

CITY OF BARRETT
PO BOX 155
BARRETT, MINNESOTA 56311
www.barrettmn.com
Email - barrett@runestone.net
320-528-2440 Phone
320-528-6639 Fax

MAYOR: *Michelle Jenson*

CLERK / TREASURER: *Marita Rhude*

COUNCIL MEMBERS:

Katie Hauglie

Aaron Ray

Mike Moss

Susie Sieben

=====

Barrett City Council Meeting Agenda
Monday, January 12, 2026
5:00 p.m. Regular Meeting
Barrett City Office

Call to Order

Visitor Comments

Additions to Agenda/Approval of Agenda

Approval of minutes

Annual Appointments: City Attorney, Official Depository, Official Newspaper, Deputy Mayor, Deputy Clerk/Treasurer, Personnel Committee, Check Signers

1. Beyond the Yellow Ribbon request
2. Pavilion National Register nomination
3. Unfinished Business Update

Maintenance Update – Jason Wendt

Clerk Update - Marita Rhude

Donation Resolution

Approval of Bills

Barrett City Council Meeting Minutes
Monday, December 8, 2025
5:00 p.m.
Barrett City Office

Present: Mayor-Michelle Jenson; Council-Aaron Ray, Mike Moss, Susie Sieben, Katie Hauglie; Clerk/Treasurer-Marita Rhude; Public Works Superintendent-Jason Wendt; Guests-Jena Lang, Michael Wood,

Mayor Jenson called the meeting to order at 5:00 p.m.

Hauglie made a motion to approve the agenda as presented, seconded by Ray.

MCU

Sieben made a motion to approve the Monday, November 10, 2025, Regular City Council meeting minutes, seconded by Moss.

MCU

Sieben moved to resolve Resolution #12-1-2025 to certify past due utility billings to the Grant County Auditor for collection with the 2026 property taxes, seconded by Moss.

Roll Call Vote: Moss-yes, Sieben-yes, Hauglie-yes, Ray-yes, Jenson-yes.

Hauglie made a motion to approve setting the 2026 General Fund Budget at \$318,040.10; Water Fund Budget at \$150,807.70; and the Sewer Fund Budget at \$201,102.00; and the Garbage Fund Budget at \$79,896.00 seconded by Ray.

MCU

Sieben moved to approve Resolution #12-2-2025 establishing the Final Tax Levy for 2026 in the amount \$225,916.10, seconded Moss.

Roll Call Vote: Moss-yes, Sieben-yes, Hauglie-yes, Ray-yes, Jenson-yes.

Sieben moved to approve Resolution #2025-12-03 setting Water/Sewer/Storm Water/Garbage/Recycling Rates for 2026, seconded Moss.

Roll Call Vote: Moss-yes, Sieben-yes, Hauglie-yes, Ray-yes, Jenson-yes.

Hauglie made a motion to approve the 2026 Fee Schedule as presented, seconded by Ray.

MCU

Ray made a motion to approve the Audit Engagement Letter with Brian Koehn, CPA for the 2025 Audit, not to exceed \$15,500, second Hauglie.

MCU

Sieben made a motion to approve the Law Enforcement Agreement for 2026 at \$42,486.00, seconded by Moss. MCU

The City received a complaint about all the mailboxes that are being installed on public sidewalks on County Road 2, as they have the potential to interfere with snow removal. Council requested to find out if this can be done with a policy or if it requires an Ordinance. Tabled until next month.

Hauglie moved to approve Resolution #2025-12-05 expressing acceptance and appreciation for the donations of \$1,868.42 for the Barrett Pavilion, seconded by Sieben.

Roll Call Vote: Moss-yes, Sieben-yes, Hauglie-yes, Ray-yes, Jenson-yes.

Moss made a motion to use \$10,000 from the Sewer Reserve Fund and \$14,360 from the Sewer Contingency Fund to pay for the new sewer pump from Quality Flow, seconded by Hauglie. MCU

Hauglie made a motion to pay bills in the amount of \$145,861.51, Check #20775 to Check #20793, seconded by Ray. MCU

Ray made a motion to adjourn at 5:26 p.m., seconded by Moss. MCU

Respectfully Submitted: _____ Marita Rhude, Clerk/Treasure

Approved by: _____ Michelle Jenson, Mayor

From: ALVSTAD & ASSOCIATES <alvstad@runestone.net>
Sent: Thursday, January 1, 2026 7:52 PM
To: 'Marita Rhude'
Subject: Grant County Beyond the Yellow Ribbon Hero Day

