

**CITY OF BARRETT**  
**PO BOX 155**  
**BARRETT, MINNESOTA 56311**  
[www.barrettmn.com](http://www.barrettmn.com)  
**Email - [barrett@runestone.net](mailto:barrett@runestone.net)**  
**320-528-2440 Phone**  
**320-528-6639 Fax**

**MAYOR:** *Michelle Jenson*

**CLERK / TREASURER:** *Marita Rhude*

**COUNCIL MEMBERS:**

*Katie Hauglie*

*Aaron Ray*

*Tim Lasch*

*Susie Sieben*

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**Barrett City Council Meeting Agenda**  
**Monday, February 13, 2023**  
**5:00 p.m. Regular Meeting**  
**Barrett City Office**

Call to Order

Visitor Comments

Additions to Agenda/Approval of Agenda

Approval of minutes

1. Sewer Adjustment requests - Amanda Raze, Les Alvstad
2. Pavilion Fund Update
3. Appoint Fire Chief
4. State of MN Joint Powers Agreement/Resolution
5. Court Data Services Subscriber Amendment to Subscriber Agreement
6. Liability Coverage Waiver
7. Fire Contracts
8. Vehicle Noise Laws Signs
9. Lead Service Line Inventory - Bollig Inc.
10. Quality Flow Quotation
11. Unfinished Business Update

Maintenance Update – Jason Wendt

Clerk Update - Marita Rhude

Accept Donations

Approval of Bills

**Barrett City Council Meeting Minutes**  
**Monday, January 9, 2023**  
**5:30 p.m.**  
**Barrett City Office**

Present: Mayor-Michelle Jenson; Council-Aaron Ray, Tim Lasch, Katie Hauglie, Susie Sieben; Clerk/Treasurer-Marita Rhude; Maintenance-Jason Wendt. Guests: Sheriff Jon Combs, Joyce Hanson, Cheryl Simpson, Bruce Olson, Karen Ellis.

Mayor Jenson called the meeting to order at 5:30 p.m.

Oath of Office was given to Mayor Jenson and Councilmembers Lasch and incoming Councilmembers Hauglie and Sieben.

Visitor Comments: None

Lasch made a motion to approve the agenda as amended to include approving setting up a Monday Market, seconded by Hauglie. MCU

Ray made a motion to approve the minutes of the December 12, 2022, and December 27, 2022, council meetings with the correction in the December 12<sup>th</sup> minutes to change sanitary sewer to storm sewer in the Maintenance update, seconded by Sieben. MCU

Sieben made a motion to approve the annual appointments: Justin Anderson for City Attorney, Star Bank as Official Depository, Grant County Herald as Official Newspaper, Lasch as Deputy Mayor, Ray as Deputy Clerk/Treasurer, Jenson and Lasch as check signers, and Lasch and Hauglie as personnel committee, seconded by Hauglie. MCU

Sieben made a motion to set the regular council meeting date as the second Monday of the month at 5:00 p.m. with the next legal business day as the alternative date if the 2<sup>nd</sup> Monday falls on a legal holiday, seconded by Ray. MCU

Jon Combs, Grant County Sheriff, was present. He announced that Jennifer Vipond is the new Chief Duty. He gave an updated on the new speed signs, including traffic count and speed.

Pavilion Update: Joyce Hanson updated the council on the Pancake Breakfast fundraiser for the Pavilion and she is working on sending out a letter to all Barrett High School classes.

Karen Ellis was present to inform the council of a grant she applied for from the MN Historical Society for \$10,000 to hire a consultant to put together the application to get the Barrett Lakeside Pavilion on the National Register, and we were awarded the grant. The grant has a one-year time frame to complete. Karen will take care of all the leg work of advertising and hiring the consultant.

MN DOT had to remove our vehicle noise law enforcement sign during construction. This sign no longer meets

the current sign requirements. MN DOT is wondering if the City wants to replace it with a new sign that meet current standards. The cost to replace it is \$1,508. Action tabled until next month.

