

CITY OF BARRETT
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BARRETT, MINNESOTA 56311
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320-528-2440 Phone
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MAYOR: Michelle Jenson

CLERK / TREASURER: Marita Rhude

COUNCIL MEMBERS:

Katie Hauglie

Aaron Ray

Tim Lasch

Susie Sieben

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Barrett City Council Meeting Agenda
Tuesday, October 10, 2023
5:00 p.m. Regular Meeting
Barrett City Office

Call to Order

Visitor Comments

Additions to Agenda/Approval of Agenda

Approval of minutes

1. West Central Initiative - Jill Amundson
2. Livable Housing Unit - Roni Kraemer
3. Storm Water Ordinance
4. Pavilion Fund Update/Pavilion Sign
5. Public Safety Aid
6. Unfinished Business Update

Maintenance Update – Jason Wendt

Clerk Update - Marita Rhude

Donation Resolution

Approval of Bills

Barrett City Council Meeting Minutes
Monday, September 11, 2023
5:00 p.m.
Barrett City Office

Present: Mayor-Michelle Jenson; Council-Aaron Ray, Katie Hauglie, Susie Sieben, Tim Lasch; Clerk/Treasurer-Marita Rhude; Maintenance-Jason Wendt; Guest: Joyce Hanson, Chery Simpson, Bruce and Judy Olson, Karen & Les Alvstad, Kevin Pettee, Samantha Wendt, Maynard Brau, Lynn Vetrone.

Mayor Jenson called the meeting to order at 5:00 p.m.

Visitor Comments:

- 1) Chery Simpson: Requested that Council take time to consider what is fair and equitable in the proposed Storm Water Ordinance. Who made the decision on who was excluded? She suggested forming a committee to investigate this more.
- 2) Karen Alvstad: Commented that those east of the River are eliminated from paying in the proposed Ordinance, however there are a lot of residents west of the river that don't have access to the storm sewer system. The Lake is our greatest asset and should be protected. No one wants a home on a lake that is poor quality, so all homes on the lake will benefit from the storm water system.
- 3) Terry Burns: Why is it the Storm Water fee being changed now? Everyone should help pay for it, just like the school levy everyone pays. This does not seem fair.

Ray made a motion to approve the agenda as presented, seconded by Hauglie.

MCU

Sieben made a motion to approve the August 14, 2023, regular city council meeting minutes, seconded by Lasch.

MCU

Hauglie made a motion to approve forming a committee of Mayor Jenson, Councilperson Sieben and Public Works Superintendent Jason Wendt to look further into the Storm Water Ordinance, seconded by Ray.

MCU

Lasch made a motion to approve the lawn care contract with Green Stripe Lawn Care for service from April 1, 2024 through October 31, 2024 for \$5,474, seconded by Sieben. Motion carried. Hauglie sustained.

Hauglie made a motion to continue in the snow removal contract with Kyle Weets at the price of \$20,250 for up to 45 inches of snow, same as last year, seconded by Ray.

MCU

Pavilion Fund Update: The Hotdish Mania is September 26th at the WCA Football Game, posters put up and will be running an ad in the Grant County Herald for two weeks. Volunteers are needed to bring hotdish and pies. They are in the process of looking for a contractor to bid for repairing the Pavilion roof. Planning for the Christmas Tree lighting and fundraiser on December 2 is in the works.

Sieben moved to resolve approving the 2024 Preliminary Tax Levy at \$232,236, seconded by Ray.

Roll Call Vote: Lasch-yes, Sieben-yes, Hauglie-yes, Ray-yes, Jenson-yes.

Maintenance Update: Most of the curb stops were put in 1997, lots of them are not working. There are talks of resurfacing the bike path in conjunction with the school, however the school hasn't gotten back to us.

Lasch move to resolve to express acceptance of and appreciation for the Donations to the City of Barrett, Resolution 2023-09-01, seconded by Hauglie. Roll Call Vote: Lasch-yes, Sieben-yes, Hauglie-yes, Ray-yes, Jenson-yes.