Barrett City Council:

Every year the Grant County Beyond the Yellow Ribbon has a Grant County Hero Day. It rotates from one City to the next. It is always the Saturday nearest September 11th. This year it is Barrett's turn to host this Hero Day. The day has started with a Breakfast. It is followed by a program that includes Honoring Heros in the County. We are the only Yellow Ribbon group in the State of Minnesota that Honors First Responders. We Honor Veterans, Fire Fighters, Law Enforcement, and First Responders every year. This year it will be held on September 12th. We would like to hold it at the Barrett Pavilion. This request came from membership at our last meeting. It would be a great way to promote the Pavilion. It's size would best serve the group of people that come. In past years we have been in the Wendell Fire Hall and then Community Center, Ashby High School, Ashby American Legion Hall, Elbow Lake Fire Hall, Hoffman Community Center and then the Hoffman Auditorium, and the Herman Community Center after the building the Fair Grounds the first time. We would like to set up Friday PM and clean up Sunday morning. I have been asked to start preparing. We would like to ask the Lions Club to serve the breakfast which has always been a free will offering.

We have a break mid morning and have both silent auction and live auction items at that time. That is for a fund raiser for our annual programs.

Our programs are: Mental Armor Program
 Bushels for Heros
 Direct Assistance to needy Heros
 Scholarship Program for family of Veterans, Fire Fighters, Law Enforcement, and First Responders in Grant County

 The Scholarships have been \$500 to \$1000.00 two for each school in the county. It has always been the same amount each scholarship each year.

 Kari Kreft has been the contact for Scholarships.

We will have a feature speaker at each Hero Day. We try to be closed by 2:30 PM.

Our City representatives are: Herman: Ester & Byron Gilbertson, Hoffman: Paul Hedstrom & Phil Corrigan, Elbow Lake: Bob & Sue Kulbeik, Ashby: Tom Grover & Keshia Anderson, Barrett: Les Alvstad & Jamie Kruize, Wendell: Jeremiah Ulrich & Chad Biss, Law Enforcement: Jen Vipond, School Resource: Kari Kreft< Treasure: Shelly Staebler. A few members also represent other groups like Fire Department and First Responders. Our President is Robert Larsen: Grant County Veteran Service Officer.

Please consider our request. Thank you.

Respectfully,
Les Alvstad, Barrett

December 22, 2025

Barrett City Council
310 2nd Street
PO Box 155
Barrett, MN 56311

RE: The Nomination of Barrett Lakeside Pavilion, 307 Lake Street, Barrett, MN, Grant County, to the National Register of Historic Places

Dear City Council:

We are pleased to inform you that the above referenced property, which The City of Barrett own, will be considered by the State Historic Preservation Review Board for nomination to the National Register of Historic Places. The National Register of Historic Places is the Federal government's official list of historic properties worthy of preservation. Listing in the National Register provides recognition and assists in preserving our Nation's heritage.

Listing of this property provides recognition of its historic importance. Federal and State agencies are required to consider effects of their projects on historic properties. In addition, units of government are required to complete a State Environmental Assessment Worksheet (EAW) prior to permitting the destruction of a property listed in the National Register. If the property is listed in the National Register, certain Federal and State investment tax credits for rehabilitation and other provisions may apply.

Listing in the National Register does not mean that limitations will be placed on the property by the Federal government. Public visitation rights are not required of owners. The Federal government will not attach restrictive covenants to the properties or seek to acquire them.

You are invited to attend the SHPRB meeting on Tuesday, February 10, 2026 at which the nomination will be considered. The meeting will be held in a digital format, with attendees participating with Webex. A link for attending the meeting will be posted on the SHPRB website a few days prior to the meeting. The website is found here: <https://mn.gov/admin/shpo/registration/review-board/meetings/> The meeting will be called to order at 6:00 p.m. State Historic Preservation Office (SHPO) staff will make an informational presentation on program activities and then the nominations will be presented.

Enclosed please find a notice that explains in greater detail the results of listing in the National Register and describes the rights and procedures by which an owner may comment on or object to listing in the National Register. If you wish to comment in writing on whether the property should be nominated to the National Register, please send your comments to Secretary, SHPRB, SHPO, 50

Sherburne Ave., Suite 203, St. Paul, MN 55155, before the SHPRB considers this nomination on Tuesday, February 10, 2026. Any correspondence received after the SHPRB meeting, but before final action is taken by the Keeper of the National Register, will be forwarded to the National Register.