The City received 2 grants through PFA for our water project. They have a requirement to establish a system replacement fund. This was supposed to have started in 2021. The City is required to pay .50 cents per 1,000 gallons of water pumped in a year, and we have 2 grants, so it is actual \$1.00/1,000 gallons of water pumped.

Sieben made a motion to establish a PFA System Replacement fund effective 12.31.22 and transfer the 2021 payment amount of \$13,944, and 2022 payment of \$11,815 from the Water Fund, seconded by Ray. MCU

Lasch made a motion to set the Recycling rate of \$7.40 per EDU and Solid Waste fees for Residential at 35-gallon canister \$8.75, 65-gallon canister \$16.25 and 95-gallon canister \$23.75, residential base \$3.00, and for Commercial: 65-gallon canister \$19.50, 95-gallon canister \$28.50, Dumpsters \$55 per yard, Commercial base \$6.00, seconded by Hauglie. MCU

Hauglie made a motion to approve setting up a money market account at Star Bank, and making a transfer from the general checking account, leaving a balance of \$200,000 in general checking and authorize the City Clerk to move funds as needed to maintain a balance in the general checking, seconded by Lasch. MCU

Ray made a motion to give the Public Works Superintendent and Clerk/Treasurer a cost of living increase of .65 per hour, seconded by Lasch. MCU

Maintenance Update: DNR report, we pumped the lowest number of gallons in recent history. MN Rural Water is coming to do an energy assessment on Water/Sewer infrastructure, this is a free service they offer. Jason is on schedule to take his water license in March.

Lasch moved to resolve to approve resolution 2023-01-01 accepting donations in the amount of \$1,347 for the Pavilion Fund, seconded by Sieben. Roll Call Vote: Lasch-yes, Sieben-yes, Hauglie-yes, Ray-yes, Jenson-yes

Ray made a motion to pay bills in the amount of \$486,637.22, check #19769 to Check #19790, to include OTP and Verizon bills, seconded by Lasch. MCU

Lasch made a motion to adjourn at 6:19 p.m., seconded by Sieben. MCU

Respectfully Submitted \_\_\_\_\_ Marita Rhude, Clerk/Treasurer

Approved by \_\_\_\_\_ Michelle Jenson, Mayor



Amanda Raze

101 Rich avenue Barret MN 56311 | 763-300-4530 | amandaraze@yahoo.com

01/23/2023

Barrett City Council  
Excessive Water usage

**Dear Barrett City Council:**

I had an incident where I forgot to disconnect my hose before winter. I heard water running and realized it was coming from the spigot outside. I'm not sure how the water was turned on due to this, But I was able to disconnect the hose and shut the water off. Since the water usage occurred outdoors I am asking for a monthly average of the water usage for a year, then to use that monthly average for sewer use. I understand there has been a precedent set, as this has been granted to someone before.

Thank you!

Sincerely,

Amanda Raze

## LIABILITY COVERAGE – WAIVER FORM

Members who obtain liability coverage through the League of Minnesota Cities Insurance Trust (LMCIT) must complete and return this form to LMCIT before the member's effective date of coverage. Return completed form to your underwriter or email to [pstech@lmc.org](mailto:pstech@lmc.org).

*The decision to waive or not waive the statutory tort limits must be made annually by the member's governing body, in consultation with its attorney if necessary.*

Members who obtain liability coverage from LMCIT must decide whether to waive the statutory tort liability limits to the extent of the coverage purchased. The decision has the following effects:

- *If the member does not waive the statutory tort limits*, an individual claimant could recover no more than \$500,000 on any claim to which the statutory tort limits apply. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000. These statutory tort limits would apply regardless of whether the member purchases the optional LMCIT excess liability coverage.
- *If the member waives the statutory tort limits and does not purchase excess liability coverage*, a single claimant could recover up to \$2,000,000 for a single occurrence (under the waive option, the tort cap liability limits are only waived to the extent of the member's liability coverage limits, and the LMCIT per occurrence limit is \$2,000,000). The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to \$2,000,000, regardless of the number of claimants.
- *If the member waives the statutory tort limits and purchases excess liability coverage*, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

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LMCIT Member Name:

\_\_\_\_\_

*Check one:*

The member **DOES NOT WAIVE** the monetary limits on municipal tort liability established by Minn. Stat. § 466.04.

