

CITY OF BARRETT
PO BOX 155
BARRETT, MINNESOTA 56311
www.barrettmn.com
Email - barrett@runestone.net
320-528-2440 Phone
320-528-6639 Fax

MAYOR: *Michelle Jenson*

CLERK / TREASURER: *Marita Rhude*

COUNCIL MEMBERS:

Katie Hauglie

Aaron Ray

Tim Lasch

Susie Sieben

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Barrett City Council Meeting Agenda
Monday, November 13, 2023
5:00 p.m. Regular Meeting
Barrett City Office

Call to Order

Visitor Comments

Additions to Agenda/Approval of Agenda

Approval of minutes

1. Livable Housing Unit - Roni Kraemer
2. Pavilion Fund Update
3. Sister's Beer, Wine, and Spirits – Off Sale license; PWP's Wine/3.2 on-sale license
4. 2024 Employee Wages
5. Budget Considerations
6. Unfinished Business Update

Maintenance Update – Jason Wendt

Clerk Update - Marita Rhude

Donation Resolution

Approval of Bills

Barrett City Council Meeting Minutes
Tuesday, October 10, 2023
5:00 p.m.
Barrett City Office

Present: Mayor-Michelle Jenson; Council-Aaron Ray, Katie Hauglie, Susie Sieben; Clerk/Treasurer-Marita Rhude; Guests-Jill Amundson, Roni Kramer, Joyce Hanson, Jacob Silas, Karen Alvstad, Cheryl Simpson, Bruce Olson, Judy Olson, Terry Burns, Joyce Hanson, Kari Kreft, Daniel R, and Joshua E.

Absent: Council-Tim Lasch, Public Works Superintendent-Jason Wendt.

Mayor Jenson called the meeting to order at 5:00 p.m.

Ray made a motion to approve the agenda as presented, seconded by Hauglie.

MCU

Sieben made a motion to approve the September 11, 2023, regular city council meeting minutes, seconded by Ray.

MCU

Jill Amundson from West Central Initiative was present to inform the Council what West Central Initiative does and inform the council about the opportunities they offer. Jill summarized the local impact in our area from West Central Initiative. Kari Kreft serves as the local representative on the Initiative Board and was also present.

Roni Kramer, who lives at 502 2nd Street, was present requesting to pay one water/sewer base on her property, instead of the two she is being charged for because she has two separate living units on her property. Sieben made a motion to deny the request to only charge for one set of base fees, seconded by Ray.

MCU

Storm Water Ordinance. The committee met and recommended that no change be made to the original Storm Water Ordinance passed on June 13, 2022.

Pavilion Fund Update: Hotdish fundraiser had lots of food and helpers and made a \$1,400 profit. Next fundraiser is December 2nd with a Christmas tree lighting at the Pavilion and fundraiser to follow at the Community Center. Roth roofing came out and looked at the Pavilion. However, they are not interested in fixing the Pavilion roof as he feels it needs a whole new roof. The council looked at two options for a sign for the Pavilion.

The City of Barrett will receive Public Safety Aid on December 26, 2023, in the amount of \$16,147 from the State of Minnesota. The money may not be spent until received. The council will need to designate what they want to spend these funds on, according to what is legally allowed.

Hauglie moved to resolve to express acceptance of and appreciation for the donations to the City of Barrett, Resolution 2023-10-01, seconded by Aaron. Roll Call Vote: Lasch-yes, Sieben-yes, Hauglie-yes, Ray-yes, Jenson-yes.

Ray made a motion to pay bills in the amount of \$24,285.84, check #20043 to Check #20065, seconded by Hauglie.

MCU

Ray made a motion to adjourn at 5:26 p.m., seconded by Sieben.