Hauglie made a motion to pay bills in the amount of \$29,301.47, check #20015 to Check #20039, seconded by Sieben. MCU

Lasch made a motion to adjourn at 5:33 p.m., seconded by Ray. MCU

Respectfully Submitted: _____ Marita Rhude, Clerk/Treasurer

Approved by: _____ Michelle Jenson, Mayor

Draft



September 15, 2023

Dear Mayor Jenson, Council Members, and Staff,

Like you, West Central Initiative is committed to improving Barrett and Grant County for future generations. We have supported the region in economic and community development work for more than 35 years. In fiscal year 2023, West Central Initiative provided over \$73,000.00 in loans and over \$50,000.00 in grants to businesses and nonprofits in Grant County.

In addition to being a community foundation, West Central Initiative is the federally designated planning organization serving Grant County, MN EDR 4, and we work closely with federal and state governments to manage the distribution of funds in our region. Unlike other rural Minnesota Regional Development Commissions, West Central Initiative can't use tax dollars for operations. Instead, we rely on your annual contributions to support this valuable regional economic planning work.

More than ever, West Central Initiative is being asked to step into an intermediary role to distribute state-appropriated funding and to assist communities in securing state and federal funding for large projects that exceed available tax revenue. We hope to work with many of you on those initiatives.

West Central Initiative President Anna Wasescha said the pathway toward a vibrant future for our region includes addressing how to attract and retain newcomers while also taking steps to transition towards a zero-carbon economy. "The Inflation Reduction Act (IRA) and other federal funding opportunities can give us the tools we need," Wasescha said, "but our success will depend on genuine community engagement from ideas through the implementation of projects. These can be the 'best of times' for west central Minnesota and we are excited to be your partner in making that so."

We have included a funding request agreement for your council to consider. We hope for support from all 82 communities in our region. We ask that you return the agreement, so we can keep our records current. Please contact us with questions about our work or the resources West Central Initiative can offer your community.

Sincerely,

Rebecca Lynn Petersen
Director of Development



September 15, 2023

City of Barrett
Marita Rhude
PO Box 155
Barrett, MN 56311-0155

Subject: West Central Initiative Request for Donation

Ms. Rhude:

Thank you to the Barrett council members, mayor, and city staff for considering our request for a donation to WCI to support our work in economic, community and workforce development in Barrett and the nine-county region we serve. Please reach out to me at (218) 998-1612 with any questions about your contribution, this agreement, WCI's services and/or opportunities for us to partner on initiatives in your community. Please return this agreement at your earliest convenience.

Thank you,
Rebecca Lynn Petersen, Director of Development

For the calendar year 2024: \$_____ to WCI Annual Fund

WCI, please send invoice for payment on: ____/____/2024

The City of Barrett understands that this document is not legally binding to the City but is a statement of charitable intentions and plans for West Central Initiative.

City of Barrett

Date

Anna Wasescha, President & CEO, West Central Initiative

Date



Roni Kraemer is coming to request to not have to pay for two water/sewer bases.

Roni Kraemer has two livable housing units on her property. This property has the main house on 3rd Street with a livable unit outback which is a garage/living unit. Currently the water line goes into the main house from 3rd Street and then from the house to the garage/living unit. During the recent utility improvement project Roni wanted to have a separate water line installed to the garage/living unit so that she could sell the garage/living unit separate from the house. Ted and Kathy Boys while living there also wanted to sell the garage/living unit separate but because the water line comes through the house to reach that unit, it was not cost effective. They, like Roni, found out that the only way to separate it would be to run a waterline down the alleyway and then out to the main on 3rd street. The water line is the property owners and cannot go across other private property.

Roni's brother was living in this unit. She stated that no one is currently living in the unit. She is being charged 2 base fees for water/sewer, as this unit is considered livable. It does have a full bathroom.

What is considered a livable unit: **A space in a building for living, sleeping, eating, or cooking is considered a habitable space. Bathrooms, toilet rooms, closets, halls, storage or utility spaces and similar areas are not considered habitable rooms. See 2015 Minnesota Residential Building Code.**

Focus on New Laws: Public Safety Aid

August 7, 2023

One-time aid for cities for a public safety purpose will be sent out on Dec. 26, 2023.

The 2023 omnibus tax bill included \$210 million in one-time public safety aid that will be distributed on Dec. 26, 2023, to cities across the state. Unlike local government aid, this aid cannot be used for general purposes, but instead must be used to “provide public safety.”

