

CITY OF BARRETT
PO BOX 155
BARRETT, MINNESOTA 56311
www.barrettmn.com
Email - barrett@runestone.net
320-528-2440 Phone
320-528-6639 Fax

MAYOR: *Michelle Jenson*

CLERK / TREASURER: *Marita Rhude*

COUNCIL MEMBERS:

Katie Hauglie

Mike Moss

Aaron Ray

Susie Sieben

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Barrett City Council Meeting Agenda
Monday, April 14, 2025
5:00 p.m. Regular Meeting
Barrett City Office

Call to Order

Visitor Comments

Additions to Agenda/Approval of Agenda

Approval of minutes

1. WCA Knights Gambling Permit
2. Playground Equipment/Park
3. Safety Deposit Box
4. Maintenance Backup
5. Town Clean-up Request
6. Unfinished Business Update

Maintenance Update – Jason Wendt

Clerk Update - Marita Rhude

Donation Resolution

Approval of Bills

Barrett City Council Meeting Minutes
Monday, March 10, 2025
5:00 p.m.
Barrett City Office

Present: Mayor-Michelle Jenson; Council-Aaron Ray, Katie Hauglie, Susie Sieben, Mike Moss; Clerk/Treasurer-Marita Rhude; Public Works Superintendent-Jason Wendt ;Guests-Shawn Riley, Troy Johnson, Grant County Sherrif's Office-Sherrif Jon Combs and Chief Deputy Jennifer Vipond.

Mayor Jenson called the meeting to order at 5:00 p.m.

Ray made a motion to approve the agenda as presented, seconded by Moss. MCU

Sieben made a motion to approve February 10, 2025, regular city council meeting minutes, seconded by Hauglie. MCU

Jon Combs of the Grant County Sherrif's Department was present to visit with the council about concerns with Sheriff's Contract. Sheriff Combs did drive through the City and made a list of unsightly properties; they will share this list with the Clerk. He suggested these residents be notified about City clean-up. Statistics from the previous year were shared with the council. The Sheriff's Department is fully moved into the new building and their Rooster is fully staffed.

Hauglie made a motion to approve the Barrett Inn 2 ½ Liquor License renewal; Off Sale \$100, On-Sale \$1,400, and Sunday \$200, seconded by Moss. MCU

Sieben made a motion to approve the West Central Area Summer Recreation Donation in the amount of \$1,900, seconded by Ray. MCU

Hauglie moved to resolve Resolution #2025-03-01 adopting the Grant County 2024 Hazard Mitigation plan, seconded Sieben. Roll Call Vote: Jenson-yes, Hauglie-yes, Ray-yes, Sieben-yes, Moss-yes

Moss made a motion to approve the Grant County Humane Society Dog & Cat Contracts from May 1, 2025, to April 30, 2026, in the amount of \$250 for up to 5 dogs, each dog over 5 at \$40 per dog and \$125 for up to 5 cats, each cat over 5 would be billed at \$40 per cat, seconded by Hauglie. MCU

The council discussed a major water issue at Michael Wood's at 307 Church Street. The joint above the water meter blew apart and he went through 99,521 gallons. Ray made a motion to write off the sewer charge over the base amount and set up a payment plan for the water portion of the bill, seconded by Moss. MCU

Moss made a motion to pay bills in the amount of \$27,487.88 plus Otter Tail Power, Check #20531 to Check #20550, seconded by Hauglie. MCU

Ray made a motion to adjourn at 5:51 p.m., seconded by Moss. MCU

Respectfully Submitted: _____ Marita Rhude, Clerk/Treasurer
Approved by: _____ Michelle Jenson, Mayor

Barrett City Council Meeting Minutes
Board of Review Meeting
Monday, April 7, 2025
5:00 p.m.
Barrett City Office

Present: Mayor-Michelle Jenson; Council- Aaron Ray, Katie Hauglie, Susie Sieben;
Clerk/Treasurer-Marita Rhude; County Assessor – Karl Lindquist, Appraiser-Vicki Mandt;
Guests-Troy Johnson,
Absent: Council-Mike Moss

Mayor Jenson called the Board of Review meeting to order at 5:00 p.m.

