

CITY OF BARRETT
PO BOX 155
BARRETT, MINNESOTA 56311
www.barrettmn.com
Email - barrett@runestone.net
320-528-2440 Phone
320-528-6639 Fax

MAYOR: *Michelle Jenson*

CLERK / TREASURER: *Marita Rhude*

COUNCIL MEMBERS:

Katie Hauglie

Mike Moss

Aaron Ray

Susie Sieben

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Barrett City Council Meeting Agenda
Monday, May 12, 2025
5:00 p.m. Regular Meeting
Barrett City Office

Call to Order

Visitor Comments

Additions to Agenda/Approval of Agenda

Approval of minutes

1. Pavilion Roof
2. Organic Recycling
3. Unfinished Business Update

Maintenance Update – Jason Wendt

Clerk Update - Marita Rhude

Donation Resolution

Approval of Bills

Barrett City Council Meeting Minutes
Monday, April 14, 2025
5:00 p.m.
Barrett City Office

Present: Mayor-Michelle Jenson; Council-Aaron Ray, Katie Hauglie, Susie Sieben, Mike Moss; Clerk/Treasurer-Marita Rhude; Public Works Superintendent-Jason Wendt ;Guests-Shawn Riley, Joyce Hanson, Cheryl Simpson.

Mayor Jenson called the meeting to order at 5:00 p.m.

Hauglie made a motion to approve the agenda with the addition of Pavilion Fundraising, seconded by Ray. MCU

Sieben made a motion to approve Monday, March 10, 2025, Regular City Council meeting minutes and Monday, April 7, 2025 Board of Review meeting minutes, seconded by Moss. MCU

Joyce Hanson would like to do a craft sale again over Old Settler's Reunion weekend to raise funds for the Pavilion. She would like to set up in the Pavilion on Friday and asked for a guarantee that once she sets up things will not be moved.

Hauglie made a motion to approve the MN Lawful Gambling Application for a Raffle Permit for the West Central Area Knights Wrestling Boosters Club with no waiting period, seconded by Ray. MCU

The council reviewed 2 quotes for different styles of toddler playground equipment for Powers Park. Hauglie made a motion to purchase Kidstruction KS 63207 from Webber Recreational Design for \$24,855, seconded by Moss. MCU

The council discussed the need to maintain a safety deposit box at Star Bank. Sieben made a motion to close the safety deposit box at Star Bank, seconded by Moss. MCU

The council discussed the need for a backup person for the maintenance position. Nick Leegaard is interested in the position and has sewer experience. Ray made a motion to hire Nick Leegaard for \$25 per hour for a back to the maintenance person, seconded by Hauglie. MCU

Cheryl Simpson approached the council about getting a group of volunteers to help do a spring clean-up around town. She was looking for a list of projects that they could help with.

Unfinished Business: Compost site availability. It was decided to leave the compost site open at this time. However, if people are dumping garbage, it will be locked, and the policy will be revisited.

The council acknowledged Jason Wendt for his recognition from MPCA for operation excellence.

Ray made a motion to pay bills in the amount of \$25,211.07, Check #20556 to Check #20573, seconded by Hauglie. MCU

Ray made a motion to adjourn at 5:36 p.m., seconded by Moss. MCU

Respectfully Submitted: _____ Marita Rhude, Clerk/Treasurer
Approved by: _____ Michelle Jenson, Mayor

From: Reed Peterson <reed.peterson@grantcountymn.gov>
Sent: Friday, April 18, 2025 3:19 PM
To: City of Ashby ; City of Barrett; City of Elbow Lake; City of herman; City Of Hoffman 2 (cityofhoffman@runestone.net); City of Norcross ; City of Wendell
Cc: Greg Lillemon; Reuben Anderson
Subject: Organics
Attachments: Capture Organics.PNG; compostable-bags-vendor-options-2021.pdf; compostable-dinnerware-vendor-options-2021.pdf; organics-recycling-commerical-and-business-target-brochure-7-25-17.pdf

Good afternoon Grant County Cities,

Attached you will find some information on the organics program that Grant County has partners with Pope Douglas Solid Waste Management for the last couple of years. Below and attached are some information to try assist you guys in getting programs started in the communities.

