reviewed a request on Road Subgrade Quantities from Bollig Engineering. Rural Development wanted our City Attorney's opinion on this matter. City Attorney, Justin Anderson provided his legal opinion on the matter.

Lasch made a motion to set water rates at: Base rate \$34.00 per month, per meter connections and on all livable units, no usage included. \$6.00 per 1,000 gallons and Bulk Water \$15 per 1,000 gallons plus base, seconded by Hauglie. MCU

Hauglie made a motion to set sewer rates at: Base rate \$35.00 per month, per meter connections and on all livable units, no usage included. \$6.75 per 1,000 gallons, seconded by Sieben. MCU

Lasch made a motion to approve the WCA Baseball Boosters Lawful Gambling permit application, seconded by Ray. MCU

Lasch made a motion to have the City Clerk and Mayor be on the signature card for the safety deposit box at Star Bank, seconded by Hauglie. MCU

The council reviewed an estimate from Jet-Black to sealcoat and hot rubber crack repair on Spruce Street and Church Street for \$12,800. Lasch made a motion to have Jet-Black sealcoat and hot rubber crack repair on Spruce Street and Church Street for \$12,800, seconded by Ray. MCU

Hauglie made a motion to approve a temporary on-sale liquor license for the Barrett Flames for May 6, 2023, at the Barrett Pavilion, seconded by Ray. MCU

Maintenance Update: A City Council infrastructure tour was set for Monday, May 22 at 5 p.m. Lakes Street is cracking again in the same place as last year. Lead and cooper survey training is tomorrow. We need to identify any connections that have galvanized or lead pipe. Discussed backup plans for when Jason Wendt, Public Works, is out of town.

Clerk Update: Notice will be going out in the next monthly bill with the new rate changes and an explanation of the current Debt Service amounts. This notice will also include reminders on the Pet Ordinance and notice of City Clean-up Day.

Lasch moved to resolve to approve Resolution 2023-04-01 expressing acceptance and appreciation for donations to the Pavilion Fund in \$2,322 from the Pavilion committee and \$50 for the Fire Department in memory of Joe Montonye from Todd Vipond, seconded by Ray. Roll Coll Vote: Lasch-yes, Sieben-yes, Hauglie-yes, Ray-yes, Jenson-yes.

Lasch made a motion to pay bills in the amount of \$41,525.37, check #19861 to Check #19878, seconded by Sieben. MCU

Lasch made a motion to adjourn at 6:07 p.m., seconded by Sieben. MCU

Respectfully Submitted \_\_\_\_\_ Marita Rhude, Clerk/Treasurer

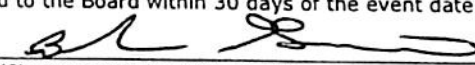
Approved by \_\_\_\_\_ Michelle Jenson, Mayor

**LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)**

|   |   |
|---|---|
| <p style="text-align: center;"><b>CITY APPROVAL</b><br/>for a gambling premises located within city limits</p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print City Name: _____</p> <p>Signature of City Personnel: _____</p> <p>_____</p> <p>Title: _____ Date: _____</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px; text-align: center;"> <p><b>The city or county must sign before submitting application to the Gambling Control Board.</b></p> </div> | <p style="text-align: center;"><b>COUNTY APPROVAL</b><br/>for a gambling premises located in a township</p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print County Name: _____</p> <p>Signature of County Personnel: _____</p> <p>_____</p> <p>Title: _____ Date: _____</p> <p><b>TOWNSHIP (if required by the county)</b><br/>On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)</p> <p>Print Township Name: _____</p> <p>Signature of Township Officer: _____</p> <p>_____</p> <p>Title: _____ Date: _____</p> |
|---|---|

**CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)**

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature:  Date: 4/27/23

(Signature must be CEO's signature; designee may not sign)

Print Name: Brandon Gruchow

|                     |   |
|---------------------|---|
| <b>REQUIREMENTS</b> | <b>MAIL APPLICATION AND ATTACHMENTS</b> |
|---------------------|---|

**Complete a separate application for:**

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

**Financial report to be completed within 30 days after the gambling activity is done:**  
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

**Mail application with:**

- a copy of your proof of nonprofit status; and
- application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

**To:** Minnesota Gambling Control Board  
1711 West County Road B, Suite 300 South  
Roseville, MN 55113

**Questions?**  
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

|   |  |  |
|---|--|--|
| <p>Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the</p> | <p>application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-</p> | <p>ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management &amp; Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.</p> |
|---|--|--|