Eligible and ineligible uses of the aid

The authorizing language in the law provides categories of eligible spending, but the list is not exhaustive. It is also important to note that while legislators expected most of these funds to be used for police and fire expenses, it was intentionally written in a broad way that would allow for other uses as well. The allowable uses named in the new law include:

- Community violence prevention.
- Community intervention programs.
- Community engagement.
- Mental health crisis responses.
- Victim services.
- Training programs.
- First responder wellness.
- Equipment related to fire, rescue, and emergency services.
- Other personnel or equipment costs.

The law also specifically calls out certain uses that are not eligible. Ineligible uses include:

- Employer contribution to the Public Employees Retirement Association Police and Fire Plan if the local unit received police state aid in 2022.
- Any costs associated with alleged wrongdoing or misconduct.
- Purchase of an armored or tactical vehicle or substantially similar vehicle.
- Purchase of tear gas, chemical munitions, or substantially similar items.
- Costs of construction, reconstruction, remodeling, expansion, or improvement of a police station, including related facilities. “Related facilities” includes access roads, lighting, sidewalks, and utility components on or adjacent to the property on which the police station is located that are necessary for access to and use of the building.

**CITY OF BARRETT
COUNTY OF GRANT
STATE OF MINNESOTA**

RESOLUTION 2023-10-01

**RESOLUTION EXPRESSING ACCEPTANCE OF AND APPRECIATION FOR
THE DONATIONS TO THE CITY OF BARRETT**

WHEREAS, MN Statute 465.03 requires that cities accept donations for the benefit of its citizens in accordance with the terms prescribed by the donor: and

WHEREAS, the City of Barrett has received donations in the amount of \$5,898 for the Pavilion Fund and \$175 for the Fire Department.

NOW THEREFORE, BE IT RESOLVED by the City of Barrett as follows:

1. Acknowledges and accepts the donations of \$5,898 for the Pavilion Fund with gratitude.
2. Acknowledges and accepts the donations of \$175 for the Fire Department with gratitude.
- 3.

BE IT FURTHER RESOLVED, this resolution is hereby duly passed and adopted by the City Council of the City of Barrett, Minnesota this 10th day of October 2023.

Motion made by: Councilperson

Second By: Councilperson

Roll Call Vote:

Michelle Jenson, Mayor

Attested:

Marita Rhude, Clerk/Treasurer

Date Range : 9/5/2023 To 10/10/2023

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
10/10/2023	EFTPS	FFPTS payment	1219	\$1,753.58	100-41425-101- 100-41425-122- 100-43001-101- 100-43001-122- 601-49401-101- 601-49401-122- 602-49451-101- 602-49451-122- 100-41110-100- 100-41425-135- 100-43001-135- 601-49401-135- 602-49451-135-	Clerk Clerk Public Works Public Works Water Fund Expenses Water Fund Expenses Sewer Fund Expenses Sewer Fund Expenses Council/Town Board Clerk Public Works Water Fund Expenses Sewer Fund Expenses	\$572.28 \$250.56 \$192.88 \$84.00 \$187.21 \$81.53 \$187.21 \$81.53 (\$0.01) \$58.60 \$19.65 \$19.07 \$19.07
10/10/2023	PERA	PERA payment	1220	\$1,075.59	100-41425-101- 100-41425-121- 100-43001-101- 100-43001-121- 601-49401-101- 601-49401-121- 602-49451-101- 602-49451-121- 100-41110-100-	Clerk Clerk Public Works Public Works Water Fund Expenses Water Fund Expenses Sewer Fund Expenses Sewer Fund Expenses Council/Town Board	\$240.36 \$277.34 \$88.07 \$101.62 \$85.48 \$98.63 \$85.48 \$98.63 (\$0.02)
10/10/2023	MN Depart. of Revenue, Withholding	2023 3rd Quarter Withholding	1221	\$940.88	100-41425-101- 100-43001-101- 601-49401-101- 602-49451-101- 100-41110-100-	Clerk Public Works Water Fund Expenses Sewer Fund Expenses Council/Town Board	\$520.10 \$143.07 \$138.87 \$138.87 (\$0.03)
10/10/2023	MN Department of Revenue, Sales Tax	September 2023 Sales Tax	1222	\$1,262.00	601-49401-439-110 603-49501-439-110 603-49501-439-110	Water Fund Expenses Garbage Fund Expenses Garbage Fund Expenses	\$203.00 \$192.00 \$867.00
10/10/2023	American Welding & Gas, Inc.	Oxygen 8/31/23	1223	\$61.32	225-42220-211-	Fire Fighting	\$61.32