MCU

Respectfully Submitted: _____ Marita Rhude, Clerk/Treasurer

Approved by: _____ Michelle Jenson, Mayor

Draft

For the Period : 10/1/2023 to 10/31/2023

<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>	<u>Less Deposits In Transit</u>	<u>Plus Outstanding Checks</u>	<u>Total Per Bank Statement</u>
General Fund	\$616,854.49	\$4,793.81	\$11,464.50	\$610,183.80	\$0.00	\$957.40	\$611,141.20
Fire Operating	\$111,612.33	\$4.26	\$2,257.11	\$109,359.48	\$0.00	\$19.75	\$109,379.23
GO Bond - 2019-2021	\$376,954.00	\$0.00	\$0.00	\$376,954.00	\$0.00	\$0.00	\$376,954.00
2022A GO Bond - Streets	\$141,440.94	\$0.00	\$0.00	\$141,440.94	\$0.00	\$0.00	\$141,440.94
2023A Sewer Debt Service	\$64,995.00	\$9,285.00	\$0.00	\$74,280.00	\$0.00	\$0.00	\$74,280.00
2023B Water Debt Service	\$20,249.70	\$4,162.24	\$0.00	\$24,411.94	\$0.00	\$0.00	\$24,411.94
2019-2020 Capital Project	(\$299,606.53)	\$0.00	\$45,559.13	(\$345,165.66)	\$0.00	\$0.00	(\$345,165.66)
Water-Reserve	\$42,004.24	\$0.00	\$0.00	\$42,004.24	\$0.00	\$0.00	\$42,004.24
Sewer- Reserve	\$18,299.84	\$0.00	\$0.00	\$18,299.84	\$0.00	\$0.00	\$18,299.84
PFA Water Reserve	\$33,341.31	\$1,083.33	\$0.00	\$34,424.64	\$0.00	\$0.00	\$34,424.64
Water Contingency	\$30,160.98	\$160.00	\$0.00	\$30,320.98	\$0.00	\$0.00	\$30,320.98
Sewer Contingency	\$31,558.51	\$318.00	\$0.00	\$31,876.51	\$0.00	\$0.00	\$31,876.51
2016 Water Debt Service	\$191,694.19	\$5,727.71	\$0.00	\$197,421.90	\$0.00	\$0.00	\$197,421.90
Water	\$134,608.96	\$15,227.17	\$14,175.77	\$135,660.36	\$0.00	\$0.00	\$135,660.36
Sewer	(\$20,142.23)	\$14,228.63	\$11,794.60	(\$17,708.20)	\$0.00	\$0.00	(\$17,708.20)
Garbage	\$4,886.25	\$7,158.65	\$7,145.92	\$4,898.98	\$0.00	\$0.00	\$4,898.98
Total	\$1,498,911.98	\$62,148.80	\$92,397.03	\$1,468,663.75	\$0.00	\$977.15	\$1,469,640.90

Date Range : 10/10/2023 To 11/13/2023

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
11/13/2023	EFTPS	EFTPS payment	1249	\$1,601.77	100-41425-101- 100-41425-122- 100-43001-101- 100-43001-122- 601-49401-101- 601-49401-122- 602-49451-101- 602-49451-122- 100-41110-100-	Clerk Clerk Public Works Public Works Water Fund Expenses Water Fund Expenses Sewer Fund Expenses Sewer Fund Expenses Council/Town Board	\$473.50 \$256.11 \$192.88 \$103.65 \$187.21 \$100.60 \$187.21 \$100.60 \$0.01
11/13/2023	PERA	PERA payment	1250	\$1,140.31	100-41425-101- 100-41425-121- 100-43001-101- 100-43001-121- 601-49401-101- 601-49401-121- 602-49451-101- 602-49451-121- 100-41110-100-	Clerk Clerk Public Works Public Works Water Fund Expenses Water Fund Expenses Sewer Fund Expenses Sewer Fund Expenses Council/Town Board	\$270.41 \$312.01 \$88.07 \$101.62 \$85.48 \$98.63 \$85.48 \$98.63 (\$0.02)
11/13/2023	MN Department of Revenue, Sales Tax	October 2023 Sales Tax	1251	\$827.00	601-49401-439-110 603-49501-439-110 603-49501-439-110	Water Fund Expenses Garbage Fund Expenses Garbage Fund Expenses	\$161.00 \$167.00 \$499.00
11/13/2023	AKAY Consulting	Pavilion National Register	1252	\$7,238.00	100-45207-311-	Pavilion	\$7,238.00
11/13/2023	Anderson Law Office	Legal Fees	1253	\$637.50	100-41610-304-	City/Town Attorney	\$637.50
11/13/2023	American Welding & Gas, Inc.	Oxygen 9/30/23	1254	\$59.93	225-42220-211-	Fire Fighting	\$59.93
11/13/2023	Gopher State One Call	Locate tickets	1255	\$2.70	100-41901-495-	Other General Government	\$2.70

Date Range : 10/10/2023 To 11/13/2023

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
11/13/2023	Warren County Municipal Clerk's Ass	Training	1267	\$50.00	602-49451-227-	Sewer Fund Expenses	\$2,660.00
11/13/2023	Star Bank (HSA Account)	HSA Money	1268	\$945.83	100-41901-310-	Other General Government	\$50.00
					100-41425-101-	Clerk	\$350.00
					100-43001-134-	Public Works	\$198.61
					601-43001-134-	Public Works	\$198.61
					602-43001-134-	Public Works	\$198.61
Total For Selected Claims				\$24,502.85			\$24,502.85

Aaron A Ray City Council/Town Board Date

Cheryl L Simpson City Council/Town Board Date

Jodi Moss City Council/Town Board Date

Tim Lasch City Council/Town Board Date