Date Range : 4/11/2023 To 5/8/2023

| <u>Date</u> | <u>Vendor</u>                       | <u>Description</u>         | <u>Claim #</u> | <u>Total</u> | <u>Account #</u>   | <u>Account Name</u>  | <u>Detail</u>   |
|-------------|-------------------------------------|----------------------------|----------------|--------------|--|--|---|
| 05/08/2023  | MN Department of Revenue, Sales Tax | April 2023 Sales Tax       | 1042           | \$779.00     | 601-49401-439-110<br>603-49501-439-110<br>603-49501-439-110  | Water Fund Expenses<br>Garbage Fund Expenses<br>Garbage Fund Expenses  | \$144.00<br>\$168.00<br>\$467.00  |
| 05/08/2023  | EFTPS                               | EFTPS payment              | 1043           | \$1,679.88   | 100-41425-101-<br>100-41425-122-<br>100-43001-101-<br>100-43001-122-<br>601-49401-101-<br>601-49401-122-<br>602-49451-101-<br>602-49451-122-                   | Clerk<br>Clerk<br>Public Works<br>Public Works<br>Water Fund Expenses<br>Water Fund Expenses<br>Sewer Fund Expenses<br>Sewer Fund Expenses                       | \$539.26<br>\$291.48<br>\$187.31<br>\$101.39<br>\$181.81<br>\$98.41<br>\$181.81<br>\$98.41          |
| 05/08/2023  | PERA                                | PERA payment               | 1044           | \$1,077.61   | 100-41425-101-<br>100-41425-121-<br>100-43001-101-<br>100-43001-121-<br>601-49401-101-<br>601-49401-121-<br>602-49451-101-<br>602-49451-121-<br>100-41110-100- | Clerk<br>Clerk<br>Public Works<br>Public Works<br>Water Fund Expenses<br>Water Fund Expenses<br>Sewer Fund Expenses<br>Sewer Fund Expenses<br>Council/Town Board | \$241.30<br>\$278.42<br>\$88.07<br>\$101.62<br>\$85.48<br>\$98.63<br>\$85.48<br>\$98.63<br>(\$0.02) |
| 05/08/2023  | AKAY Consulting                     | Pavilion National Register | 1045           | \$1,500.00   | 100-45207-311-   | Pavilion   | \$1,500.00  |
| 05/08/2023  | Auto Value Elbow Lake               | Shop supplies              | 1046           | \$46.96      | 100-41901-211-   | Other General Government   | \$46.96   |
| 05/08/2023  | American Welding & Gas, Oxygen Inc. |                            | 1047           | \$61.32      | 225-42220-211-   | Fire Fighting  | \$61.32   |
| 05/08/2023  | Anderson Law Office                 | Legal Fees                 | 1048           | \$675.00     | 100-41610-304-   | City/Town Attorney   | \$675.00  |
| 05/08/2023  | Brian D. Koehn, CPA, PLLC           | Audit                      | 1049           | \$1,500.00   |  |  |   |

Date Range : 4/11/2023 To 5/8/2023

| <u>Date</u> | <u>Vendor</u>                       | <u>Description</u>            | <u>Claim #</u> | <u>Total</u> | <u>Account #</u>   | <u>Account Name</u>   | <u>Detail</u>                                |
|-------------|-------------------------------------|-------------------------------|----------------|--------------|--|---|--|
| 05/08/2023  | Core & Main                         | Seal and bearing rebuild kit  | 1050           | \$208.31     | 601-49401-227-   | Water Fund Expenses   | \$208.31                                     |
| 05/08/2023  | Cowing Robards, Inc.                | Fire Dept Shirts              | 1051           | \$557.80     | 225-42220-495-   | Fire Fighting   | \$557.80                                     |
| 05/08/2023  | Dakota Supply Group                 | Water Meter additional hookup | 1052           | \$542.11     | 601-49401-240-   | Water Fund Expenses   | \$542.11                                     |
| 05/08/2023  | Engelbreton & Sons Disposal         | Canister rent April           | 1053           | \$316.00     | 603-49501-384-   | Garbage Fund Expenses   | \$316.00                                     |
| 05/08/2023  | Gopher State One Call               | Locate tickets                | 1054           | \$2.70       | 100-41901-495-   | Other General Government  | \$2.70                                       |
| 05/08/2023  | Grant County Auditor                | Reycling/Solid Waste          | 1055           | \$5,766.92   | 603-49501-384-<br>603-49501-386-                                     | Garbage Fund Expenses<br>Garbage Fund Expenses                          | \$3,829.88<br>\$1,937.04                     |
| 05/08/2023  | Grant County Herald                 | Legal ad, Pavilion ad         | 1056           | \$127.50     | 100-41901-351-<br>100-45207-341-                                     | Other General Government<br>Pavillion                                   | \$58.50<br>\$69.00                           |
| 05/08/2023  | Grant County Lumber                 | Grass seed/burlap             | 1057           | \$51.97      | 100-45202-227-   | Park Areas  | \$51.97                                      |
| 05/08/2023  | Haley Oil Company                   | LP Gas                        | 1058           | \$1,201.46   | 225-42220-383-<br>601-49401-383-<br>100-41976-383-<br>100-41971-383- | Fire Fighting<br>Water Fund Expenses<br>City Office<br>Community Center | \$224.11<br>\$475.43<br>\$268.68<br>\$233.24 |
| 05/08/2023  | International Institute of Municipa | Membership                    | 1059           | \$185.00     | 100-41901-433-   | Other General Government  | \$185.00                                     |