Individuals with a disability who need a reasonable accommodation to participate in this meeting please contact SHPO at 651-201-3287 two weeks prior to the meeting date or through MN Relay 711.

A copy of the National Register nomination will be available online one month before the meeting date at: <https://mn.gov/admin/shpo/registration/review-board/meetings/>. If you do not have internet access and would like a copy of the nomination, please contact our office.

Should you have any questions about this nomination before the meeting, please contact Ginny Way, National Register Architectural Historian, at 651-201-3293, ginny.way@state.mn.us or 50 Sherburne Ave., Suite 203, St. Paul, MN 55155.

Sincerely,



Amy Spong
Deputy State Historic Preservation Officer

enc: National Register Criteria for Evaluation
Rights of Owners to Comment and/or to Object to Listing in the National Register
National Register Program Sheet
Frequently Asked National Register Questions

Date Range : 1/12/2026 To 1/12/2026

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
01/12/2026	MN Department of Revenue, Sales Tax	December 2025 Sales Tax	2002	\$788.00	601-49401-439-110 603-49501-439-110 603-49501-439-110	Water Fund Expenses Garbage Fund Expenses Garbage Fund Expenses	\$116.00 \$191.00 \$481.00
01/12/2026	EFTPS	EFPTS payment	2003	\$3,420.38	100-41425-101- 100-41425-122- 100-41425-135- 100-43001-101- 100-43001-122- 100-43001-135- 601-49401-101- 601-49401-122- 601-49401-135- 602-49451-101- 602-49451-122- 602-49451-135- 100-41110-100- 100-41110-101- 100-41310-101- 100-41110-122- 100-41110-135- 100-41310-122- 100-41310-135- 225-42220-101- 225-42220-122- 225-42220-135-	Clerk Clerk Clerk Public Works Public Works Public Works Water Fund Expenses Water Fund Expenses Water Fund Expenses Sewer Fund Expenses Sewer Fund Expenses Sewer Fund Expenses Council/Town Board Council/Town Board Mayor Council/Town Board Council/Town Board Council/Town Board Mayor Mayor Fire Fighting Fire Fighting Fire Fighting	\$489.10 \$214.62 \$50.19 \$223.26 \$96.90 \$22.66 \$219.09 \$95.99 \$22.45 \$219.09 \$95.99 \$22.45 (\$0.03) \$466.67 \$265.84 \$378.20 \$88.47 \$215.45 \$50.39 \$91.80 \$74.40 \$17.40
01/12/2026	PERA	PERA payment	2004	\$1,300.00	100-41425-101- 100-41425-121- 100-43001-101- 100-43001-121- 601-49401-101- 601-49401-121- 602-49451-101- 602-49451-121-	Clerk Clerk Public Works Public Works Water Fund Expenses Water Fund Expenses Sewer Fund Expenses Sewer Fund Expenses	\$304.78 \$351.67 \$101.59 \$117.22 \$98.60 \$113.77 \$98.60 \$113.77
01/12/2026	MN Depart. of Revenue, Withholding	2025 4th Quarter Withholding	2005	\$922.41	100-41425-101-	Clerk	\$423.84

Date Range : 1/12/2026 To 1/12/2026

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
01/12/2026	Amazon Capital Services	fire dept.s supplie, office supplies, snowblower clutch cable	2006	\$68.58	100-43001-101-601-49401-101-602-49451-101-100-41110-101-	Public Works Water Fund Expenses Sewer Fund Expenses Council/Town Board	\$169.50 \$164.52 \$164.52 \$0.03
01/12/2026	American Welding & Gas, Inc.	Oxygen 11/30/25	2207	\$62.91	100-41901-201-225-42220-211-100-41901-227-	Other General Government Fire Fighting Other General Government	\$5.53 \$54.17 \$8.88
01/12/2026	Anderson Law Office	Legal Fees October/November 2025	2208	\$900.00	225-42220-211-	Fire Fighting	\$62.91
01/12/2026	Brian D. Koehn, CPA, PLLC	Audit 2025	2209	\$1,000.00	100-41610-304-	City/Town Attorney	\$900.00
01/12/2026	Culligan Water of Elbow Lake	Bottled water/cc water softner	2210	\$36.75	100-41530-301-	Accounting	\$1,000.00
01/12/2026	Dakota Supply Group	billing format file	2211	\$250.00	100-45209-211-100-41901-495-	Community Center Other General Government	\$15.00 \$21.75
01/12/2026	Glenwood State Bank	post stamped envelopes, water cooler	2212	\$1,091.04	100-41901-312-	Other General Government	\$250.00
01/12/2026	Grant County Lumber	ice melt	2213	\$71.96	601-49401-322-602-49451-322-100-41901-322-100-41901-240-	Water Fund Expenses Sewer Fund Expenses Other General Government Other General Government	\$323.68 \$323.68 \$323.69 \$119.99
01/12/2026	Haley Oil Company	LP Gas Contract	2214	\$1,468.81	100-41901-227-	Other General Government	\$71.96