There were no appeals.

State law requires that the median sales ratio fall between 90 and 105%. A minimum of six good sales are required for the State study. If there are less than six sales, then a 5-year history is reviewed. For the 2025 assessment, Barrett City had two good residential sales. Barrett City Off Water saw a 5.8% decrease in value. Barrett City On Water, saw a 5.5% increase.

Of the nineteen good county wide agriculture sales there was a median ratio of 77.87%. Tillable and CRP acres saw a 6% increase in value and Woods, Pasture and Non-Crop acres saw a \$100 per acre increase.

Sieben made a motion to adjourn at 5:30 p.m., seconded by Ray.

MCU

Respectfully Submitted: _____ Marita Rhude,
Clerk/Treasurer

Approved by: _____ Michelle Jenson,
Mayor

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Knights Wrestling Previous Gambling Permit Number: X93957-21-004

Minnesota Tax ID Number, if any: _____ Federal Employer ID Number (FEIN), if any: 81-4937174

Mailing Address: PO Box 104

City: Elbow Lake State: MN Zip: 56537 County: Grant

Name of Chief Executive Officer (CEO): Brandon Gruchow

CEO Daytime Phone: 218 770 8979 CEO Email: bgruchow@isd2342.org
(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- A current calendar year Certificate of Good Standing**
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103
Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767
- IRS income tax exemption (501(c)) letter in your organization's name**
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.
- IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATIONName of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Historic Barrett Lakeside PavillionPhysical Address (do not use P.O. box): 307 Lake St.

Check one:

 City: Barrett Zip: 56311 County: Grant Township: _____ Zip: _____ County: _____Date(s) of activity (for raffles, indicate the date of the drawing): September 6, 2025

Check each type of gambling activity that your organization will conduct:

Bingo Paddlewheels Pull-Tabs Tipboards Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

**CITY APPROVAL
for a gambling premises
located within city limits**

The application is acknowledged with no waiting period.

The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).

The application is denied.

Print City Name: Barrett

Signature of City Personnel: _____

Title: _____ Date: _____

The city or county must sign before submitting application to the Gambling Control Board.

**COUNTY APPROVAL
for a gambling premises
located in a township**

The application is acknowledged with no waiting period.

The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.

The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)
On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: *Brandon Gruchow* Date: 5/12/25

(Signature must be CEO's signature; designee may not sign)

Print Name: Brandon Gruchow

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

_____ a copy of your proof of nonprofit status; and

_____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

Date Range : 3/11/2025 To 4/14/2025

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
04/14/2025	PERA	PERA payment	1749	\$1,232.84	100-41425-101- 100-41425-121- 100-43001-101- 100-43001-121- 601-49401-101- 601-49401-121- 602-49451-101- 602-49451-121-	Clerk Clerk Public Works Public Works Water Fund Expenses Water Fund Expenses Sewer Fund Expenses Sewer Fund Expenses	\$273.60 \$315.69 \$101.59 \$117.22 \$98.60 \$113.77 \$98.60 \$113.77
04/14/2025	EFTPS	EFPTS payment	1750	\$1,820.04	100-41425-101- 100-41425-122- 100-41425-135- 100-43001-101- 100-43001-122- 100-43001-135- 601-49401-101- 601-49401-122- 601-49401-135- 601-49401-101- 602-49451-122- 602-49451-135- 100-41110-100-	Clerk Clerk Clerk Public Works Public Works Public Works Water Fund Expenses Water Fund Expenses Water Fund Expenses Sewer Fund Expenses Sewer Fund Expenses Sewer Fund Expenses Council/Town Board	\$527.01 \$230.74 \$53.96 \$223.26 \$96.90 \$22.66 \$216.69 \$94.05 \$21.99 \$216.69 \$94.05 \$21.99 \$0.05
04/14/2025	MN Department of Revenue, Sales Tax	March 2025 Sales Tax	1751	\$738.00	601-49401-439-110 603-49501-439-110 603-49501-439-110	Water Fund Expenses Garbage Fund Expenses Garbage Fund Expenses	\$109.00 \$190.00 \$439.00
04/14/2025	MN Depart. of Revenue, Withholding	2025 1st Quarter Withholding	1752	\$1,057.91	100-41425-101- 100-43001-101- 601-49401-101- 602-49451-101- 100-41110-101-	Clerk Public Works Water Fund Expenses Sewer Fund Expenses Council/Town Board	\$562.51 \$168.43 \$163.48 \$163.48 \$0.01
04/14/2025	AKAY Consulting	Pavilion National Register	1753	\$3,571.00	100-45207-311-	Pavilion	\$3,571.00