Pope Douglas

<https://popedouglasrecycle.com/waste-type/organics-recycling-drop-sites/>

Glacial Ridge Compost Facility (Where Grant County Organics Go)

<https://popedouglasrecycle.com/glacial-ridge-compost-facility/>

This program in Grant County is still very new and still in its infancy, so there will be some stumbling and learning as we go. With that being said, below are a couple things to remember.

- Organics cost \$50/ton to compost vs Solid Waste costs \$104/ton to burn for waste to energy
- Increasing organic tonnage decreases solid waste tonnage which helps to reduce solid waste costs overall
- State of Minnesota is pushing counties to use organics to help meet the required 35% recycled of solid waste by weight by 2030.
- If the County does NOT meet required 35%, this could have impacts on SCORE funding from state thereby increase costs overall
- County has supplies for businesses to help get them going and supplies for community events
- County has signage for community education
- Engebretson's picks up Organics on Thursdays

Reed Peterson
Assistant Environmental Services Administrator
Grant County Environmental Services
10 2nd St. NE
Elbow Lake, MN 56531
reed.peterson@grantcountymn.gov
218-685-8322
218-770-9256

Date Range : 4/15/2025 To 5/12/2025

| <u>Date</u> | <u>Vendor</u> | <u>Description</u> | <u>Claim #</u> | <u>Total</u> | <u>Account #</u> | <u>Account Name</u> | <u>Detail</u> |
|-------------|-------------------------------------|-----------------------|----------------|--------------|--|--|---|
| 05/12/2025 | MN Department of Revenue, Sales Tax | April 2025 Sales Tax | 1774 | \$838.00 | 601-49401-439-110 603-49501-439-110 603-49501-439-110 | Water Fund Expenses Garbage Fund Expenses Garbage Fund Expenses | \$134.00 \$192.00 \$512.00 |
| 05/12/2025 | PERA | PERA payment | 1775 | \$1,267.50 | 100-41425-101- 100-41425-121- 100-43001-101- 100-43001-121- 601-49401-101- 601-49401-121- 602-49451-101- 602-49451-121- | Clerk Clerk Public Works Public Works Water Fund Expenses Water Fund Expenses Sewer Fund Expenses Sewer Fund Expenses | \$289.69 \$334.26 \$101.59 \$117.22 \$98.60 \$113.77 \$98.60 \$113.77 |
| 05/12/2025 | EFTPS | EFTPS payment | 1776 | \$1,874.30 | 100-41425-101- 100-41425-122- 100-41425-135- 100-43001-101- 100-43001-122- 100-43001-135- 601-49401-101- 601-49401-122- 601-49401-135- 602-49451-101- 602-49451-122- 602-49451-135- 100-41110-100- | Clerk Clerk Clerk Public Works Public Works Public Works Water Fund Expenses Water Fund Expenses Water Fund Expenses Water Fund Expenses Sewer Fund Expenses Sewer Fund Expenses Sewer Fund Expenses Council/Town Board | \$562.33 \$246.09 \$57.55 \$223.26 \$96.90 \$22.66 \$216.69 \$94.05 \$21.99 \$216.69 \$94.05 \$21.99 \$0.05 |
| 05/12/2025 | Amazon Capital Services | toner, tp | 1777 | \$217.58 | 100-41901-201- 100-41901-211- | Other General Government Other General Government | \$152.49 \$65.09 |
| 05/12/2025 | Anderson Law Office | Legal Fees March 2025 | 1778 | \$200.00 | 100-41610-304- | City/Town Attorney | \$200.00 |
| 05/12/2025 | Brian D. Koehn, CPA, PLLC | Audit 2024 | 1779 | \$4,500.00 | 100-41530-301- | Accounting | \$4,500.00 |