Date Range : 1/12/2026 To 1/12/2026

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
01/12/2026	Lang's Plumbing & Heating	Waterplant gas line repair	2215	\$120.00	225-42220-383- 100-41971-383- 100-41976-383-	Fire Fighting Community Center City Office	\$909.68 \$501.73 \$57.40
01/12/2026	Lake Region Firefighters Assoc.	2026 Dues	2216	\$40.00	225-41974-401-	Firehall	\$120.00
01/12/2026	League of MN Cities	Mayor training	2217	\$390.00	225-42220-433-	Fire Fighting	\$40.00
01/12/2026	League of MN Cities	2026 Membership Dues	2218	\$660.00	100-41310-310-	Mayor	\$390.00
01/12/2026	League of MN Cities	2026 Mayor Dues	2219	\$30.00	100-41901-433-	Other General Government	\$660.00
01/12/2026	MN Department of Natrual Resources	Water Permit 2026	2220	\$213.30	601-49401-438-	Water Fund Expenses	\$213.30
01/12/2026	MN State Fire Department Assoc.	2026 Membership	2221	\$130.00	225-42220-433-	Fire Fighting	\$130.00
01/12/2026	Northdale Oil Inc.	Fuel	2222	\$115.01	100-41901-212-	Other General Government	\$115.01
01/12/2026	Northland Securities, Inc.	Annual Disclosure Report	2223	\$550.00	100-41901-311-	Other General Government	\$550.00
01/12/2026	OmniSite	Sewer lift alarms service fee wireless service	2224	\$456.00	602-49451-312-	Sewer Fund Expenses	\$456.00
01/12/2026	OPG3, Inc	Lascherfiche annual fee	2225	\$870.00	100-41901-312-	Other General Government	\$870.00

Date Range : 1/12/2026 To 1/12/2026

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
01/12/2026	Jason Puchalski	Travel expense	2226	\$246.40	225-42220-331-	Fire Fighting	\$246.40
01/12/2026	RMB Environmental Lab, testing Inc.		2227	\$182.88	602-49451-437-	Sewer Fund Expenses	\$182.88
01/12/2026	Runestone Telecom Association	Phone/Internet	2228	\$230.04	100-45209-321- 225-42220-321- 100-41901-321-	Community Center Fire Fighting Other General Government	\$73.28 \$73.28 \$83.48
01/12/2026	Storey Kenworth	Bill cards	2229	\$64.49	100-41901-211- 601-49401-211- 602-49451-211-	Other General Government Water Fund Expenses Sewer Fund Expenses	\$21.49 \$21.49 \$21.51
01/12/2026	Team Laboratory Chemical Corporatio	EZ Dose it block	2230	\$352.00	602-49451-227-	Sewer Fund Expenses	\$352.00
01/12/2026	Thein Well	Annual Well Inspection (December)	2231	\$315.00	601-49401-401-	Water Fund Expenses	\$315.00
01/12/2026	Volunteer Firefighter's Benefit	Fire-Life Insurance	2232	\$130.00	225-42220-133-	Fire Fighting	\$130.00
01/12/2026	Star Bank (HSA Account)	HSA Money	2233	\$1,214.78	100-41425-101- 601-49401-134- 602-49451-134- 100-43001-134- 100-41425-134-	Clerk Water Fund Expenses Sewer Fund Expenses Public Works Clerk	\$500.00 \$226.39 \$226.38 \$226.39 \$35.62
01/12/2026	MN PEIP	Health Insurance	2234	\$1,364.38	100-41425-131-	Clerk	\$1,364.38

Date Range : 1/12/2026 To 1/12/2026

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
Total For Selected Claims							\$19,055.12

Aaron A Ray		City Council/Town Board				Date	
Katie Hauglie		City Council/Town Board				Date	
Michael L Moss		City Council/Town Board				Date	
Susie Sieben		City Council/Town Board				Date	
Tim Lasch		City Council/Town Board				Date	