The member **WAIVES** the monetary limits on municipal tort liability established by Minn. Stat. § 466.04, to the extent of the limits of the liability coverage obtained from LMCIT.

Date of member's governing body meeting: \_\_\_\_\_

Signature: \_\_\_\_\_ Position: \_\_\_\_\_

**2023 Fire Department Budget Considerations**

2022 Budget - \$27,998

2022 Actual Income - \$35,398.58

2022 Actual Expenses - \$21,873.22

2022 Surplus - \$13,525.36

**Unused Funds from 2022 Budget**

Training budget \$2,000 - Funds used \$150 - Remaining \$1,850

Communication Radios budget \$2,500, Funds used \$850 - Remaining \$1,650

Fire Prevention budget \$750, Funds used 0 - Remaining \$750

Repairs & Maintenance budget \$1,000, Funds used 0 - Remaining \$1,000

*\*recommend rolling all of these unused funds into reserves*

**Current Reserves for Fire Department**

Equipment 2015-\$2,764.89; 2017-\$3,700 **Total-\$6,464.89**

Turn Out Gear 2016-\$2,500; 2017-\$2,500 2018-\$5,000 **Total-\$10,000**

Communications 2016-\$7,140.21; 2017-\$6,485.35; 2018-\$2,500; 2019-\$4,237.19;  
2020-\$8,971.43; 2021-\$2,500

**Total-\$31,834.18**

Lien Township would like a 3-year contract. Last 3-year contract was a 5% increase each year.



Disbursements

225: Fire Operating

Public Safety

Fire

Fire Fighting

Wages and Salaries

Employer Contributions for Retirement: FICA Contributions

Employer Paid Insurance: Life

Employer Paid Insurance: Medicare

Worker's Compensation: Insurance Premiums

Operating Supplies

Gasoline

Repair and Maintenance Supplies

Small Tools and Minor Equipment

Training

Telephone

Communications: Radio Units

Insurance: Property & Liability

Utility Services: Electric Utilities

Utility Services: Gas Utilities

Repairs and Maintenance - Contractual

Miscellaneous: Dues and Subscriptions

Miscellaneous

Misc.-Fire Prevention

Capital Outlay

Debt Service: Bond Principal

Debt Service: Bond Interest

Total Fire

Disbursements Total

	2021 Actual	2021 Actual Budget	2022 as of 2/7/2023	2022 Actual Budget	2023 Proposed Budget	Percent Change
	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	0.00
	\$74.40	\$0.00	\$74.40	\$75.00	\$75.00	0.00
	\$130.00	\$0.00	\$130.00	\$130.00	\$130.00	0.00
	\$17.40	\$0.00	\$17.40	\$18.00	\$18.00	0.00
	\$1,813.00	\$1,775.00	\$1,830.00	\$1,850.00	\$1,850.00	0.00
	\$1,098.07	\$1,000.00	\$760.80	\$1,000.00	\$750.00	-25.00
	\$431.76	\$500.00	\$301.40	\$500.00	\$550.00	10.00
	\$1,664.75	\$4,000.00	\$0.00	\$1,000.00	\$500.00	-50.00
	\$6,101.78	\$5,000.00	\$5,029.70	\$5,000.00	\$5,000.00	0.00
	\$1,555.00	\$2,000.00	\$150.00	\$2,000.00	\$2,000.00	0.00
	\$863.77	\$925.00	\$892.62	\$925.00	\$925.00	0.00
	\$0.00	\$2,500.00	\$850.00	\$2,500.00	\$2,500.00	0.00
	\$2,123.00	\$2,150.00	\$2,590.00	\$2,150.00	\$2,600.00	20.93
	\$1,748.82	\$1,900.00	\$1,684.63	\$1,900.00	\$1,900.00	0.00
	\$1,115.04	\$2,000.00	\$2,803.52	\$2,500.00	\$2,750.00	10.00
	\$4,071.58	\$0.00	\$2,389.39	\$3,000.00	\$2,000.00	-33.33
	\$438.00	\$390.00	\$889.50	\$500.00	\$900.00	80.00
	\$976.91	\$1,150.00	\$279.86	\$1,000.00	\$1,000.00	0.00
	\$0.00	\$750.00	\$0.00	\$750.00	\$500.00	-33.33
	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	N/A
	\$4,228.33	\$4,628.00	\$0.00	\$0.00	\$0.00	N/A
	\$100.42	\$200.00	\$0.00	\$0.00	\$0.00	N/A
	\$29,752.03	\$32,068.00	\$21,873.22	\$27,998.00	\$32,148.00	14.82
	\$29,752.03	\$32,068.00	\$21,873.22	\$27,998.00	\$32,148.00	14.82