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| Date       | Vendor                                 | Description           | Claim # | Total       | Account #  | Account Name  | Detail                                       |
|------------|--|-----------------------|---------|-------------|--|---|--|
| 05/08/2023 | League of MN Cities Insurance Trust    | Property Insurance    | 1060    | \$25,150.00 | 100-41970-362-   | Insurance   | \$25,150.00                                  |
| 05/08/2023 | League of MN Cities Insurance Trust    | Workers Compensation  | 1061    | \$5,842.00  | 100-41970-151-   | Insurance   | \$5,842.00                                   |
| 05/08/2023 | Leegaard Repair                        | fuel filter           | 1062    | \$16.95     | 100-41901-227-   | Other General Government  | \$16.95                                      |
| 05/08/2023 | Midwest Machinery Company              | turf guard/oil filter | 1063    | \$30.73     | 601-49401-227-   | Water Fund Expenses   | \$30.73                                      |
| 05/08/2023 | Northdale Oil Inc.                     | Fuel                  | 1064    | \$190.94    | 100-41901-212-<br>100-41901-212-<br>602-49451-227-                   | Other General Government<br>Other General Government<br>Sewer Fund Expenses | \$47.90<br>\$133.00<br>\$10.04               |
| 05/08/2023 | MN PEIP                                | Health Insurance      | 1065    | \$881.96    | 100-41425-131-<br>100-41425-101-                                     | Clerk<br>Clerk  | \$880.00<br>\$1.96                           |
| 05/08/2023 | RMB Environmental Lab, Sewer-Labs Inc. | Sewer-Labs            | 1066    | \$131.77    | 602-49451-437-   | Sewer Fund Expenses   | \$131.77                                     |
| 05/08/2023 | Runestone Telecom Association          | Phone/Internet        | 1067    | \$229.34    | 100-45209-321-<br>225-42220-321-<br>100-41901-321-                   | Community Center<br>Fire Fighting<br>Other General Government               | \$74.34<br>\$74.34<br>\$80.66                |
| 05/08/2023 | Star Bank (HSA Account)                | HSA Money             | 1068    | \$945.83    | 100-41425-101-<br>100-43001-134-<br>601-43001-134-<br>602-43001-134- | Clerk<br>Public Works<br>Public Works<br>Public Works                       | \$350.00<br>\$198.61<br>\$198.61<br>\$198.61 |
| 05/08/2023 | Stevens County Ambulance               | Lasch - EMT refresher | 1069    | \$300.00    | 225-42220-310-   | Fire Fighting   | \$300.00                                     |

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|----------------------------------|-------------------------------------|---|----------------|--------------------|------------------------------|---------------------|--------------------|
| 05/08/2023                       | Taft Stettinius & Hollister         | GO Taxable Utility Revenue Bond of 2023A &2023B- legal work | 1070           | \$19,000.00        |                              |                     |                    |
| 05/08/2023                       | Team Laboratory Chemical Corporatio | Meg & Super Bugs, lift station cleaner                      | 1071           | \$3,710.50         | 401-43001-304-               | Public Works        | \$19,000.00        |
| 05/08/2023                       | Titan Machinery                     | Separator/Filter  | 1072           | \$44.35            | 602-49451-437-602-49451-227- | Sewer Fund Expenses | \$3,710.50         |
| <b>Total For Selected Claims</b> |                                     |   |                | <b>\$72,753.91</b> |                              |                     | <b>\$72,753.91</b> |

Aaron A Ray City Council/Town Board Date

Cheryl L Simpson City Council/Town Board Date

Jodi Moss City Council/Town Board Date

Tim Lasch City Council/Town Board Date