For the Period : 12/1/2025 To 12/31/2025

<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>	<u>Less Deposits In Transit</u>	<u>Plus Outstanding Checks</u>	<u>Total Per Bank Statement</u>
General Fund	\$737,935.15	\$146,589.67	\$72,566.63	\$811,958.19	\$0.00	\$22,781.86	\$834,740.05
Fire Operating	\$119,283.84	\$0.00	\$1,351.24	\$117,932.60	\$0.00	\$106.40	\$118,039.00
GO Bond - 2019-2021	\$12,730.06	\$0.00	\$0.00	\$12,730.06	\$0.00	\$0.00	\$12,730.06
2022A GO Bond - Streets	(\$43,614.00)	\$0.00	\$0.00	(\$43,614.00)	\$0.00	\$0.00	(\$43,614.00)
2023A Sewer Debt Service	\$93,601.65	\$9,285.00	\$0.00	\$102,886.65	\$0.00	\$0.00	\$102,886.65
2023B Water Debt Service	\$3,618.00	\$398.00	\$0.00	\$4,016.00	\$0.00	\$0.00	\$4,016.00
2019-2020 Capital Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water-Reserve	\$70,166.00	\$1,083.00	\$0.00	\$71,249.00	\$0.00	\$0.00	\$71,249.00
Sewer- Reserve	\$23,099.00	\$300.00	\$10,000.00	\$13,399.00	\$0.00	\$0.00	\$13,399.00
PFA Water Reserve	\$45,890.00	\$530.00	\$0.00	\$46,420.00	\$0.00	\$0.00	\$46,420.00
Water Contingency	\$34,574.00	\$171.00	\$0.00	\$34,745.00	\$0.00	\$0.00	\$34,745.00
Sewer Contingency	\$40,332.00	\$340.00	\$14,360.00	\$26,312.00	\$0.00	\$0.00	\$26,312.00
2016 Water Debt Service	\$203,128.75	\$5,582.00	\$51,258.75	\$157,452.00	\$0.00	\$0.00	\$157,452.00
Water	\$174,721.03	\$9,806.54	\$13,184.35	\$171,343.22	\$0.00	\$2,753.39	\$174,096.61
Sewer	\$31,268.28	\$14,997.47	\$12,074.85	\$34,190.90	\$0.00	\$2,593.89	\$36,784.79
Garbage	\$38,104.94	\$7,509.19	\$6,323.42	\$39,290.71	\$0.00	\$2,433.33	\$41,724.04
Total	\$1,584,838.70	\$196,591.87	\$181,119.24	\$1,600,311.33	\$0.00	\$30,668.87	\$1,630,980.20

REPORT OF OUTSTANDING INDEBTEDNESS

At December 31, 2025

To: County Auditor
Grant County, Minnesota

From: City of Barrett

Reporting Governmental Unit

Bonded Indebtedness - All Bonds	Column 1 Amount *	Column 2 [1] Amount Used For Transportation
1 Bonds Outstanding January 1, 2025.....	4,379,869.00	
2 Issued During 2025.....	0	
3 Paid During 2025.....	108,201.00	
4 Bonds Outstanding December 31, 2025.....	4,271,668.00	
5 Interest Paid On Bonds (Transportation Only).....		

Type of Bonds	Amount	Amount Used For Transportation
6 General Obligation.....		
7 General Obligation Tax Utility Rev Bond.....	760,000	
8 General Obligation Special Assessment		
9 General Obligation Revenue.....		
10 Revenue.....	3,511,668.00	
11 Other (Identify).....		
12 Total Bonds Outstanding **.....	4,271,668	
13 Refunding***.....		
14 State Aid or Tax Anticipation Certificates.....		
15 Other Long-term Indebtedness.....		
16 Other Short-term Indebtedness.....		
17 Interest Paid On Long-term Debt (Transportation Only).....		

Debt Service Funds			
	Title	Type	Fund Balance
18			
19			
20			
21			
22			
23	Escrow Account Balance		

I do hereby certify that this statement is correct

Marita Rhude
Principal Accounting Officer

320-528-2440
Phone Number

1/5/2026
Date

Note: * Include all bonded debt except refunded bonds.

** This amount should agree with line 4

*** Refunding bonds are also included in Bonded Indebtedness and Type of Bonds

[1] For Questions on Column 2, please call Mike Kilanowski, MN Dept. of Transportation at (651) 366-4870 or email him at Michael.Kilanowski@state.mn.us

Minn. Stat. Section 471.70 requires that this form be completed and filed with the
County Auditor on or before February first of each year.

Amount Used For Transportation Required by FHWA Form-536