Date Range : 9/5/2023 To 10/10/2023

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
10/10/2023	Anderson Law Office	Legal Fees	1224	\$225.00	100-41610-304-	City/Town Attorney	\$225.00
10/10/2023	Northdale Oil Inc.	Fuel	1225	\$209.15	100-41901-212- 225-42220-212-	Other General Government Fire Fighting	\$127.00 \$82.15
10/10/2023	Engelbretson & Sons Disposal	September	1226	\$320.00	603-49501-384-	Garbage Fund Expenses	\$320.00
10/10/2023	Executive Sanitation, Inc	Beach porta potty rental	1227	\$242.50	100-45202-411-	Park Areas	\$242.50
10/10/2023	Gopher State One Call	Locate tickets	1228	\$2.70	100-41901-495-	Other General Government	\$2.70
10/10/2023	Grant County Recorder	Recording zoning change	1229	\$46.00	100-41901-495-	Other General Government	\$46.00
10/10/2023	Grant County Auditor	Reycling/Solid Waste	1230	\$5,766.92	603-49501-384- 603-49501-386-	Garbage Fund Expenses Garbage Fund Expenses	\$3,829.88 \$1,937.04
10/10/2023	Grant County Herald	Hotdish Mania	1231	\$225.00	100-41901-351-125	Other General Government	\$225.00
10/10/2023	Grant County Lumber	misc. supplies	1232	\$65.42	100-41973-240- 601-49401-227-	Shop Water Fund Expenses	\$54.99 \$10.43
10/10/2023	Green Stripe Lawn Care LLC	Lawn care contract	1233	\$782.00	100-45202-401-	Park Areas	\$782.00
10/10/2023	gWorks	UBMax subscription	1234	\$867.00	100-41901-312-	Other General Government	\$867.00
10/10/2023	Hawkins, Inc.	chemicals	1235	\$1,372.67	601-49401-437-	Water Fund Expenses	\$1,372.67

Date Range : 9/5/2023 To 10/10/2023

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
10/10/2023	Kurita America Inc.	Field Service	1236	\$2,050.00	601-49401-401-	Water Fund Expenses	\$2,050.00
10/10/2023	Minnesota Rural Water	membership	1237	\$400.00	601-49401-310-	Water Fund Expenses	\$400.00
10/10/2023	Otter Tail Power Company	Electric	1238	\$226.94	100-45207-381-	Pavilion	\$226.94
10/10/2023	RMB Environmental Lab, Inc.	Sewer-Labs	1239	\$180.77	602-49451-437-	Sewer Fund Expenses	\$180.77
10/10/2023	Runestone Telecom Association	Phone/Internet	1240	\$227.68	100-45209-321- 225-42220-321- 100-41901-321-	Community Center Fire Fighting Other General Government	\$74.28 \$74.28 \$79.12
10/10/2023	Sturdavant's Auto Parts	winterize pavilion, misc tools	1241	\$107.29	100-45207-227- 100-41973-240-	Pavilion Shop	\$23.94 \$83.35
10/10/2023	Team Laboratory Chemical Corporatio	Hydrant Guard	1242	\$441.00	601-49401-227-	Water Fund Expenses	\$441.00
10/10/2023	Star Bank (HSA Account)	HSA Money	1243	\$945.83	100-41425-101- 100-43001-134- 601-43001-134- 602-43001-134-	Clerk Public Works Public Works Public Works	\$350.00 \$198.61 \$198.61 \$198.61
10/10/2023	MIN PEIP	Health Insurance	1244	\$881.96	100-41425-131- 100-41425-101-	Clerk Clerk	\$880.00 \$1.96

Date Range : 9/5/2023 To 10/10/2023

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
Total For Selected Claims				\$20,679.20			\$20,679.20

Aaron A Ray			City Council/Town Board				Date
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Cheryl L Simpson			City Council/Town Board				Date
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Jodi Moss			City Council/Town Board				Date
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Tim Lasch			City Council/Town Board				Date
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