	Real & PP est. mkt LAND value	Real & PP est. mkt BLDG value	Tax exempt est mkt value	Total Real & PP Estimated Market value	Total Real & PP Taxable Market value	Net Tax capacity
2022 Values						
Barrett	7,950,200	21,003,200	18,731,971	45,213,500	26,481,529	296777
Elk Lake twp 1-18	40,685,100	10,545,200	4,557,997	53,642,000	49,084,003	434423
Erdahl twp 30-36	16,794,200	2,999,000	642,745	20,010,800	19,368,055	167072
Erdahl twp 25-29	12,787,300	1,243,200	953,002	14,888,200	13,935,198	118640
Lien twp	94,281,600	12,481,900	4,819,000	111,576,400	106,757,400	940719
TOTAL	172,498,400.00	48,272,500.00	29,704,715.00	245,330,900.00	215,626,185.00	

**Subject:** Vehicle Noise Laws Enforced Sign

**From:** "Bausman, Nathan (DOT)" <nathan.bausman@state.mn.us>

**Date:** 1/5/2023, 9:36 AM

**To:** "barrett@runestone.net" <barrett@runestone.net>

**CC:** "barrettpw@runestone.net" <barrettpw@runestone.net>, "Pace, Thomas (DOT)" <thomas.pace@state.mn.us>

Good Morning Marita,

The Minnesota Department of Transportation (MnDOT) updated the signs along trunk highway 55 between Barrett and Elbow Lake this fall. There was a vehicle noise laws enforced sign just north of town along trunk highway 55 southbound. The sign was installed in 2013 and it did not meet current size standards (the size was 24" x 24" and the current standard size is 36" x 42"). This is a sign that was installed by MnDOT and the City paid MnDOT for the cost of the installation. All maintenance activities that are performed on the sign such as a replacement are a cost for the City as well. MnDOT is requesting that the Vehicle Noise Law Enforced sign is either removed permanently from the trunk highway or replaced with a new sign along trunk highway 55 southbound near the current city population sign. Below is an estimate for the cost of the new sign:

A. Sign Area: 36" x 42" x 1 S.F./144 S.I. = 10.50 S.F

B. Sign Cost: Sign Structure/Installation Cost + Sign Panel Cost = \$1,277.00 + \$22.00/S.F. x 10.50 S.F. = **\$1,508.00.**

I have also included a copy of the requester pay signing application, an image of the vehicle noise laws enforced sign and a breakdown of MnDOT's requester pay signing costs for your reference. Please let me know if the City of Barrett would like to install the sign by 5/1/23.