Date Range : 3/11/2025 To 4/14/2025

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
04/14/2025	American Welding & Gas, Inc.	Oxygen 2.28.25 & 3.31.25	1754	\$121.07	225-42220-211-	Fire Fighting	\$121.07
04/14/2025	Anderson Law Office	Legal Fees February 2025	1755	\$125.00	100-41610-304-	City/Town Attorney	\$125.00
04/14/2025	Brian D. Koehn, CPA, PLLC	Audit 2024	1756	\$500.00	100-41530-301-	Accounting	\$500.00
04/14/2025	Engebretson & Sons Disposal	March canister rent	1757	\$316.00	603-49501-384-	Garbage Fund Expenses	\$316.00
04/14/2025	Glenwood State Bank	Fire helmet racks, lodging clerk's conference	1758	\$882.38	100-41901-211- 225-42220-240- 100-41901-331-	Other General Government Fire Fighting Other General Government	\$180.16 \$259.00 \$443.22
04/14/2025	Grant County Herald	Legal-Brd of Review	1759	\$48.75	100-41901-351-	Other General Government	\$48.75
04/14/2025	Grant County Lumber	High performance fan	1760	\$269.57	225-42220-240- 100-41901-240-	Fire Fighting Other General Government	\$249.99 \$19.58
04/14/2025	Haley Oil Company	LP Gas	1761	\$685.43	100-41976-383- 225-42220-383- 601-49401-383-	City Office Fire Fighting Water Fund Expenses	\$197.35 \$267.24 \$220.84
04/14/2025	MN PEIP	Health Insurance	1762	\$1,140.82	100-41425-131-	Clerk	\$1,140.82
04/14/2025	Northdale Oil Inc.	Fuel	1763	\$206.14	100-41901-212- 225-42220-212-	Other General Government Fire Fighting	\$147.00 \$59.14

Date Range : 3/11/2025 To 4/14/2025

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
04/14/2025	Otter Tail Power Company	Electric	1764	\$1,715.65	100-43160-381- 225-42220-381- 100-41971-381- 601-49401-381- 602-49451-381- 100-41972-381-	Street Lighting Fire Fighting Community Center Water Fund Expenses Sewer Fund Expenses Storage Building	\$718.59 \$128.20 \$166.56 \$485.15 \$184.75 \$32.40
04/14/2025	RMB Environmental Lab, Inc.	testing	1765	\$182.88	602-49451-437-	Sewer Fund Expenses	\$182.88
04/14/2025	Marita Rhude	mileage to training/conference	1766	\$196.70	100-41901-331-	Other General Government	\$196.70
04/14/2025	Runestone Telecom Association	Phone/Internet	1767	\$241.64	100-45209-321- 225-42220-321- 100-41901-321-	Community Center Fire Fighting Other General Government	\$73.30 \$73.30 \$95.04
04/14/2025	Star Bank (HSA Account)	HSA Money	1768	\$961.68	100-41425-101- 601-49401-134- 602-49451-134- 100-43001-134- 100-41425-134-	Clerk Water Fund Expenses Sewer Fund Expenses Public Works Clerk	\$240.00 \$220.83 \$220.84 \$220.83 \$59.18
04/14/2025	Team Laboratory Chemical Corporatio	Mega bugs, Lift station cleaner	1769	\$3,560.00	602-49451-437-	Sewer Fund Expenses	\$3,560.00
04/14/2025	USA Blue Book	testing supplies	1770	\$233.76	601-49401-437-	Water Fund Expenses	\$233.76
04/14/2025	Verizon	Cell Phone	1771	\$41.39	100-41901-321- 601-49401-321- 602-49451-321-	Other General Government Water Fund Expenses Sewer Fund Expenses	\$13.80 \$13.80 \$13.79
04/14/2025	TK's Car Wash	Truck Wash	1772	\$100.00			