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|-------------|-------------------------------------|--|----------------|--------------|----------------------------------|--|--------------------------|
| 05/12/2025 | Core & Main | kit | 1780 | \$223.38 | 601-49401-227- | Water Fund Expenses | \$223.38 |
| 05/12/2025 | Culligan Water of Elbow Lake | Bottled water/cc water softener | 1781 | \$80.75 | 100-45209-211- 100-41901-495- | Community Center Other General Government | \$30.00 \$50.75 |
| 05/12/2025 | Glenwood State Bank | garb bags, kitchen faucet-cc | 1782 | \$89.98 | 100-41901-211- 100-41971-240- | Other General Government Community Center | \$14.99 \$74.99 |
| 05/12/2025 | Gopher State One Call | Locate tickets | 1783 | \$2.70 | 100-41901-495- | Other General Government | \$2.70 |
| 05/12/2025 | Environmental Services, Grant MN | Solid Waste & Recycling | 1784 | \$5,262.42 | 603-49501-384- 603-49501-386- | Garbage Fund Expenses Garbage Fund Expenses | \$3,436.49 \$1,825.93 |
| 05/12/2025 | Grant County Lumber | railing-City Office, Hedge trimmer, nuts & bolts | 1785 | \$67.34 | 100-45202-240- 100-41976-227- | Park Areas City Office | \$39.99 \$27.35 |
| 05/12/2025 | Hawkins, Inc. | chemicals | 1786 | \$2,561.05 | 601-49401-437- | Water Fund Expenses | \$2,561.05 |
| 05/12/2025 | Michelle Jenson | mileage reimbursement | 1787 | \$55.64 | 100-41310-331- | Mayor | \$55.64 |
| 05/12/2025 | Johnson Jet-Line, Inc. | storm sewer & sanitary sewer Maintenance | 1788 | \$8,204.27 | 602-49451-401- | Sewer Fund Expenses | \$8,204.27 |
| 05/12/2025 | League of MN Cities Insurance Trust | Property Insurance | 1789 | \$25,110.00 | 100-41970-362- | Insurance | \$25,110.00 |
| 05/12/2025 | League of MN Cities Insurance Trust | Workers Compensation | 1790 | \$4,137.00 | 100-41970-151- | Insurance | \$4,137.00 |

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| <u>Date</u> | <u>Vendor</u> | <u>Description</u> | <u>Claim #</u> | <u>Total</u> | <u>Account #</u> | <u>Account Name</u> | <u>Detail</u> |
|-------------|----------------------------------|--------------------|----------------|--------------|--|--|---|
| 05/12/2025 | Northdale Oil Inc. | Fuel | 1791 | \$157.56 | 100-41901-212- 225-42220-212- | Other General Government Fire Fighting | \$149.50 \$8.06 |
| 05/12/2025 | Quality Flow Systems, Inc. | Service checks | 1792 | \$1,965.00 | 602-49451-401- | Sewer Fund Expenses | \$1,965.00 |
| 05/12/2025 | RMB Environmental Lab, Inc. | testing | 1793 | \$20.00 | 602-49451-437- | Sewer Fund Expenses | \$20.00 |
| 05/12/2025 | Runestone Telecom Association | Phone/Internet | 1794 | \$231.93 | 100-45209-321- 225-42220-321- 100-41901-321- | Community Center Fire Fighting Other General Government | \$73.30 \$73.30 \$85.33 |
| 05/12/2025 | Star Bank (HSA Account) | HSA Money | 1795 | \$1,071.68 | 100-41425-101- 601-49401-134- 602-49451-134- 100-43001-134- 100-41425-134- | Clerk Water Fund Expenses Sewer Fund Expenses Public Works Clerk | \$350.00 \$220.83 \$220.83 \$220.84 \$59.18 |
| 05/12/2025 | Susie Miller | CC cleaning | 1796 | \$255.00 | 100-41971-401- | Community Center | \$255.00 |
| 05/12/2025 | Verizon | Cell Phone | 1797 | \$41.39 | 100-41901-321- 601-49401-321- 602-49451-321- | Other General Government Water Fund Expenses Sewer Fund Expenses | \$13.80 \$13.79 \$13.80 |
| 05/12/2025 | MN PEIP | Health Insurance | 1798 | \$1,140.82 | 100-41425-131- | Clerk | \$1,140.82 |