Thanks,

Nathan Bausman

Assistant Traffic Engineer

Minnesota Department of Transportation – District 4

Office: 218-846-7959

Cell: 218-849-0039

— Attachments: —

MnDOT Requester Pay Signing Application.docx	35.8 KB
R16-X13.JPG	105 KB
MnDOT Requester Pay Signing Costs.pdf	144 KB

**Barrett City Council Meeting Minutes**  
**Monday, March 11, 2013**  
**6:30 p.m.**  
**Barrett City Office**

Present: Mayor-Troy Johnson; Council-Todd Lang, Derek Getz, Jason Wendt, Kathy Wevley; Clerk/Treasurer-Marita Rhude; Maintenance-Gerald Puchalski.

Mayor Johnson called the meeting to order at 6:30 p.m.

Getz made a motion to approve the minutes of the February 11<sup>th</sup> meeting, seconded by Wendt. MCU

Getz made a motion to add \$100 per month to Gerald's salary for the added Zoning Administrator position, seconded by Lang. MCU

Getz and Lang will be on a committee to review the Zoning fees charged and bring recommendations to next month's meeting.

Lang introduced the following resolution and moved its adoption: Resolution requesting installation of Vehicle Noise Laws signs by MN/Dot and agreeing to enforce MN Statute 169.69 and MN Statute 169.693, seconded by Wevley. Roll Call Vote: Lang-yes, Wevley-yes, Wendt-yes, Getz-yes, Johnson-yes.

Getz made a motion to approve the renewal of the Barrett Inn 2 ½ Liquor License upon payment of required fee, seconded by Wendt. MCU

Council discussed the maintenance of the Barrett Beach and agreement they have had with Barrett Lake Resort to maintain it. It was decided to just have Gerald, the City maintenance person, maintain the beach this year.

Getz made a motion to lower the solid waste base fee by \$2 per month per user, seconded by Wevley. MCU

Getz made a motion to accept a donation of \$600 from the Barrett Fire Relief Association for the Barrett First Responders, seconded by Wendt. MCU

Johnson made a motion to pay bills in the amount of \$18,682.24, seconded by Getz. MCU

Getz made a motion to adjourn, seconded by Johnson. MCU

Marita Rhude  
Clerk/Treasurer

RESOLUTION REQUESTING INSTALLATION OF VEHICLE NOISE LAWS ENFORCED SIGNS BY  
MN/DOT AND AGREEING TO ENFORCE MN STATUTE 169.69 AND MN STATUTE 169.693

Member Lang introduced the following resolution and moved its adoption:

WHEREAS, City Council has received a number of complaints from residents along State Highway 55/59 relating to unnecessary use of Jake Breaks; and,

WHEREAS, Residents living along State Highway 55/59 have requested that vehicle noise laws be enforced' and,

WHEREAS, The Minnesota Department of Transportation has requested a resolution from the City of Barrett agreeing to enforce MN Statute 1639.69 and MN Statute 169.693 prior to the installation of the Vehicle Noise Laws Enforced signs;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL THAT:

The City Council of the City of Barrett hereby requests that the Minnesota Department of Transportation install "Vehicle Noise Laws Enforced" signs on the east and west entrances to City of Barrett on State Highway 55/59;

BE IT FURTHER RESOLVED THAT:

The City Council of the City of Barrett hereby agrees to enforce MN Statute 169.69 and MN Statute 169.693.

The motion for the adoption of the foregoing resolution was duly seconded by member Wevley and up vote taken thereon the following members voted in favor thereof: Lang, Wevley, Went, Getz, Johnson

And the following voted against same:

Whereupon said resolution was declared passed and adopted this 11<sup>th</sup> day of March, 2013.

  
Troy Johnson, Mayor

Attest:

  
Marita Rhude, Clerk/Treasurer

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**City Of Barrett**

**Council Agenda Item \_\_\_\_\_**

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**MEETING DATE:**

**AGENDA ITEM:** Lead Service Line Inventory

**SUBMITTED BY:** Bollig Inc

**BACKGROUND INFORMATION:** As per Federal Regulation (Title-40 §141.84(a)), every public water system in the United States is required to undertake a Lead Service Line Inventory (LSI) by October 2024. To meet federal and state Lead and Copper Rule requirements, the Minnesota Department of Health (MDH) is finalizing its compliance requirements. This initiative includes grant opportunities for cities to use consultants like Bollig Inc to coordinate and prepare the required inventory. Bollig Inc is working through the MDH parameters to prepare LSI Inventory Reporting Documentation. To prioritize your chances for this limited funding, we are readying our clients to apply for this grant, and to assist with the completion of the required reporting.