Date Range : 3/11/2025 To 4/14/2025

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
				\$19,948.65	100-41901-495-	Other General Government	\$100.00
Total For Selected Claims				\$19,948.65			\$19,948.65

Aaron A Ray	City Council/Town Board					Date
Katie Hauglie	City Council/Town Board					Date
Susie Sieben	City Council/Town Board					Date
Tim Lasch	City Council/Town Board					Date

For the Period : 3/1/2025 To 4/1/2025

<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>	<u>Less Deposits In Transit</u>	<u>Plus Outstanding Checks</u>	<u>Total Per Bank Statement</u>
General Fund	\$764,311.85	\$13,663.95	\$37,110.98	\$740,864.82	\$0.00	\$4,130.05	\$744,994.87
Fire Operating	\$104,359.65	\$29,680.16	\$2,888.15	\$131,151.66	\$100.00	\$62.68	\$131,114.34
GO Bond - 2019-2021	\$12,730.06	\$0.00	\$0.00	\$12,730.06	\$0.00	\$0.00	\$12,730.06
2022A GO Bond - Streets	(\$43,614.00)	\$0.00	\$0.00	(\$43,614.00)	\$0.00	\$0.00	(\$43,614.00)
2023A Sewer Debt Service	\$10,036.65	\$9,285.00	\$0.00	\$19,321.65	\$0.00	\$0.00	\$19,321.65
2023B Water Debt Service	\$36.00	\$398.00	\$0.00	\$434.00	\$0.00	\$0.00	\$434.00
2019-2020 Capital Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water-Reserve	\$60,419.00	\$1,083.00	\$0.00	\$61,502.00	\$0.00	\$0.00	\$61,502.00
Sewer- Reserve	\$20,399.00	\$300.00	\$0.00	\$20,699.00	\$0.00	\$0.00	\$20,699.00
PFA Water Reserve	\$41,120.00	\$530.00	\$0.00	\$41,650.00	\$0.00	\$0.00	\$41,650.00
Water Contingency	\$33,035.00	\$171.00	\$0.00	\$33,206.00	\$0.00	\$0.00	\$33,206.00
Sewer Contingency	\$37,272.00	\$340.00	\$0.00	\$37,612.00	\$0.00	\$0.00	\$37,612.00
2016 Water Debt Service	\$168,654.50	\$5,582.00	\$0.00	\$174,236.50	\$0.00	\$0.00	\$174,236.50
Water	\$162,064.96	\$12,147.69	\$12,183.57	\$162,029.08	\$830.07	\$1,146.80	\$162,345.81
Sewer	\$25,698.12	\$16,162.45	\$13,535.59	\$28,324.98	\$1,287.02	\$1,146.80	\$28,184.76
Garbage	\$40,586.96	\$8,051.81	\$16,783.26	\$31,855.51	\$456.18	\$0.00	\$31,399.33
Total	\$1,437,109.75	\$97,395.06	\$82,501.55	\$1,452,003.26	\$2,673.27	\$6,486.33	\$1,455,816.32