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| <u>Date</u> | <u>Vendor</u> | <u>Description</u> | <u>Claim #</u> | <u>Total</u> | <u>Account #</u> | <u>Account Name</u> | <u>Detail</u> |
|---------------------------|---------------|--------------------|----------------|--------------|------------------|---------------------|---------------|
| Total For Selected Claims | | | | \$59,575.29 | | | \$59,575.29 |

| | | | | | | | |
|-------------|--|-------------------------|--|--|--|--|------|
| Aaron A Ray | | City Council/Town Board | | | | | Date |
|-------------|--|-------------------------|--|--|--|--|------|

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|--------------|--|-------------------------|--|--|--|--|------|
| Kathe Haugle | | City Council/Town Board | | | | | Date |
|--------------|--|-------------------------|--|--|--|--|------|

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|--------------|--|-------------------------|--|--|--|--|------|
| Susie Sieben | | City Council/Town Board | | | | | Date |
|--------------|--|-------------------------|--|--|--|--|------|

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|-----------|--|-------------------------|--|--|--|--|------|
| Tim Lasch | | City Council/Town Board | | | | | Date |
|-----------|--|-------------------------|--|--|--|--|------|

For the Period : 4/1/2025 To 4/30/2025

| Name of Fund | Beginning Balance | Total Receipts | Total Disbursed | Ending Balance | Less Deposits In Transit | Plus Outstanding Checks | Total Per Bank Statement |
|---------------------------|-----------------------|--------------------|--------------------|-----------------------|--------------------------|-------------------------|--------------------------|
| | | | | | | | |
| General Fund | \$744,994.87 | \$2,738.38 | \$15,138.30 | \$732,594.95 | \$0.00 | \$0.00 | \$732,594.95 |
| Fire Operating | \$131,051.66 | \$1,852.00 | \$1,157.94 | \$131,745.72 | \$0.00 | \$121.07 | \$131,866.79 |
| GO Bond - 2019-2021 | \$12,730.06 | \$0.00 | \$0.00 | \$12,730.06 | \$0.00 | \$0.00 | \$12,730.06 |
| 2022A GO Bond - Streets | (\$43,614.00) | \$0.00 | \$0.00 | (\$43,614.00) | \$0.00 | \$0.00 | (\$43,614.00) |
| 2023A Sewer Debt Service | \$19,321.65 | \$9,285.00 | \$0.00 | \$28,606.65 | \$0.00 | \$0.00 | \$28,606.65 |
| 2023B Water Debt Service | \$434.00 | \$398.00 | \$0.00 | \$832.00 | \$0.00 | \$0.00 | \$832.00 |
| 2019-2020 Capital Project | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Water-Reserve | \$61,502.00 | \$1,083.00 | \$0.00 | \$62,585.00 | \$0.00 | \$0.00 | \$62,585.00 |
| Sewer- Reserve | \$20,699.00 | \$300.00 | \$0.00 | \$20,999.00 | \$0.00 | \$0.00 | \$20,999.00 |
| PFA Water Reserve | \$41,650.00 | \$530.00 | \$0.00 | \$42,180.00 | \$0.00 | \$0.00 | \$42,180.00 |
| Water Contingency | \$33,206.00 | \$171.00 | \$0.00 | \$33,377.00 | \$0.00 | \$0.00 | \$33,377.00 |
| Sewer Contingency | \$37,612.00 | \$340.00 | \$0.00 | \$37,952.00 | \$0.00 | \$0.00 | \$37,952.00 |
| 2016 Water Debt Service | \$174,236.50 | \$5,582.00 | \$0.00 | \$179,818.50 | \$0.00 | \$0.00 | \$179,818.50 |
| Water | \$162,297.75 | \$10,389.26 | \$10,908.09 | \$161,778.92 | \$0.00 | \$0.00 | \$161,778.92 |
| Sewer | \$28,113.96 | \$15,799.02 | \$15,947.97 | \$27,965.01 | \$0.00 | \$0.00 | \$27,965.01 |
| Garbage | \$31,382.33 | \$7,537.60 | \$6,207.42 | \$32,712.51 | \$0.00 | \$0.00 | \$32,712.51 |
| Total | \$1,455,617.78 | \$56,005.26 | \$49,359.72 | \$1,462,263.32 | \$0.00 | \$121.07 | \$1,462,384.39 |