**BUDGET / FISCAL IMPACT:** No Fee – to collect data and apply for inventory grant.

**REQUESTED COUNCIL ACTION:** City Council to consider the adoption of the following items.

1. Authorize Bollig Inc to begin collecting data for the required Federal Lead Service Line Inventory
2. Authorize Bollig Inc to apply for a MDH Grant to pay for the Lead Service Line Inventory Report

800 6<sup>th</sup> Street  
 New Prague, MN 56071 USA  
 Tel: (952) 758-9661  
 Cell: (651) 434-5878



# Quotation

**Company Name:** City of Barrett, MN  
**Contact:** Jason Wendt  
 (218) 770-4119

**Prepared By:** Matt Yorks  
**Quotation Date:** 1/24/2023  
**Freight:** Allowed to Jobsite  
**Lead Time:** 1-2 Weeks

Quality Flow Systems is pleased to provide a quotation in accordance with your request and as follows:

**LS#2 & #3 Pump Repair Estimate:**

Item	Description:	Qty
1	<b>KSB Pump Repair; KRT F80-200/24XG, 230/3 to include;</b> <ul style="list-style-type: none"> <li>• KSB Seal Kit (upper and lower)</li> <li>• KSB Bearing Kit (upper and lower)</li> <li>• KSB O-ring Kit</li> </ul>	2
2	<b>Onsite Labor to Pull Pumps for Repair (QFS to supply loaner pumps during repair time)</b>	3
3	<b>Shop Labor to Inspect/repair Pumps</b>	16
4	<b>Onsite Labor to Install Repaired Pumps (QFS to pull loaner pumps)</b>	3
5	<b>Freight to Jobsite, both ways (drive time and mileage)</b>	1
<b>Total Repaired Price: \$11,796.00</b>		

**LS#2 & #3 Pump Replacement Estimate:**

Item	Description:	Qty
1	<b>New KSB Pump; KRT F80-216/34XG, 230/3, 150mm Imp. Heavy Duty Submersible Pump to include;</b> <ul style="list-style-type: none"> <li>• Direct replacement</li> <li>• Vortex Style Non-Clog Impeller</li> <li>• 3hp, Tri-Voltage, Inverter Duty Rated Motor</li> <li>• Double Mechanical Seals</li> <li>• Lifting Handle</li> <li>• 50' Power Cable</li> <li>• 5 Year Warranty</li> </ul>	2
2	<b>KSB 80 Series WOWI Claw</b>	2
3	<b>Onsite Installation</b>	1
4	<b>Freight to Jobsite (drive time and mileage)</b>	1
<b>Total Installed Price: \$19,552.00</b>		

**Notes:**

QFS will offer a \$900.00 deduct off the above listed price if the city purchases both LS#3 and LS#2 pumps at the same time and are installed during the same trip.

**Terms:**

Quotation is valid for 30 days. Based upon Quality Flow Systems standard terms and conditions of sale; copy provided upon request.

If you have any other questions or concerns please give me a call.

Thanks for the opportunity,  
 Matt Yorks  
 (651) 434-5878  
 Matt@qfsi.net



Date Range : 1/11/2023 To 2/13/2023

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
02/13/2023	MN Department of Revenue, Sales Tax	January 2023 Sales Tax	938	\$713.00	601-49401-439-110 603-49501-439-110 603-49501-439-110	Water Fund Expenses Garbage Fund Expenses Garbage Fund Expenses	\$120.00 \$135.00 \$458.00
02/13/2023	PERA	PERA payment	948	\$1,140.31	100-41425-101- 100-41425-121- 100-43001-101- 100-43001-121- 601-49401-101- 601-49401-121- 602-49451-101- 602-49451-121- 100-41110-100-	Clerk Clerk Public Works Public Works Water Fund Expenses Water Fund Expenses Sewer Fund Expenses Sewer Fund Expenses Council/Town Board	\$276.04 \$318.51 \$86.15 \$99.40 \$83.62 \$96.48 \$83.62 \$96.48 \$0.01
02/13/2023	EFTPS	EFPTS payment	949	\$1,600.70	100-41425-101- 100-41425-122- 100-43001-101- 100-43001-122- 601-49401-101- 601-49401-122- 602-49451-101- 602-49451-122- 100-41110-100-	Clerk Clerk Public Works Public Works Water Fund Expenses Water Fund Expenses Sewer Fund Expenses Sewer Fund Expenses Council/Town Board	\$493.96 \$267.03 \$187.03 \$98.46 \$181.52 \$95.56 \$181.52 \$95.56 \$0.06
02/13/2023	American Welding & Gas, Oxygen Inc.		950	\$59.32	225-42220-211-	Fire Fighting	\$59.32
02/13/2023	Bollig Inc.	Engineering	951	\$5,953.00	401-43001-303-	Public Works	\$5,953.00
02/13/2023	Brian D. Koehn, CPA, PLLC	Audit	952	\$500.00	100-41530-301-	Accounting	\$500.00
02/13/2023	Northdale Oil Inc.	Fuel	953	\$227.00	100-41901-212- 100-41901-212-	Other General Government Other General Government	\$172.00 \$55.00

Date Range : 1/11/2023 To 2/13/2023

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
02/13/2023	Culligan Water of Elbow Lake	Bottled water/cc water softner	954	\$43.00	100-41901-495-100-45209-211-	Other General Government Community Center	\$28.00 \$15.00
02/13/2023	Engebretson & Sons Disposal	Canister rent January	955	\$316.00	603-49501-384-	Garbage Fund Expenses	\$316.00
02/13/2023	gWorks	UBMax subscription	956	\$592.00	100-41901-312-	Other General Government	\$592.00
02/13/2023	Gopher State One Call	Locate tickets	957	\$50.00	100-41901-495-	Other General Government	\$50.00
02/13/2023	Grant County Herald	Pavilion-fundraiser Ad	958	\$66.60	100-41901-351-125	Other General Government	\$66.60
02/13/2023	Grant County Lumber	Water Plant	959	\$26.37	601-49401-211-100-41976-227-	Water Fund Expenses City Office	\$3.38 \$22.99
02/13/2023	Grant County Recorder	City Incorporation research	960	\$6.00	100-41901-495-	Other General Government	\$6.00
02/13/2023	Haley Oil Company	LP Gas	961	\$1,353.07	225-42220-383-100-41976-383-601-49401-383-	Fire Fighting City Office Water Fund Expenses	\$331.51 \$358.00 \$663.56
02/13/2023	League of MN Cities	Training Jenson & Sieben	962	\$700.00	100-41901-310-	Other General Government	\$700.00
02/13/2023	Miracle Recreation	Swings for Powers Park	963	\$1,588.03	100-45202-240-	Park Areas	\$1,588.03
02/13/2023	Northland Securities, Inc.	Annual Disclosure Report	964	\$435.00	100-41901-311-	Other General Government	\$435.00
02/13/2023	Otter Tail Power Company	Electric	965	\$2,226.79			

Date Range : 1/11/2023 To 2/13/2023

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
02/13/2023	Penguin Managment, Inc.	Fire Dept. Paging systme	966	\$441.00	225-42220-381- 602-49451-381- 601-49401-381- 100-41971-381- 100-41972-381- 100-43160-381-	Fire Fighting Sewer Fund Expenses Water Fund Expenses Community Center Storage Building Street Lighting	\$177.26 \$176.88 \$481.75 \$611.55 \$30.51 \$748.84
02/13/2023	Quality Flow Systems, Inc.	KSB profile gasket - Main lift station	967	\$1,586.00	225-42220-312-	Fire Fighting	\$441.00
02/13/2023	Runestone Telecom Association	Phone/Internet	968	\$224.45	602-49451-227- 602-49451-401-	Sewer Fund Expenses Sewer Fund Expenses	\$70.00 \$1,516.00
02/13/2023	Soberg's Standard Service	X-mas lights install & removal// Batteries	969	\$267.85	100-45209-321- 225-42220-321- 100-41901-321-	Community Center Fire Fighting Other General Government	\$74.30 \$74.30 \$75.85
02/13/2023	Team Laboratory Chemical Corporatio	Meg & Super Bugs, lift station cleaner	970	\$3,090.00	100-41901-401- 100-41901-240-	Other General Government Other General Government	\$175.00 \$92.85
02/13/2023	USA Blue Book	Testing supplies	971	\$128.17	602-49451-437-	Sewer Fund Expenses	\$3,090.00
02/13/2023	USPS	Envelopes	972	\$1,141.85	601-49401-211-	Water Fund Expenses	\$128.17
02/13/2023	Value Ford	Oil change - City Truck	973	\$74.70	100-41901-322- 601-49401-322- 602-49451-322-	Other General Government Water Fund Expenses Sewer Fund Expenses	\$380.62 \$380.62 \$380.61
02/13/2023					100-41901-401- 100-41901-227-	Other General Government Other General Government	\$19.95 \$54.75

Date Range : 1/11/2023 To 2/13/2023

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
02/13/2023	Volunteer Firefighter's Benefit	Fire-Life Insurance	974	\$126.00	225-42220-133-	Fire Fighting	\$126.00
02/13/2023	West Central Communications Inc.	VHF Receiver	975	\$3,087.18	225-42220-501- 225-42220-401-	Fire Fighting Fire Fighting	\$2,110.68 \$976.50
02/13/2023	Eagle Construction Company, Inc.	Water Treatment Plant extra	976	\$14,343.00	401-43001-501-	Public Works	\$14,343.00
02/13/2023	MIN PEIP	Health Insurance	977	\$881.96	100-41425-131- 100-41425-101-	Clerk Clerk	\$880.00 \$1.96
02/13/2023	Star Bank (HSA Account)	HSA Money	978	\$945.83	100-41425-101- 100-43001-134- 601-43001-134- 602-43001-134-	Clerk Public Works Public Works Public Works	\$350.00 \$198.61 \$198.61 \$198.61
<b>Total For Selected Claims</b>				<b>\$43,934.18</b>			<b>\$43,934.18</b>

Date Range : 1/11/2023 To 2/13/2023

Detail

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>
	Aaron A Ray		City Council/Town Board			Date
	Cheryl L Simpson		City Council/Town Board			Date
	Jodi Moss		City Council/Town Board			Date
	Tim Lasch		City Council/Town Board			Date

**Subject:** City Finance Officers-Treasurers : Juneteenth  
**From:** Joyce Hottinger via LMC - MemberLink <Mail@ConnectedCommunity.org>  
**Date:** 2/7/2023, 9:24 AM  
**To:** barrett@runestone.net

## MemberLink

### City Finance Officers-Treasurers

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Juneteenth

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Feb 7, 2023 9:24 AM

Joyce Hottinger

Good Morning,

You may have read yesterday's [Bulletin article](#) about Juneteenth signed in law on February 3 as a state holiday. Prior to this law change, some cities elected to observe Juneteenth but now the date is officially recognized as a MN holiday effective August 1, 2023. With the effective date in August, the observance will not interfere with the existing holiday calendar and council meeting schedules for the current calendar year.

We have updated [Chapter 1 of the HR Reference Manual](#) to reflect Juneteenth (see page 74) and our [model personnel policy](#) (see page 31).

Please let us know if we may be of assistance in your important work for cities.

Have a wonderful day!

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Joyce Hottinger  
Assistant HR Director  
League of Minnesota Cities  
Saint Paul MN  
(651) 281-1216  
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